

CITY OF ST. ANTHONY
REGUALR COUNCIL MEETING MINUTES
April 8, 2010 – 7:00 P.M.

420 NORTH BRIDGE, SUITE A, ST. ANTHONY, ID, CITY COUNCIL CHAMBERS

PRESENT: Mayor Neils Thueson, Councilmembers Rod Willmore, Suzanne Bagley, Bryant Biorn, Elva Powell, Woody Andersen and Bryan Stoddard.

ALSO PRESENT: City Attorney Bill Forsberg, Police Officer Terry Harris, City Clerk/Treasurer Patty Parkinson, Public Works Superintendent (PWS) Scott Butigan and approximately nine interested citizens.

The meeting was called to order by Mayor Thueson at 7:00 p.m.

THE PLEDGE OF ALLEGIANCE was led by Councilmember Powell.

GENERAL BUSINESS

School Zone Traffic Safety & Signs (Karen Daw) – Karen Daw from the school district came to council to report on the Safety Committee and their review of the parking, drop-off and pickup areas at the new Henry’s Fork Elementary school. Daw provided a map and description of the proposal of the street and signage changes. After her presentation, Mayor Thueson asked if this plan had been presented to the school board. Daw hasn’t presented to them yet, but has spoken to the superintendent and will be presenting at their next school board meeting. Daw said any costs to paint and make signs will be incurred by the school district. Council was in full support of Daw’s proposal. Mayor Thueson asked that after Daw gets the School Board’s support to bring council a finalized proposal with requests for exactly what she wants and council will review and try to provide everything they can. Daw would like to see it in place by mid June, first of July.

PUBLIC COMMENT - Mayor Thueson opened the floor for comment.

Todd Tuckett – Keller & Associates – Introductions – Todd Tuckett of Keller & Associates introduced himself, saying they offer services in engineering for water, wastewater, and transportation projects. He said he worked for the Idaho Transportation Department for 23 years before working for Keller & Associates. He also provided some information on ADA accessibility from the Local Highway Technical Assistance Council (LHTAC).

GENERAL BUSINESS continued

Schiess & Associates West Main (Paul Scoresby & Ryan Peterson) – Paul Scoresby of Schiess & Associates came to the city to suggest the city prepare to send a request for proposal through the Idaho Transportation Department on the West Main Street Project. Scoresby thought the preliminary engineering would be around or over \$250,000, causing the city to go through a formal Request for Proposal. Ryan Peterson said it is safer to go with the RFP process due to the number of federal regulations required. Scoresby also wanted to update the city on the grant application for the Waste Water Phase III project.

The Economic Advisory Council will be meeting next week and hopefully their proposal will be presented to the governor with a decision to be made by the end of the month. There appears to be no issues associated with the application and it should proceed well. Scoresby said they do plan on resubmitting another application to LHTAC for the bridge at the end of Main Street. Peterson also commented if the city needed any assistance with the school bus/parking problem that is his area of expertise and he would be willing to help. Mayor Thueson asked Clerk Parkinson to contact Karen Daw and give her Peterson's phone number.

Park Reservation Fees (Stoddard) – Councilmember Stoddard reviewed the Park and Recreation Committee's recommendation on park shelter reservation fees. A printout of information on the fees for making a park shelter reservation was explained to council. They would like the fee to start immediately and a resolution be passed to accommodate for the fee of \$25 for half day and \$40 for a full day reservation. Councilmember Biorn said he thought a deposit should be added to provide an incentive to clean up the park when finished. Council discussed the various pros and cons including asking for a deposit. Attorney Forsberg reminded council they always have an option to waive a fee on a case by case basis. Councilmember Willmore moved to send the proposal back to the Parks and Recreation Committee for revision. Biorn thought they could make the decision tonight. Willmore rescinded the motion. A motion to accept the resolution as proposed with an added \$40 deposit was made by Willmore and seconded by Councilmember Andersen. All council members were in favor. Motion passed 6-0.

Building Inspections by County (Butigan) – PWS Butigan reported on a new agreement with Fremont County to do the city's building inspections. Butigan said the county should have full authority to take care of building inspections. Butigan said to have someone in the city become certified would be more expensive and any return the city might get back would not be enough to certify an employee. The city could also pay a building inspector on a case by case basis. Attorney Forsberg reviewed the document and said there is an indemnity clause and the city can't have an indemnity clause. Councilmember Andersen reviewed what the county is currently inspecting. The city already has the county inspecting everything right now except for sheds under 250 square feet, which the city does. It makes sense to have the county do the inspections since they understand and care for the tax roles. A motion to sign the agreement (less item #5, the indemnity clause) with the county was made by Councilmember Powell and seconded by Andersen. All council members were in favor. Motion passed 6-0.

Fair Housing Month Proclamation (Mayor & Parkinson) – Councilmember Bagley read the Fair Housing Proclamation. Mayor Thueson signed the Proclamation.

Organ, Eye and Tissue Donation Month Proclamation (Mayor & Parkinson) – Councilmember Biorn read the Organ, Eye and Tissue Donation Month Proclamation. Mayor Thueson signed the Proclamation.

INVOICES & CLAIMS - Payment Approval Reports were presented to Mayor and Council. After several questions, which were satisfactorily answered by staff, a motion to pay the invoices and claims was made by Councilmember Biorn and seconded by Councilmember Bagley. All council members were in favor. Motion passed 6-0.

MINUTES - Regular Council Meeting Minutes of March 25, 2010 were presented to Mayor

and Council. A motion to accept the Regular Council Meeting Minutes of March 25, 2010 with noted corrections was made by Councilmember Willmore and seconded by Councilmember Biorn. All council members were in favor. Motion passed 6-0.

MAYOR, COUNCIL & DEPARTMENT REPORTS

William Forsberg had no report.

Clerk Parkinson asked the members of council to let her know who will be attending the 2010 AIC (Association of Idaho Cities) Annual Conference in Idaho Falls June 16-18. Parkinson will get everyone registered and paid for at the same time. AIC is also providing online training on budgeting and revenue projections. The training will be held on May 5, beginning at 10 a.m. If council members would like to meet in the staff work room to watch and participate in this training they need to let Parkinson know so an agenda can be prepared and a room set up. Parkinson reported the next Finance Committee meeting is on Monday, April 12, 2010 at 5:30 p.m. An agenda has been posted. Parkinson provided council with a High Country RC&D Cloud Seeding Report. Juvenile Corrections (JCC) sent an email back to the city regarding the infiltration flows. They are reviewing their lines and believe they have resolved the problem. The City of St. Anthony was again named a Tree City USA community for 2009. This is the seventh year in a row the city has been granted this designation.

Councilmember Stoddard reported that on Arbor Day, April 30, 2010, the city and the school's first graders will be planting a few trees within the city for their annual celebration. The Park and Recreation Committee will be planting trees in the area in front of the City Building. This will accommodate the school, as the children can just walk to the area where the trees will be planted and not need to be bused. They also plan on planting a tree in Keefer Park and one at South Park. Mayor Thueson would like to see more trees planted, since we have coupons from Rocky Mountain Power in the amount of \$600 to be used towards trees. Clerk Parkinson reported North Fork Nursery sold the city four five foot trees last year for \$300, so the city should be able to get at least six five foot trees.

Clerk Parkinson reported on attending with the Mayor an Economic Development meeting in Rexburg on Tuesday. Parkinson reported on another way for the city to advertise for their Industrial Park lots using the GEM State Prospector Web site. Parkinson contacted the city's realtor, Judy Hobbs, and Hobbs said she would use the site for the Industrial Park lots. Parkinson reported the Prospector has the ability to pull up demographic information and provided council with a listing from the City of St. Anthony. This is all provided to the city free of charge. Parkinson also reported on attending the Idaho Transportation Department's open meeting in Rexburg regarding accessible public rights-of-way.

PWS Butigan reported the East Main Sewer line is being worked on. One homeowner has already started on their line. H&K Contractors believes it will take about seven days to complete East Main Street and expect to start in two weeks. Butigan reported on a past water study and based on current reading the readings indicate the city is treating around 12 million gallons of sewage, but pumping out of the ground 24 million gallons of water. This was a preliminary meter check. A water study was done in 2003 to check for leaks. This study identifies leaks within the city. About 10 leaks have been fixed since then. Mayor Thueson will be having a meeting with Paul Scoresby, the Development Company

and staff to review the possibility of coming up with a plan to fix the leaks. Butigan reported they will be working on one leak on East Main to repair, which is on the 2003 report indicating a leak of 14,000 gallons a day.

Officer Harris reported the police department is working a state safety grant for aggressive driving and this allows for officers to go out to the highway on their off time to work on the grant being paid for by the state. The state pays for officer's time while working this grant and any revenue received from ticketing comes back to the city.

Councilmember Willmore reported the next Airport meeting will be Friday, April 16, 2010 at 7 p.m. They have quite a bit to talk about, including regulations for commercial activity at the airport. Willmore checked on the grant for the security fence and it looks like there isn't any money right now. The state still may be able to assist and may provide a partial grant for the north side of the airport.

Councilmember Stoddard reported attending the Local Emergency Planning Committee (LEPC) meeting in Rexburg and an effort will be made to provide information regarding the Sand Bar and other recreational areas within the city and the county to the students of BYU Idaho.

Councilmember Biorn reported the fire department replaced a tire on one fire truck and the foam regulator is scheduled to be repaired here shortly. At the fire district meeting last night there was no vote for annexation as one of the members was not in attendance due to a funeral.

Councilmember Andersen reported a letter being sent to the railroad regarding the railroad tracks. Andersen said he has had no contact from East Idaho Railroad. Andersen would like to invite County Commissioner Romrell to come to the city and talk about cloud seeding and to place him on an agenda sometime prior to budgeting.

Councilmember Powell had no report.

Councilmember Bagley reported meeting with the Chamber of Commerce and they are reporting a little over \$4000 for the flowers. Mostly JCC and 5 County will be doing the volunteer work to keep up on the flowers. Their plan is to contract with Karen Valenta to use her with the layout of the flowers. They are doing a fundraiser at the Star Bar the first of May sometime with a dinner and auction which will go to the flowers. Councilmember Biorn said he would like to clear up a rumor. Biorn said the city is not hiring back the flower employees. Bagley met with the police department and they discussed the air cards and after review of their needs the police officers were more interested in upgrading their equipment and SRT equipment. If the air cards can be received free from AT&T they will get them, otherwise they would like the money spent on gear upgrades. There is an interest in bringing back the D.A.R.E. Program or some other educational program and so they are just beginning to check into it.

Mayor Thueson reported Anthony Gardner brought in a \$200 donation towards the flowers. That donation was given directly to the Bank of Idaho into the Chamber's Flower account. Thueson also reported the lighting study was just finished and asked Councilmember Powell to review the completed report with Clerk Parkinson. Mayor Thueson would also like Powell to look at restriping the parking lot in front of the city

building, also its handicap parking areas. Mayor also encourages everyone to utilize the monthly newsletter. Deadline for the newsletter is before the 25th of each month. Mayor said the city of St. Anthony is currently at 70% on the census. Mayor Thueson reminded everyone on various committees to make sure they have agendas. Also, to make sure the agendas get to the Clerk for posting and to make sure someone is assigned to keep minutes of the meetings. The minutes should then be turned in to the Clerk for safe keeping. Mayor Thueson said past Mayor Garth Rose is currently in the hospital in Idaho Falls and is being transferred to Salt Lake this weekend. Mayor thought everyone should know about it.

Councilmember Andersen wanted to know if the plan on East Main is to allow the homeowner to put in new service lines. Andersen said Jerry McCoy has asked about it. Butigan said his is currently being completed.

Councilmember Bagley said she will be absent at the April 22nd meeting.

There being no further business to come before the Council the meeting was adjourned at 9:15 p.m. by Mayor Thueson.


Nells Thueson, Mayor

Attest:


Patty Unruh Parkinson, City Clerk-Treasurer

