

*CITY OF ST. ANTHONY
COUNCIL MEETING MINUTES – January 28, 2010 – 7:00 P.M.
420 NORTH BRIDGE, SUITE A, ST. ANTHONY, ID, CITY COUNCIL CHAMBERS*

PRESENT: Mayor Neils Thueson, Councilmembers Woody Andersen, Suzanne Bagley, Bryant Biorn, Elva Powell, Bryan Stoddard and Rod Willmore.

ALSO PRESENT: City Attorney Bill Forsberg, Police Chief Jim Smith, City Clerk/Treasurer Patty Parkinson, Public Works Superintendent (PBS) Scott Butigan and approximately 11 interested citizens.

The meeting was called to order by Mayor Thueson at 7:00 p.m.

THE PLEDGE OF ALLEGIANCE was led by Councilmember Rod Willmore.

GENERAL BUSINESS

Industrial Park Discussion (Judy Hobbs) – Judy Hobbs, of Realty Quest, began by explaining her role with the Industrial Park. Hobbs has represented the city for the lot sales of the Park. The listing expired on January 14th and she is here to visit with council in regards to marketing the Industrial Park. Hobbs explained the outlook is not promising for this year, sales are flat. Hopefully, the commercial market will improve. Lots are being marketed through a couple of web sites, a sign, and the MLS (Multiple Listing System). There is no money through The Development Company for improvements for an additional taxi way to some of the lots. However, obtaining funds via a grant is being looked at for these possible improvements. Hobbs would like council to reconsider the renewal of the contract and to continue the sales listing with her. A motion to extend the effective date on the City’s Seller Representation Agreement (listing contract) on the property known as St. Anthony Business & Industrial Park through January 31, 2011 was made by Councilmember Stoddard and seconded by Councilmember Willmore. All council members were in favor. Motion passed.

Request to Lease an undeveloped section of city right of way (Carol Davis) – Carol Davis, 625 N 6th W, asked about an undeveloped lot across from where she resides. Davis would like council to allow her to lease the lot so that her son may park his truck and trailer there. She said she would maintain it, claiming that over the last 18 years, she has cared for the property, by keeping it mowed, weeded and trash removed. The reason for the lease is to allow vehicles to park there. Currently parking on the street is against the city’s ordinances and if she leases it she may then park vehicles there. A motion to allow a lease for the undeveloped lot, described as: “That portion of West Targhee Street adjoining the following described property: Lot 6 of Block 4, of the Linford Addition to the City of St. Anthony, Fremont County, Idaho, as per the recorded plat thereof.” be prepared and signed at a yearly lease amount of \$100 was made by Councilmember Powell and seconded by Councilmember Bagley. All council members were in favor. Motion passed. Mayor Thueson directed Attorney Forsberg to prepare the lease.

Liquor Catering Permit – Star Bar (Gaylene Blair) – Clerk Parkinson reported that

Gaylene Blair, owner of the Star Bar, came to the city and paid for an Idaho liquor catering permit for the annual Mule Deer Banquet to be held at the National Guard Armory building to be held on March 15, 2010. A motion to approve the Idaho liquor catering permit for the Star Bar, Owner Gaylene Blair, for March 15, 2010, was made by Councilmember Biorn and seconded by Councilmember Powell. All council members were in favor. Motion passed.

Fort Henry Bi-Centennial Commemorative addition to Greenway Proposal (Deon Davenport) – Deon Davenport, representing the St. Anthony Rotary Club, the Fort Henry Buckskinners Club and himself, began by providing council with a proposal from the Rotary for a monument and replica to be placed on the Henry's Fork Greenway. 2010 is the Fort Henry Bicentennial year and this is an effort to do something to celebrate Fort Henry. Davenport handed out a hand written proposal which he summarized for council. Davenport has visited with BLM and he said they seem pleased with his proposal as it fits into their plans for the Greenway. Total cost for the bronze statue and base would cost about \$38,000 and is expected to be paid through donations and the St. Anthony Rotary Club. The bronze statue is expected to be started by this summer. The Fort Henry Replica would follow after the statue is finished. Davenport requests that the city submit an application to the BLM for placing the Bronze statue and replica. The trail is to be road based gravel, like the existing trail and then later, if enough money is raised, asphalt trail to the statue. Davenport would like to team up with the city and the Rotary to write any grant applications to assist in this project. Councilmember Biorn said these projects bring so much value to the community. Councilmember Stoddard said that Melissa Hinckley is chair of the Parks and Recreation Committee and he would like to see Davenport meet with them. Mayor Thueson asked that Davenport get the application papers and bring them to the City Clerk who will assist him with preparation. Davenport said that the Fort Henry Buckskinners Club is interested in creating a banner with a St. Anthony heritage theme and be able to display it in the city on the light poles. Mayor Thueson said they need to provide an example of the banners and the city will review displaying them. Davenport also had a general banner proposal. Thueson said the city and council would work with him.

Airport Board member appointment (Marvin Lee Miller) – Councilmember Willmore said that Lee Miller is interested in serving on the Airport Board. Mayor Thueson then appointed Marvin Lee Miller to serve on the Airport Board with council's approval. All council members were in favor.

Resolution for city parking lot signs (Smith, Butigan & Forsberg) – Chief Smith explained late last year the city passed a parking ordinance to allow for signage in the parking lots through council resolution. By placing signs, it will allow the Police Department to exercise the control necessary to maintain the city lots as. A motion to accept a resolution authorizing the posting of signs at the entrances of city owned parking lots to regulate overnight parking was made by Councilmember Andersen and seconded by Councilmember Stoddard. A roll call vote followed with Councilmembers Bagley, yes; Powell, yes; Andersen, yes; Biorn, yes; Stoddard, yes and Willmore, yes. Motion carried 6-0.

Discussion of Paid Time Off and Personnel Policy (Parkinson) – Clerk Parkinson reported on the change in employee benefits that occurred January 1, 2010 from vacation

and sick to paid time off. During the annual audit the auditors reported that because of the change, the auditors would have to show sick as an expense to the city per the employee personnel manual, which was updated March 25, 2009. Parkinson, through the advice of the auditor, is requesting council to reconsider that change and to go back to having the sick time as it was prior to January 1, 2010 with a “grandfather clause” allowing employees five years to use up any accrued sick if they are sick. A motion to strike the words “will be added together” from paragraph two from section C. Employee Benefits, 1. Paid Time Off (PTO), MAXIMUM TIME ACCUMULATED: and to change the time to be used from January 1, 2012 to January 1, 2015 and under the section TERMINATION: to change the second sentence to read Grandfathered vacation leave existing at the time of this shift to PTO will be paid to the employee when they leave the employment of the City of St. Anthony and any Grandfathered sick leave existing after January 1, 2014 will be forfeited by the employee was made by Councilmember Biorn and seconded by Councilmember Willmore. All council members were in favor. Motion passed.

Street Chip & Seal Discussion & Report (Andersen) – Councilmember Andersen said he and Mayor Thueson and PWS Butigan met with the County Commissioners on Monday about piggy backing along with their purchase of oil for street repairs and the purchase of chips as well as assistance with equipment and labor. The commissioners were very agreeable to working with the city, as they have done with other cities in the county. The city has a budget of \$65,000 for the purchase of these items. A tanker of oil will complete about a mile and a half of roadway, depending on which streets are done. The oil will cost about \$50,000 and the rest will be spent on chips. The city can also purchase chips for next year.

Flower & Chamber Request Discussion & Report (Stoddard) – Councilmember Stoddard said he had a good discussion with the Finance Committee and Parks and Recreation Committee regarding the flowers within the city. Parks and Recreation Committee want to place flowers in every other flower bed, along Bridge Street, where the old tree pockets were. Water is available to water along Bridge Street in several different places. The city is also willing to provide manure to spread and rotor-till where needed. As far as financially providing for the flowers, the Finance Committee is recommending to council a match of 30%, up to a maximum of \$2000, of what the Chamber of Commerce collects in donations from the community. Karen Valenta, past city employee, asked if council had received her letter. Councilmembers confirmed receipt of her letter. Mayor Thueson said he would like to contract the work out instead of placing anyone on as a city employee. Attorney Forsberg explained to council some of the differences of a city employee versus a contractor. The city would like the chamber to do the contracting. Stoddard said the Finance Committee does not report having budgeted for this and so the budget would have to be adjusted. Councilmember Andersen said that he knows the flowers cost about \$2000 and if the city just paid for the flowers, there is a risk that the flowers wouldn't get into the ground, so that's why they decided to recommend a match. Stoddard said that it was also recommended that the city could be utilized to run the funds through for the Chamber. Valenta then asked if it was being recommended not to rehire herself and Tina Long, past city employee. Councilmember Biorn said that the flowers have become a community project and the city can not fund it and it's not in the budget. So the community took the project on and since they are donating their time and money, it should continue to be a community volunteer project. Valenta then asked why she should

do this for free and teach someone else to do her job. Sherri Jackson, past chamber president, said even if they have access to the tools to do the job through the city, they still need the expertise of Karen Valenta and Tina Long and the Chamber would be willing to give all their money collected to the city in order to hire them back as city employees. Biorn asked Jackson if she knew if people that are donating their money know that the money donated will be used to have someone else paid to do the work or are people donating their money and also wanting to volunteer to do the work? Jackson said there is a little of both, saying they need the assistance of Valenta and Long for a plan and to determine which plants are flowers versus weeds. Jackson sees this as a two year project. After two years they will be able to see where the matching grants are and what funds are available. After those two years they foresee expanding the project into the county and then allowing for county employees to work the flowers. Andersen said that the Finance Committee reviewed what the city can do during an economic downturn and review of other needs and determined cuts would be made and several employees were terminated. The city does not have the funds to hire any employees back. The council is prepared to give \$2000 maximum with a volunteer effort and use of the equipment, but not to hire employees back. Councilmember Willmore said that a lot of this has to do with wages and people don't realize the cost of labor with all the workman's comp, unemployment etc. Mayor Thueson said if you contract with someone the money will go further as there isn't the unknown of unemployment costs. Valenta said she has no intentions of collecting the rest of the pledges, if it isn't going to work out that way. And there will be a lot of people that won't give money if this is done any other way. Mayor Thueson said it is hard to place anyone on the payroll, but that doesn't stop the project. The Chamber can still plant the flowers, if they want. Deon Davenport said the Rotary could assist possibly by purchasing the flowers. Attorney Forsberg said that there are a lot of questions that should be asked to the city's insurer, ICRMP, regarding questions of volunteers and contractors. A motion that the city will commit to 30% matching to a maximum of \$2000 toward what the Chamber of Commerce collects in donations and to commit to assisting with manure and equipment and to commit to keeping the books as long as the Chamber will reimburse the city fully was made by Biorn and seconded by Councilmember Bagley. All council members were in favor. Motion passed.

Discussion of Police Radios (Bagley & Smith) – Councilmember Bagley said there is a bill for \$2,185 for the upgrade of police radios to the 700 MHz radios. Eventually all police departments will be on these types of radios. The police department will trade in their old radios for the newer version. A motion to accept the change over and bid proposal from the old radios to the new 700 MHz radios was made by Bagley and seconded by Councilmember Andersen. Councilmember Willmore asked if this amount is within the budget. Bagley and Chief Smith both replied that it is. All council members were in favor. Motion passed.

Surplus Property (Butigan) – PWS Butigan reviewed the list of equipment that they would like to surplus. The city will do this as a sealed bid and advertise through the paper with a legal ad, as well as post it to the city's web page and bulletin board. A motion to surplus two 60" Exmark zero turn mowers, model L225Kc605 and L225Kc603, serial numbers 348934 and 132623, two 80' antenna towers, a multiquip Tamper Jumping Jack, model 601, a plate compactor stone, model S35A and a small roller was made by

Councilmember Willmore and seconded by Councilmember Powell. All council members were in favor. Motion passed.

INVOICES & CLAIMS - Payment Approval Reports were presented to Mayor and Council. After several questions which were satisfactorily answered by staff, a motion to pay the invoices and claims was made by Councilmember Biorn and seconded by Councilmember Bagley. All council members were in favor. Motion passed.

Mayor Thueson asked council to review the Fund Summary. This will be posted to the Web site and will be placed into the February newsletter.

MINUTES - Regular Council Meeting Minutes of January 13, 2010 were presented to Mayor and Council. A motion to accept the Regular Council Meeting Minutes of January 13, 2010, was made by Councilmember Andersen and seconded by Councilmember Powell. All council members were in favor. Motion passed.

MAYOR, COUNCIL & DEPARTMENT REPORTS

Chief Smith reported on meeting with Councilmember Bagley. Once a month Smith will report on police activities and will regularly post a patrol log on the city's web site.

PWS Butigan reported everything going good. Crews are taking care of snow and hauling will be done again tonight. Butigan will contact the Idaho Transportation Department regarding a hole in the roadway on the overpass. Mayor Thueson reported that it is against city code for anyone to depose of snow out into the city streets. Mayor Thueson has requested a warning from the police department to homeowners to discontinue this practice.

Attorney Forsberg said that he will have a presentation prepared for council. This will be a special meeting on February 11, 2010 at 6 p.m. The presentation will be about open meeting law, basic meeting procedures, ethics, etc. Also, it will be a time for council members to ask questions about those topics. Forsberg said he will be attending the Fire District meeting on February 10, 2010 at Councilmember Biorn's request.

Clerk Parkinson provided council members with a report from the High Country RC&D on the cloud seeding program and an invitation from the Chamber of Commerce for the Chamber Banquet being held on Friday, February 19, 2010 at 6 p.m. Parkinson also provided information on doing a possible draft letter to the Governor in support of the Idaho Parks and Recreation Department. Council asked that the letter be placed on the next agenda for council's review and discussion. The Local Highway Technical Assistance Council also provided a letter regarding the Federal Stimulus and an update on the American Recovery and Revitalization Act of 2009. This includes a report of the City of St. Anthony's project on East Main.

Councilmember Bagley reported on the Chamber meeting and how they are looking at the flowers as a big issue. They have various volunteers and church groups to get the flowers done. Bagley believed they are prepared to get this project completed. The Chamber dinner is coming up, February 19, 2010 at 6 p.m. The cost of tickets are \$50 per

couple or \$25 individually. The Chamber has a web site and tickets are available through various methods. They are talking about having a potential Art Council that would bring various arts and/or crafts into the city to attract visitors. Bagley also met with Chief Smith and got a feel for the things that are going on in the city and said there are many needs within the department. They have a patrol meeting the first Wednesday of the month at 4 p.m.

Councilmember Powell reported that the roof had a leak, but it has since been repaired.

Councilmember Andersen asked Mayor Thueson if he should continue to attend the High Country RC&D meetings. Mayor Thueson agreed that he should continue to attend. Andersen said he will check with RC&D to see if they might assist with the bronze statue on Henry's Fork Greenway proposed earlier by Deon Davenport.

Councilmember Biorn reported on doing some research on the contracts between the city and the Fire District. He has requested to be placed on the Fire District's agenda for February 10, 2010 and he has some ideas that he will update council on as they occur. The web site has been updated and to let him know if there is anything they want to see there, to let him know. Biorn said he would post the items that will be sold, up for bid there as well. Biorn reminded council that the annual Association of Idaho Cities (AIC) meeting is in Idaho Falls this year in June. Biorn said this is a very informative meeting and recommends that as many council members attend as possible, as he learned so much there last year when he attended in Boise.

Councilmember Stoddard reported on the Parks and Recreation Committee meeting. They have a lot of good members serving and they do a good job. Jim Hunter has stepped down and is no longer on the committee and has done a good job. They want to set up a resolution for a park and shelter reservation fee. They would like to have a \$25 fee for shelter use for 50 people or less and a \$50 fee for 50 people or more. A stump needs to be removed in the park area next to the Maverick store. PWS Butigan said it will be done in the spring at no cost to the city. A citizen has offered to replace the tree. Melissa Hinckley, Parks and Recreation Committee Chair, wants a copy of the budget emailed monthly to her. Hinckley would also like a copy of the sidewalk ordinance in order to review with the Chamber of Commerce in regards to flower and tree planting. She would also like a copy of the code on the establishment of the Parks and Recreation Committee. The Committee needs volunteers and Hinckley wants to know if that can be added to the monthly newsletter. Councilmember Biorn said he remembers a volunteer by the name of Cox. Biorn would like help finding his name and number. Clerk Parkinson said she would look. Parkinson reported that Hinckley will be getting the back page of the monthly newsletter for March.

Councilmember Willmore reported the taxes being collected on hangars should be part of the Airport budget and currently are being placed into the General Fund. He will be proposing that those taxes be part of the Airport budget for the next budget year.

There being no further business to come before the Council the meeting was adjourned at 9:23 p.m. by Mayor Thueson.

Neils Thueson, Mayor

Attest:

Patty Unruh Parkinson, City Clerk-Treasurer