

*CITY OF ST. ANTHONY  
COUNCIL MEETING MINUTES – May 13, 2009 – 7:00 P.M.  
420 NORTH BRIDGE, SUITE A, ST. ANTHONY, ID, CITY COUNCIL CHAMBERS*

**PRESENT:** Mayor Garth Rose, Councilmembers Woody Andersen, Bryant Biorn, Bryan Stoddard and Rod Willmore.

**ABSENT:** Councilmembers Elva Powell and Bryan Fullmer.

**ALSO PRESENT:** City Attorney Bill Forsberg, Police Chief Jim Smith, Public Works Superintendent Scott Butigan, City Clerk/Treasurer Patty Parkinson, and approximately six interested citizens.

The meeting was called to order by Mayor Rose at 7:06 p.m.

**PLEDGE ALLEGIANCE TO THE FLAG** was led by Police Chief James Smith.

### **GENERAL BUSINESS**

#### **Upper Valley Community Health Services – Robert Hodgen – regarding hookups –**

Mayor introduced Robert Hodgen as the manager of Upper Valley Community Health Services. Hodgen said that Upper Valley Community Health Services is a private non profit community based organization funded primarily with state and federal grants to provide primary medical, dental and behavioral health services to those that can't access it through normal means. He said the medical clinic has been operational since last February and now they are working on a dental clinic. He explained that the services are not free, but provided on a sliding fee scale based on income and family size. Hodgen said that in the course of putting the dental office together they needed access into the city's sewer. He said he is here tonight to ask if the city would be willing to waive the hook up fee. Councilmember Biorn said that the city owns the building; known as the Fort Henry Center, with The Development Company and The Development Company in turn leases the space to Upper Valley Community Health Services. Councilmember Andersen said that where the City owns the building and it's our sewer he didn't know if we should be charging ourselves for hookup. Mayor Rose said that in the past the city hooked up the offices in the health center and the city waived those charges. Public Works Superintendent Butigan thought that the fees were waived by the prior mayor. A motion to waive the sewer hookup fees for the dental clinic for Upper Valley Community Health Services was made by Anderson and seconded by Biorn. Mayor asked for all those in favor and Anderson and Biorn were in favor. Those opposed were council members Stoddard and Wilmore. Motion tied 2-2. Mayor Rose broke the tie by voting in favor. Motion passed.

#### **ARRA for East Main, West Main to Bridge, Safe Route To School – Schiess &**

**Associates and PEC –** Paul Scorseby of Schiess & Associates reported that the city was selected for funding on the application for American Recovery and Reinvestment Act of 2009 in the amount of almost \$500,000 for East Main Street. All the soft costs and all the hard costs will be coming from the federal government with no required match from the

city. Scoresby respectfully requested that Schiess & Associates be selected for the work on the project. Scorseby explained that PEC (Project Engineering Consultants) a firm out of Idaho Falls will be assisting them with the project. Scoresby introduced Roger Sorensen of PEC who explained some of the details of the project and how it needs to be done and the time constraints involved, as there is limited time and a strict timeline that is required to be followed. Councilmember Andersen asked about the scope of work. Sorensen said that the scope of work would be in the existing right of way and no utility relocations. This is taking the old asphalt off and putting new asphalt on. Mayor Rose said that none of this would have happened without Schiess & Associates, as they did the applications. A motion to select Schiess & Associates as engineers for the East Main Project was made by Andersen and seconded by Councilmember Stoddard. All council members present approved. Mayor Rose directed the clerk to contact the Local Highway Technical Assistance Council (LHTAC) of the council's engineer selection.

A resolution for the LHTAC State/Local Agreement was read by Councilmember Biorn. A motion to accept the resolution was made by Councilmember Stoddard and seconded by Councilmember Andersen. All council members present were in favor.

Paul Scoresby of Schiess & Associates said that the contracts for the Safe Route to School project are ready to sign and that he would bring them all back to the city for the Mayor's signature tomorrow.

Paul Scoresby of Schiess & Associates handed out a funding plan to come up with the money needed for the match for the West Main to Bridge Street Project. Preliminary engineering is to start October 1, 2009 and that is when engineers will need to be selected. There is time on this to figure out how the city might want to budget for this upcoming project. Scoresby reminded the council that they need to start thinking about how the city would like that street to look. Now is the opportunity to really make decisions or weigh in on how they would like the final appearance of the street to look like.

Public Works Superintendent Butigan asked about extending the path on the Safe Route to School, continuing on to the north. The city was denied for that extension. The city would like to know, since that was denied, if that also meant we could not increase the width of the path or put in center posts to keep motorized vehicles out. Paul Scoresby said that he didn't have an answer for that, but would follow up and contact the city if anything different can be added or changed on the path. A citizen, Joyce Edlefsen, thought that since this was federal money that was only meant to be used for elementary age children, that there were certain restrictions on extending the path in front of a high school. However, it was uncertain why the constraints were so strict. Scoresby said that other cities that have received Safe Route to School monies have complained, as well, about the restrictions and have had various problems.

**Central School One Ways** – A map showing the street and school was given to the council members. Some council members had questions regarding access and exiting from the bus lane of traffic and how the lanes of traffic would work. They also had questions about parking and signage. After some discussion council requested that Val Hammond be invited to come in and help answer some questions. Mayor Rose requested

that the Clerk contact Val Hammond to the next council meeting. A motion to table this item of business for the next council meeting was made by Councilmember Biorn and seconded by Councilmember Andersen. All council members present were in favor.

**Signs for directions to Sand Bar – Chamber request Butigan to get information for council on procedure** – PWS Scott Butigan said that putting up signs would cost \$90 for one sign. One sign on East Main Street by Farm Bureau can be placed without the State Highway Department's approval, since that it not a state road. Butigan is still waiting to hear back from the State Highway Department to make sure that it would be okay to place a sign on the state highway by the National Guard Armory sign. Two signs would cost about \$150. As soon as Butigan hears back from the state this item will be placed back on the council's agenda. Council discussed where the sign will be placed. A motion to put a sign up on East Main Street by Farm Bureau was made by Councilmember Willmore and seconded by Councilmember Andersen. All council members approved.

**Third Street through street** – PWS Butigan reported that the city can get tailings from the county, as much as needed. The county will also lend us rollers for the city to use if needed. This would cost about \$3000 to \$5000. Butigan said that Marla Vik, through the county, could help with oil if they get enough notice. Councilmember Stoddard asked about any budget constraints. Butigan said that it will be a tight fit, where fuel is the biggest expense. The other cost being labor and the city is already paying for that. Councilmember Andersen said that if it couldn't be done this year, the prep work could be done and then finished next budget year. A motion to begin the prep work as the budget will allow in order to move ahead on creating Third Street as a through street was made by Councilmember Willmore and seconded by Andersen. All council members were in favor.

**Mosquito Abatement Program** – Attorney Forsberg informed the council of the process of forming a mosquito abatement district. He referred the council to Idaho Code Chapter 28 title 39, which covers mosquito abatement districts. The city would first have to present to the County Commission a petition signed by 10% of the property owners within the proposed abatement district (the city limits). This would then be published and if there is an objection then a public hearing. The board of County Commissioners could then place the proposed district on the next general election and a majority of votes would be needed in favor in order for the district to be formed. The County Commission would then appoint a board of trustees of five, being registered voters and property owners. The county would then impose a tax levy. Council members asked what the city is currently doing. PWS Butigan said that the city is currently spraying and the costs associated with spraying are coming out of the general fund. Butigan said that last year the city sprayed about three nights a week, depending on the weather. Councilmember Biorn said that he had spoken to County Clerk Abbie Mace, and she said that the county hasn't pursued this, since the population areas are sparse. Mace thought that if the city wanted to do this, the city could. Councilmember Andersen thought that by creating a district the city could just set it up as its own enterprise fund. However, this isn't what he imagined and it's a bit more complicated. Andersen said that he felt that currently the city is doing a pretty good job by spraying for mosquitoes and didn't think it was necessary at this time to create a separate taxing district. Biorn said that the City of Menan attempted to create a district and failed. The city currently budgets \$5000 to do this. Council agreed that the city

should continue to budget for it as we have in the past and not attempt to create a district.

**Campbell Lease of South 11<sup>th</sup> West** – PWS Butigan said that Kim Campbell wishes to lease the end of South 11<sup>th</sup> West. Campbell currently maintains and mows it, as well as owns both sides of the street. Attorney Forsberg said that the city currently has similar use agreements with other citizens and that this can easily be done and would provide a solution for Campbell. Forsberg suggested about \$100 per year, which is the same pricing as others the city has done. A motion to lease the end of South 11<sup>th</sup> West to Kim Campbell for \$100 per year was made by Councilmember Andersen and seconded by Councilmember Biorn. All council members approved. Attorney Forsberg will create the lease for Kim Campbell's signature.

**Resolution Establishing Investment Policy** – The Finance Committee met and went over an Investment Policy that they would like the city to follow. Councilmember Andersen read the resolution. A motion to adopt the Resolution to Establish an Investment Policy was made by Councilmember Stoddard and seconded by Councilmember Willmore. All council members present approved.

**City Newsletter Discussion** – Mayor Rose explained that in the January Newsletter that goes out with the water bills, an advertisement for a health center was placed. This was an error pointed out by Dr. Cheyne. Dr. Cheyne requested that he also be able to advertise. After discussing this with staff, Mayor brought it to council to let them decide if the city should place the requested advertisement. After some discussion, a motion to write an apology to Dr. Cheyne and include it in the next monthly newsletter was made by Councilmember Willmore and seconded by Councilmember Biorn. All council members present were in favor. The clerk was instructed to write the paragraph and place in the next newsletter.

**Sidewalk Ordinance** – Attorney Forsberg introduced this ordinance, saying that council asked that something be created for the usage of sidewalks. This has been written for council's consideration. Councilmember Andersen had some questions regarding a pedestrian safety snow emergency and requested that section be removed. A motion to suspend the rules and read by title only the first reading with removal of the pedestrian safety snow emergency was made by Councilmember Biorn and seconded by Councilmember Andersen. All council members present approved. Biorn read the ordinance by title only.

Councilmember Willmore requested that another member, Bryan Bartschi, be added to the Airport Board. A motion to add Bryan Bartschi to the Airport board was made by Councilmember Stoddard and seconded by Councilmember Biorn. All council members present were in favor.

**MINUTES** - Regular meeting minutes of March 25, 2009, April 8, 2009, April 22, 2009 and Special meeting minutes of April 28, 2009 were presented to the Mayor and council. A motion to approve the regular meeting minutes of March 25, 2009, April 8, 2009, April 22, 2009 and Special meeting minutes of April 28, 2009 was made by Councilmember Biorn and seconded by Councilmember Andersen. All councilmembers present were in favor.

**INVOICES & CLAIMS** - Payment Approval Reports were presented to Mayor and Council. A motion to approve the invoices and claims was made by Councilmember Andersen and seconded by Councilmember Biorn. All council members present approved.

## **PUBLIC COMMENT**

Jason Hunter, 205 E 2<sup>nd</sup> N, wanted to know if the mosquito abatement could be done by a private organization. Mayor Rose said that this was a possibility but felt that the city crew can continue to do the work as they have in the past. Mayor thanked Hunter for his suggestion.

## **MAYOR & COUNCIL REPORTS**

Councilmember Biorn reminded everyone that there is budget training on line given by the Association of Idaho Cities. The clerk was requested to provide the web address for those interested.

## **DEPARTMENT REPORTS**

Clerk Parkinson reminded everyone of the Fisherman's Breakfast and that the City is being honored. The office will shut down for a short period of time in the morning to participate.

Clerk Parkinson said that the Request for Proposal for the Grant Administrator for the Phase III Sewer Project will be on the next council agenda and the proposals have been given to council for the review. A scoring system is in place and the Finance Committee has heard the oral presentations and will be prepared to discuss that at the next meeting.

PWS Butigan said that the city clean up is just about finished and most homeowners have complied well with the clean up by sorting everything. Councilmember Biorn asked if there had been any wind damage with the last wind storm. Butigan said there wasn't any damage to city property. Biorn said that there had been a neighborhood watch sign down and leaning up against a post. Butigan said he'd check into that. Butigan said the material for the sprinklers for the north property next to the city building has arrived and work will start in a couple of weeks. There is \$250 for trees in the city's budget and trees will be purchased through the Soil Conservation at a discounted price. The sprinklers have been installed in Harry Worrell Park. Butigan said that sod will be pulled up at the Safe Route to School project and that sod will be placed in Harry Worrell Park. Butigan wanted to know if the city wanted to create a drip list policy. Councilmember Biorn would like to see a policy written. Clerk Parkinson will place this item on the next council's agenda. Attorney Forsberg and Butigan will put together a rough draft for review. Chief Smith has hired a new officer and he has been sworn in. The Explorer Program is underway and they anticipate about 12 applicants. There were some downed trees due to the high winds yesterday. Smith said all the trees were privately owned. Smith reported a trailer roof was blown off and some fences blown down. Also, several mailboxes were blown over and a telephone pole was leaning over. Power was out until 2 a.m. Smith also reported that he received one verbal complaint of the drag racing noise at the airport. Councilmember Biorn asked about any ongoing problems at the Skatepark. Smith

reported that the police department will continue to monitor the parks.

There being no further business to come before the Council the meeting was adjourned at 9:06 p.m. by Mayor Garth Rose.

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Garth Rose, Mayor

Attest:

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Patty Unruh Parkinson, City Clerk-Treasurer