

*CITY OF ST. ANTHONY  
COUNCIL MEETING MINUTES – August 12, 2009 – 7:00 P.M.  
420 NORTH BRIDGE, SUITE A, ST. ANTHONY, ID, CITY COUNCIL CHAMBERS*

**PRESENT:** Mayor Garth Rose, Councilmembers Bryant Biorn, Bryan Fullmer, Elva Powell, Woody Andersen, Bryan Stoddard and Rod Willmore.

**ALSO PRESENT:** City Attorney Bill Forsberg, Police Chief Jim Smith, Public Works Superintendent Scott Butigan, City Clerk/Treasurer Patty Parkinson, and approximately 23 interested citizens.

The meeting was called to order by Mayor Rose at 7:00 p.m.

The **PLEDGE OF ALLEGIANCE** was led by Karen Daw.

### **GENERAL BUSINESS**

#### **Karen Daw/School District Transportation Supervisor Regarding Crossing Guards –**

Karen Daw introduced herself as the Bus Supervisor and said that she understands that the city does not want to assist the school district with the additional crossing guard. Daw said that with the changes in busing this year she wanted to inform the council of those changes for the upcoming school year. She said that the state can now require that students that live within one and a half (1.5) miles away from school to walk. In the past, the school has put these students on the bus as a safety busing issue. She said the state would then reimburse the school district. She said that now those students, except for kindergarteners, will be ineligible for bus services. Therefore, more students will be crossing on Bridge Street. Daw says she understands that the school district helps in paying for the crossing guard on Bridge and she strongly urges that the city continue to pay for a crossing guard. Council had no questions.

**Mitch Stevens/Septic Discussion – requires council motion** – Mayor Rose said that this item wasn't necessary to be on the agenda since the decision is one that only requires the Mayor and/or staff to make. Mayor Rose informed council that Mitch Stevens lives on a dead end street at the end of Bridge Street and the city sewer does not go down that street. Stevens has been hooked up to his own septic, and that septic is now defunct. He is now required to hook into the city's sewer system. The city is required to provide Stevens access into the city's septic line. Stevens will pay for the hookup fee to hook up as per city code.

**Potential Wastewater Improvements & Related Matters** – Ted Hendricks, of the Development Company, reported that the income survey is finished and the results came back almost identical to the 2004 survey. This means with the household median income for the City of St. Anthony, about 60% of the residents qualify the community for the submission of the block grant application submission. In other words about 60% of the households surveyed are considered low to moderate income, thus making the city eligible to apply for the block grant this fall. In order to apply, the city needs to procure for engineering services. Hendricks provided an example Request for Proposal (RFP). Hendricks said that engineering services are needed to help complete the grant

application with a certified cost estimate and a scope of work based on those costs estimates. The application is due just before Thanksgiving. It usually takes about 90 days to complete the application. Hendricks thinks the city has enough time to put everything together. The city can do this one of two ways, a publication, or selection of qualified firms in the state of Idaho. Hendricks said that The Development Company could help with the final Request for Proposal and a selection committee can be used or the entire council can make the selection. Typically, contracts are made in stages with the engineer as the project proceeds and can be negotiable. Hendricks said it looks favorable to obtain the Idaho Block Grant. Hendricks said that the more matching funds the city can provide will show commitment on the city's part to complete the project. Engineering fees can be anywhere from 15 to 17% however, these fees can be negotiated. Mayor Rose requested Hendricks to prepare a draft RFP. Hendricks said he would create a draft and provide a form back to a selection committee and once approved have it published or sent to selected engineers. Hendricks said he would work with the state to see if the RFP should be published or not. Mayor Rose appointed Councilmembers Bryan Fullmer, Elva Powell and Rod Willmore to be on the committee. A motion to allow the committee to review the RFP's and then pick and publish the RFP was made by Councilmember Andersen and seconded by Councilmember Stoddard. All council members were in favor.

**Insurance Buy Down continuance** – A motion to continue in the next fiscal year, to provide employees with a \$200 buy down towards their health insurance deductible, once met, was made by Councilmember Andersen. Councilmember Stoddard asked for discussion. Stoddard asked if this was done in order to save money with the insurance company. The deductible on insurance was at \$300 and in order to lower the insurance rates the deductible was increased to \$500 and the savings from the lower insurance rates covered the difference in the deductible. This practice has been in effect for a number of years. Clerk Parkinson said that it is in the current and proposed budgets. Councilmember Fullmer seconded. All council members approved.

**Stop Sign & Cross Walk on North Bridge –  
Third North Street Signage –  
Signage for Bridge Street Cross Walk –**

Mayor Rose asked Public Works Superintended Butigan to explain all three agenda items. PWS Butigan said the stop sign will be at the end of Bridge Street to stop the people leaving from the high school, especially when school is getting out during the afternoon. Councilmember Fullmer thought that city code requires a traffic safety committee be established to study the need for a sign. Fullmer said he is not opposed to the stop sign however, code should be followed. Councilmember Stoddard recommended a study be completed by the Chief of Police. Butigan said with Third North Street being opened up, it requires that the signs be changed so that they are consistent with the rest of the city streets. And lastly, the city would like to assist where the crossing guard used to be on Bridge Street, by providing a large temporary pedestrian sign. Photos of such a sign were given to council with an estimated cost of \$420. Chief Smith said that, after speaking to Mr. Davenport, the school district will continue to pay for one crossing guard. Councilmember Andersen asked how many signs and where would they be placed? Butigan said there would be one, placed in the center of the road. Butigan said it would be beneficial to have a sign at every cross walk, as people don't stop. Councilmember Stoddard said that the Finance Committee anticipated additional signs and did budget for them. The state requires that each night the signs be removed. They can not be

permanently fastened down on the street. Andersen asked about the stop sign coming from the high school and wanted to know if the state has a problem with it. Butigan said that is a control on our own city streets, not a state highway. Fullmer commented that we can't spend a budget we haven't voted on. Councilmember Biorn said that we need a motion to proceed with a traffic study. A motion to proceed with following city code on all three agenda items, the stop sign coming from the high school on Bridge Street, the changed signage on Third North, and the cross walk signs, was made by Biorn and seconded by Andersen. All council members were in favor. Mayor Rose directed the Chief of Police and PWS Butigan to follow up and to report on these items at the next council meeting. Biorn said that the city still has one crossing guard and the city is committed for payment until the end of September. Chief Smith said the police department will fill in for the crossing guard on Bridge. Fullmer said that in the past, it was a police department duty to do the crossing guard duties on Bridge Street.

**INVOICES & CLAIMS** - Payment Approval Reports were presented to Mayor and Council. Councilmember Stoddard wanted to know about the \$1500 yearly allotment from the city to the fire department. Clerk Parkinson reported that after speaking with Rich Hansen, from the fire department, about this year's possible short falls and next year's budget, they came back to the city willing to forego that amount from this year and next. Mayor reported that after meeting with Rich Hansen, Hansen was able to cut about \$7500 from the Fire Department's budget for fiscal year 2010. A motion to approve the invoices and claims for payment was made by Councilmember Fullmer and seconded by Councilmember Willmore. All council members were in favor.

**MINUTES** - Regular Meeting Minutes of July 8, 2009 were presented to Mayor and Council. A motion to accept the Regular Meeting Minutes of July 8, 2009 was made by Councilmember Stoddard and seconded by Councilmember Fullmer. All council members were in favor.

Mayor Rose adjourned the meeting for a five minute break.

After the break, Mayor Rose called the meeting back into session.

## **PUBLIC COMMENT**

Mayor opened the floor for public comment.

Peggy Munk, 149 East 2<sup>nd</sup> North, came to inquire about how the dogs will be euthanized if the city doesn't have an animal control officer anymore. Also, she would like to know who she should be coordinating with, as the new dog beds are here and they also want to sand blast the old paint and repaint the dog pound. Mayor Rose said the Chief of Police will be the person to coordinate with. Mayor Rose also reported that the dogs will be taken to a veterinarian service and eventually an officer will be trained to euthanize the animals. Mayor said that if these things can be done now, there is still an Animal Control Officer on the payroll until the end of September. Councilmember Stoddard reminded everyone that the budget has yet to be passed and until then it's still business as usual. Munk said she has received complaints that animals are not being fed and watered on the weekends. Chief Smith said that on the weekends the animals are being taken care of either by the

Animal Control Officer or other police officers on duty.

Gwendalynn Guthrie, 475 East 3rd North, said she is concerned about the possible elimination of the crossing guard on Bridge Street. Guthrie reported that her daughter was in a hit and run accident on Bridge Street and that occurred without a crossing guard. Guthrie would like to see that preventative measures be taken to protect our children.

There being no further public comment, Mayor Rose closed the floor.

## **GENERAL BUSINESS CONTINUED**

**2010 Budget Proposals/Report/Discussion** – Mayor Rose thanked the Finance Committee for the work that they have done. Mayor Rose reported receiving several complaints, the biggest being the proposed elimination of the flowers. The city has an image that has been created by the flowers. Councilmember Stoddard asked for Mayor Rose to discuss the possibility of volunteer work that can be done for the flowers. Mayor said that he has been contacted by three people that will help pay for the flowers and care for the flowers. Clerk Parkinson presented the emails from Sherri Jackson and Melissa Hinckley with ideas on replacing the flowers. Mayor Rose reported that some cities have Garden Clubs that plant and care for the downtown flowers. Mayor Rose said that either way, the Parks and Rec Department should be involved and allow them to come up with a plan to continue the flowers within the city, if the proposed budget is passed. Mayor Rose allowed comment from the audience. Will Rhea, citizen, said it is the soul of St. Anthony. Mayor Rose said he remembers it starting when his brother, Mutt, was mayor and that was about 30 years ago. He said there are many options that need to be looked at. Councilmember Fullmer said that the council isn't opposed to flowers; it's just that there isn't the money to pay for them. Fullmer said that we as a city made a commitment to the community that we wouldn't use work camp workers to take people's jobs. Councilmember Biorn said that there are a lot of things in the tentative budget that have been cut for other obligations in the budget. The Finance Committee has considered every line in the budget and they don't want to cut some of the things near and dear to their heart; flowers and crossing guards. Biorn suggested volunteers to help out. Biorn then reported the Finance Committee recommends another option, Option Five. Biorn read the proposed budget plan. He explained each option in detail as described in the written budget plan. Stoddard said that the 2010 budget allows for a budgeted amount for the new loader. Biorn said there was some discussion with the county in regards to releasing two full time police officers. Mayor Rose said he met with County Commissioner Paul Romrell, Sheriff Humphries and Chief Smith and discussed this option. Mayor said that the county indicated that if the city wanted any additional patrolling that a contract would need to be worked out and the city would have to pay for it. This is why Option Five has been proposed by the Mayor. Mayor said he doesn't think the Police Department can operate with only four sworn officers. Mayor said the county is obligated to protect the city. Attorney Forsberg said the county sheriff has primary jurisdiction as the city is part of the county. Fullmer said that both options are pretty much the same; it's just where the money will be allocated that's different. Biorn continued with explaining the Option Five budget. Fullmer asked why we are moving money to streets. Andersen said we haven't done any resurfacing of streets since 2000 and they are in a steady state of decline. The only way to get money to put into streets is to reallocate it from the General fund. Money

from the gasoline tax isn't enough to do any of the work. The price of oil went up last year and that decreased the amount the city gets from the state. A tanker of oil is proposed to be even higher in 2010. The city needs to start now and this is the proposal. Other options are to do an LID, Local Improvement District and ask each and every homeowner to pay for the street. The last one was done in 1978 and it lasted for ten years. The citizens are asked to do this. They are expensive and there are legal fees involved. If the neighborhood rejects it then there is no work done. A lot of citizen rejected the work in 1978 and so the work was spotty across the city. Even after getting money from an LID, there has to be maintenance done to the streets. The biggest part of our budget is in personnel and it was decided this was the best place to make the cuts. Mayor Rose said that he has been to Ashton and they have a 10 year plan that they follow. Their council has a plan and other than no curb and gutter they have very nice streets. Fullmer said that 60% of the city's residents haven't seen an increase in their earnings for the last five years, which makes it hard to go to them and ask for additional money for the streets. Mayor said that an LID was discussed some time ago and was tabled. Biorn said that previous councils have not been as involved in the past and an attitude has been pay check to pay check. These budget options come with future planning, including putting money away for future grants. Council discussed oil and resurfacing of the streets and past planning of street resurfacing. Stoddard said the grant on West Main will cost \$180,000 in match and the city will be the recipients of \$2.1 million. This seems to be a good investment for the city. Stoddard also discussed past and current year short falls. Biorn also said that we can still forego the grants. Forsberg said that the tax money on property will eventually come in, even if it's late. Stoddard recommends Option Five, because of the talks with county and losing another officer in the police department is a concern for the committee. Option Five is a start to get the city where it needs to be. Council continued to discuss the pros and cons of each option. Fullmer suggested Option Four, as that would immediately help the streets. A motion to remain with Budget Option Four for publishing for the public hearing was made by Councilmember Willmore and seconded by Councilmember Powell. Four council members were in favor and two were opposed. Councilmember Biorn and Stoddard opposed. Motion passed 4-2.

## **MAYOR & COUNCIL REPORTS**

Councilmember Stoddard thanked the Clerk for the work placed into preparing the proposed budget. Stoddard also thanked Attorney Forsberg and his input into the discussions.

Councilmember Willmore reported that there will be a "Fly In" September 12, 2009 at the airport. This will be the Second Annual Fly In and is expected to be better than last year's. Willmore said that there are still some hangar owners that are complaining about the lease. Willmore would like to invite the city attorney to attend the next board meeting October 1, 2009. Attorney Forsberg said he would be happy to attend. The Airport Board continues to work on the ordinance rewrites. Willmore wanted to know when the crack sealing will be done. PWS Butigan said he would check on it. Clerk Parkinson said that the county has come forwarded with \$3000 to help.

## **DEPARTMENT REPORTS**

Clerk Parkinson reminded council that there is a Parks & Rec. Meeting on Wednesday,

August 19, 2009. Parkinson also reported on meeting with Jenny Everett-Kuelsch of the Intermountain Donor Services about becoming a "Workplace Partnership for Life". Parkinson agreed to sign up with the organization and to assist them with promoting awareness of the need for voluntary organ, tissue, marrow, and blood donations. This will not cost the city anything and Parkinson has some ideas in the upcoming year. Mayor Rose has already done a Proclamation back in April. Biorn asked if there have been any volunteers for the Parks & Rec. Committee. Parkinson reported that there had not. Parkinson also reminded council of the Census Committee and its needs, especially for the Summer Festival booth. Councilmember Stoddard said he would contact the Census Committee Chairperson and find out what needs they have. Parkinson also reported that Melissa Hinckley was working on a CHC grant to repair the tennis courts in town. That grant did require a match and after review of the agreement between the School District and the City, a phone vote by council members declined to participate in the grant because of the required match. Hinckley has been working on another grant that would assist the city in planting trees on Bridge Street in the city right of way. She will be placed on the council's agenda at a later date to request approval for that grant. Mayor Rose thanked the Clerk for her work.

Councilmember Fullmer asked if there is a purpose in the code for the number committee board members. Forsberg didn't think state code required any number. Mayor Rose said Parks & Rec. has room for eight on the board. Mayor said that there has never been the interest needed to maintain eight on the board. One exception to number of members is the Planning & Zoning Committee.

PWS Butigan said there is no watering system on Bridge Street for the trees if a grant is made by Hinckley. Currently, the parks employees water the flowers on Bridge Street. If trees are planted then a watering system would be an added expense that needs to be considered. Butigan also reported that Third Street is ready to be opened. It needs to be rolled and crush added to it. Mayor Rose gave Butigan permission to rent the equipment needed to finish the project on Third Street. Butigan said he spoke to Knife River, the company that received the Bridge Street Project, about when they would be starting work. Butigan said he was told it would be mid October. Butigan reported that tomorrow Paul Scoresby will give Depatco the start order to begin work on the Safe Route to School Project.

Chief Smith reported on attending the Communication Inner Operability Meeting in Rigby regarding the new radio coverage. There is a plan in place for the future with input from the state to help out. This was attended by the Sheriff's Office and the County Commissioners. Everyone will be able to communicate with each other, fire, EMTs, Ambulance.

Mayor Rose entertained a question from an audience member who asked where the huge deficit is in next year's budget. Councilmember Biorn answered by saying that there isn't a huge deficit. Instead, the problem is that there are a few projects received by the city as grants that are going to require a certain amount of money to be used as a match. That is why the plan sets a certain amount of money aside for future matches to future possible grants. Councilmember Andersen explained how the gas tax works and how much money cities receive. Andersen also spoke about how that amount is declining due to increased oil and gas prices and how that affects our budget.

**Executive Session** - A motion to enter into executive session pursuant to provisions of Idaho Code 67-2345, subsection 1(b) was made by Councilmember Fullmer and seconded by Councilmember Stoddard. Role call vote: Councilmembers Willmore, yes; Stoddard, yes; Biorn yes; Andersen, yes; Powell, yes; Fullmer, yes.

The room was cleared for executive session.

A motion to leave executive session was made by Councilmember Fullmer and seconded by Councilmember Willmore. Role call vote: Councilmembers Fullmer, yes; Powell, yes; Andersen, yes; Biorn, yes; Stoddard, yes; and Willmore, yes.

Mayor Rose reported no decisions were made in executive session.

Councilmember Fullmer asked if after the public hearing on the budget can council still decided to go to Budget Option Five. Clerk Parkinson reported that she is prepared to provide either Budget Option for adoption. Clerk Parkinson reported that she must provide an approved budget to the County Clerk by September 9, 2009.

There being no further business to come before the Council the meeting was adjourned at 9:52 p.m. by Mayor Rose.

  
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Garth Rose, Mayor

Attest:

  
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Patty Unruh Parkinson, City Clerk-Treasurer

