

CITY OF ST. ANTHONY  
COUNCIL MEETING MINUTES – October 28, 2009 – 7:00 P.M.  
420 NORTH BRIDGE, SUITE A, ST. ANTHONY, ID, CITY COUNCIL CHAMBERS

**PRESENT:** Mayor Garth Rose, Councilmembers Bryant Biorn, Woody Andersen, Bryan Stoddard and Rod Willmore.

**ABSENT:** Elva Powell and Bryan Fullmer.

**ALSO PRESENT:** Attorney Troy Evans, Police Chief Jim Smith, Public Works Superintendent Scott Butigan, City Clerk-Treasurer Patty Parkinson, and approximately six interested citizens.

The meeting was called to order by Mayor Rose at 7:00 p.m.

The **PLEDGE OF ALLEGIANCE** was led by Cathy Koon.

**Key Investments Discussion** – A motion to add to the agenda a discussion regarding the city's investments with Key Investments as it was recently reported that a bond was called and to delay discussion would otherwise delay business that needs to be taken was made by Councilmember Biorn and seconded by Councilmember Stoddard. All council members present were in favor. The item was added to the agenda.

Mayor Rose then began the meeting with public comment.

#### **PUBLIC COMMENT**

Cathy Koon, Chair of the Fort Henry Historic Byway, presented the quarterly management plan for the Fort Henry Historical Byway. Koon gave each councilmember a copy. Koon is requesting that the council approve a resolution to adopt the plan. She explained the plan to the council members. Mayor Rose said they would put the resolution and the Memorandum of Agreement on the next agenda. Koon asked if there were any questions. She explained that this plan helps to make the Historical Byway eligible for improvements for the highway and amenities along the Greenway and other historical sites. Cathy Koon also reminded council that she will be having a candidate event at the Roxy tomorrow night and welcomes everyone to attend.

#### **GENERAL BUSINESS**

**Key Investments Discussion** – Dale Green of Key Investment Services reported on the investment accounts. Green reported that two bonds have been called and there is currently a little over \$345,000 in a money market account. The city has a couple of options. One would be to use the state pool. Right now that pool is paying .24% or there is a long term bond account with a commitment of at least five years. Most cities have opted out of both because of the rates. Another option is to purchase what ever is offered under state code. Some of these are government agencies, i.e. FHLM, Freddie Mac, and GNMA. They are long in maturity with a call feature. This is what the city has been using. The city currently has a \$300,000 bond with a call in 12/27/09. If not called at that time,

then there could be a monthly call for that paper. Green said that Council needs to determine what their projects are and what their liquidity needs might be in the future. Green said that the city should be conservative and he does have some recommendations. Green handed out a paper showing some options and reviewed those options briefly with council. A motion to have the Finance Committee review the cash needs for upcoming projects and review the possible options and to table this discussion until later was made by Councilmember Biorn and seconded by Councilmember Andersen. All council members present were in favor.

**Contract Negotiations with Schiess & Associates for Wastewater Phase III Project –**

Paul Scoresby of Schiess & Associates presented the proposed contract for the engineering of the Wastewater Phase III Project to the council members. Council had various questions and discussion. Councilmember Andersen thought it was a good idea to have a qualified full time engineer ensuring that this project is done correctly. Councilmember Stoddard agreed, saying that if the project isn't done correctly then there could be penalties and fees. This places the liability of any errors on Schiess & Associates. Scoresby said that time is important and work needs to begin before there is too much snow. Stoddard said that so much is contingent on the city being awarded the Idaho Block Grant. Scoresby said the contract is broken into sections, so that the city would only authorize a section at a time, allowing for any delays or if there is a problem with the grant. Councilmember Biorn asked if the preliminary design would be valid for a certain length of time. Scoresby said that the preliminary design will have to be done either now or later and could still be useful a couple years from now whether the city gets the block grant or not. Rick Miller of The Development Company said that having a contract with the approved engineer helps in obtaining the block grant, showing that the city is moving forward. The application is due November 20, 2009 and by February the city may receive a call for an addendum and if the preliminary design is finished it helps in the award process. A motion to approve the contract and authorizing the Preliminary Design section of \$25,378, pending the city's legal review was made by Stoddard and seconded by Councilmember Willmore. Stoddard amended his motion to allot the total amount to be spent on the contract to be no more than \$125,981. This amendment was seconded by Willmore. All councilmembers present were in favor. Motion passed 4-0.

**Citizen Participation Plan Wastewater Phase III Project –** Rick Miller of The Development Company explained the plan and the required public hearings involved. A motion to accept the Citizen Participation Plan and to have the Mayor sign it was made by Councilmember Biorn and seconded by Councilmember Andersen. All councilmembers present approved. Motion passed 4-0.

**Fair Housing Resolution –** Councilmember Biorn read the resolution. A motion to accept the Fair Housing Resolution was made by Councilmember Stoddard and seconded by Councilmember Willmore. All councilmembers present approved. Motion passed 4-0.

**Council Authorization for Mayor to Sign Idaho Block Grant Documents –** A motion to allow the Mayor to sign all the documents and certifications for the Idaho Block Grant was made by Councilmember Biorn and seconded by Councilmember Andersen. All councilmembers present approved. Motion passed 4-0.

**Discussion of commercial garbage billing –** Mayor Rose reported that there was some discrepancies found by the City Clerk/Treasurer on the commercial garbage billings and

invoice from PSI. Clerk Parkinson reported discovering that there were errors in some of the invoicing to some commercial customers and in the invoicing received from PSI. Since this discovery, every commercial customer has received a letter indicating what the city shows as inventory on the number of bins each customer has, as well as having city crews make a total inventory of all commercial bins. This inventory was double checked against the invoicing from PSI and corrections are being made. In the future, at least once per year a commercial audit will be completed and a monthly audit of the PSI invoicing will be done. This will coincide with the bi-annual audit of residential carts. The response from the commercial customers has been quite positive.

**Set Time for Canvassing Votes** – Council would like to set the time for canvassing the votes for Wednesday, November 4, 2009 at 5:30 p.m. or 6:00 p.m. A motion to canvass the votes on Wednesday, November 4, 2009 at 5:30 p.m. was made by Councilmember Andersen and seconded by Councilmember Willmore. All councilmembers present approved. Motion passed 4-0.

**INVOICES & CLAIMS** - Payment Approval Reports were presented to Mayor and Council. A motion to approve the invoices and claims for payment was made by Councilmember Andersen and seconded by Councilmember Biorn. All council members were in favor.

**MINUTES** - Regular Meeting Minutes of September 9, 2009 were presented to Mayor and Council. A motion to accept the Regular Meeting Minutes of September 9, 2009 was made by Councilmember Stoddard and seconded by Councilmember Andersen. All council members were in favor.

## **MAYOR, COUNCIL and DEPARTMENT REPORTS**

Councilmember Willmore reported that the Airport has received their new lighting. Volunteers will be installing it in the next few weeks.

Councilmember Stoddard spoke with Chief of Police Smith and reported that the AT&T tower was supposed to provide the city with internet service for the police cars. This has never properly worked. Chief Smith has come up with other alternatives and Stoddard has given him approval to look into those alternatives.

Councilmember Biorn said things are pretty quite at the Fire Department. The Lions Club is announcing a free Thanksgiving dinner that they put on at the Junior High. They continue to seek donations of hams, turkey, pies and help. The dinner will be from 11:00 to 2:00 on Thanksgiving Day. Biorn asked that anyone wanting to help contact Linda or Sam and he had their numbers.

Councilmember Stoddard said that the Scouting for Food Drive had a record of over 10,300 cans of food donated. This is up 2,000 cans from last year.

Councilmember Andersen reported on attending the Chamber meeting on October 15, 2009. At that meeting it was reported that the flower account had about \$390 in the bank. Valenta has not started seeking the pledges at the time of that meeting. The Chamber is still trying to decide what to do with the location of the Welcome to City of St. Anthony sign. They are working with the county on moving it to another location. Chamber

elections are coming up on November 19<sup>th</sup>. Sherrie Jackson will not be running. The Chamber is looking for a new Chamber President to replace Jackson.

Clerk Parkinson reported on the upcoming election preparations. Parkinson reported on attending a Risk Management Class presented by ICRMP which will enable her to later become a Risk Manager for the city. The classes take about two years to complete. The High Country RC&D will be meeting Thursday, November 19<sup>th</sup> from 1:00 to 3:00 p.m. The City Officials Academy will be held in Idaho Falls November 16<sup>th</sup> and she recommends that any newly elected and current council members should attend. The Finance Committee meeting for October 29<sup>th</sup> has been canceled. Parkinson also reported on the hiring process to replace the deputy clerk that recently resigned. A number of applications were received and five interviews were done. Out of those applications, Jenny Wilson has been hired and is currently working.

Public Works Superintendent Butigan reported on buying a new rotor tiller and ordering two lawn mowers. Butigan plans on keeping one of the existing lawn mowers and selling the other. Butigan continues to look into insulating the shop. The city is paying \$3000-4000 per month to heat the building and insulating should cut that bill considerably. It would cost around \$1600 to insulate. The damaged street light has been replaced and the person who damaged it will be having their insurance pay. It cost about \$4000 to repair the lamp post. Crews continue to prepare the buildings for winter. Butigan said it looks like Bridge Street probably will not be worked on this October.

Chief of Police Smith reported that the police car was sold for \$1200. The Police Department has had two call outs since going to 10 hours shifts. The Silver Horseshoe is looking at getting an alcohol license. There may be some problems with them obtaining their alcohol license. Mayor Rose asked that Chief follow up with the City Attorney on any problems. The Police Department is still waiting for the county to move into their new shop so that they can use the building next to the sandbar. Councilmember Stoddard said the Search and Rescue members anticipate using the building for the next year. FOP is still requesting to have their meetings there. Council members thought that FOP could meet there whether or not Search and Rescue was still using the building. FOP should speak with Search and Rescue and work something out.

There being no further business to come before the Council the meeting was adjourned at 8:53 p.m. by Mayor Rose.

  
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Garth Rose, Mayor

Attest:

  
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Patty Unruh Parkinson, City Clerk-Treasurer

