

*CITY OF ST. ANTHONY
REGUALR COUNCIL MEETING MINUTES
April 22, 2010 – 7:00 P.M.
420 NORTH BRIDGE, SUITE A, ST. ANTHONY, ID, CITY COUNCIL CHAMBERS*

PRESENT: Mayor Neils Thueson, Councilmembers Rod Willmore, Bryant Biorn, Elva Powell, Woody Andersen and Bryan Stoddard.

ABSENT: Councilmember Suzanne Bagley

ALSO PRESENT: City Attorney Bill Forsberg, Police Chief Jim Smith, City Clerk/Treasurer Patty Parkinson, Public Works Superintendent (PWS) Scott Butigan and approximately 11 interested citizens.

The meeting was called to order by Mayor Thueson at 7:00 p.m.

THE PLEDGE OF ALLEGIANCE was led by Clerk Parkinson.

PUBLIC COMMENT - Mayor Thueson opened the floor for comment.

Keith Nave regarding VFW – Keith Nave came representing the Veteran’s of Foreign Wars (VFW). Nave said he would like to talk about the flags on the city streets. VFW purchased, maintains, cleans and stores the flags that are put out on Memorial Day, Flag Day, Fourth of July, Veteran’s Day and the 24th of July for the Pioneer Day Parade. Nave reported the flags are a very important part of the VFW. They now buy and store a number of different size flags for purchase. VFW would like to sell flags to the city. They charge cost plus 10%. Nave would also like the city to purchase an advertisement in the State VFW Convention booklet for their annual convention being held in Idaho Falls this year. The cost for the ad would be \$55. Mayor Thueson asked Councilmember Powell to look at our flags to ensure they are being flown correctly and if there is a need for additional flags. Council agreed the city should purchase flags, when needed, from the VFW out of the building fund.

Josh Garling Regarding Parking Ordinance – Josh Garling was not present.

GENERAL BUSINESS

Red Baron Ag / Troy Rasmussen – Mike Jurak introduced himself of Red Baron Ag Service, Inc. Jurak said he has owned the business for 30-40 years. Jurak handed out a business proposal to show his proposed operation out of the St. Anthony Airport. He explained his business and the number of employees that would be working out of the area. Jurak also introduced Seth Murdock and Kevin Peterson, pilots. Councilmember Willmore said there are some concerns about the commercial lease. Attorney Forsberg said a lease needs to first be negotiated. Mayor Thueson said he is concerned with fuel tanks and the containment of those tanks. Jurak answered his questions regarding containment and spill pads. Jurak said he would be using about 10,000 square feet of property. Councilmember Andersen asked what the water line size will be. Jurak said it would be a 2” line through a 1” meter using an 8000 gallon even flow tank. Neil Shupe,

business owner at the airport, said over the last 10 years there has been some confusion about the guidelines for the pads, which is why it took him so long to build a pad. Last November EPA came out with guidelines and those guidelines require containment at 5000 gallons. His business and Red Baron Ag's are not required to build a containment pad based on those guidelines. However, each business went ahead and, or will, build containment pads now that the guidelines have been established. Attorney Forsberg asked what sort of term he is interested in on his lease. Jurak said 20 years. Mayor Thueson asked Jurak to stay in contact with Attorney Forsberg and Butigan to work on the lease. The Airport Board recommends the city council go ahead with the lease and any other decisions required for Red Baron Ag to begin business, in order to not delay building. Council discussed the issuance of a building permit and what the set backs and other requirements should be. Attorney Forsberg said he will begin to prepare a lease for presentation to council at the next council meeting.

Planning & Zoning Variance Scott Butigan (Forsberg & Tibbets) – Attorney Forsberg said a hearing was held at the regular meeting of Planning and Zoning on April 7, 2010, for a variance for Scott Butigan. The Planning and Zoning Commission recommends to council approval of the variance. A motion to allow the requested variance to allow Mr. Butigan to add onto the East side of his home was made by Councilmember Stoddard and seconded by Councilmember Biorn. All council members present were in favor. Motion passed 5-0.

Finance Committee Report (Biorn) – Councilmember Biorn, Chair of the Finance Committee, reported on the last Finance Committee Meeting held April 12, 2010. The Finance Committee met and recommends to council an increase in the late fees from \$1 to \$6. Council agreed to allow the Finance Committee to include this in the regular budgeting procedure for the next fiscal year, to include a public hearing, along with any other public hearing associated with the annual budget. The Finance Committee made a recommendation to move the due date of the utility bills from the 25th to the 20th. Council supported this recommendation. The committee also discussed the bonds on water and sewer and their association with base rates. The committee tabled this item for further discussion and research. The Finance Committee reported discovering the cost of re-codifying our city's ordinances would be about \$10000. Additional quotes will be obtained from other vendors and it is the committee's recommendation to budget for this item over the next two fiscal years after receiving a firm bid. The committee also made a recommendation to approve a Cost of Living Adjustment (COLA) on employee salaries using the same scale at the same time period for the upcoming budget. The rate is still pending, but is around 2.9%. Last year there was no COLA, as it was a negative number. The committee did not have a recommendation for step raises and wanted to have the Personnel Committee review the employee evaluation process for step raises. This item was tabled until the Personnel Committee could review the evaluation process and the pay scales. The Finance Committee also recommends a decrease in the Fire Budget by the dispatching amount and to budget for the difference of the tax levy. The recommendation has already been made by city council to ask the Fire District to annex the city into the Fire District. The Finance Committee will budget for any possibility the fire district may decide. In three weeks the city should be in a better position to review the Fire Budget, as the Fire District will be meeting and hopefully will have a decision for the city. Mayor Thueson requested that each council liaison meet with their appropriate

department head to review the budget and create any wish lists to prioritize by the end of May.

8:00 p.m. The Development Company / Ted Hendricks / Update on Block Grant – Ted Hendricks of The Development Company reported the Idaho Block Grant has been awarded to the city; however the Governor has yet to issue his press release. Design and environmental will take close to 90 days. The state will be issuing a contract to the city and that should be received in the next couple of weeks. A motion to execute the contract contingent on review of the Mayor and City Attorney was made by Councilmember Biorn and seconded by Councilmember Powell. All council members present approved. Motion passed 5-0. A motion to authorize The Development Company and Schiess & Associates to proceed under the direction of the Mayor and City Attorney with the design and environmental was made by Councilmember Stoddard and seconded by Councilmember Willmore. All council members present approved. Motion passed 5-0. Paul Scoresby of Schiess and Associates asked if the Mayor would sign the contract for the remaining work. Mayor Thueson asked Attorney Forsberg to review the contract prior to his signature.

Mayor Thueson asked Ted Hendricks to review and update the council on a recent meeting with staff regarding the city's water services. A water study was done several years ago indicating there were some problems with the city's water service. The study indicated there are 2" lines where there should be 4" lines and lead goose necks. There are fire hydrants attached to undersized lines that don't meet code. Some communities have been able to receive about 80% funding for these types of projects. Hendricks spoke of examples from other cities. Mayor Thueson has asked The Development Company to bring some numbers together for review to the council and a special meeting is scheduled one hour prior to the May 13th regular council meeting.

INVOICES & CLAIMS - Payment Approval Reports were presented to Mayor and Council. After several questions, which were satisfactorily answered by staff, a motion to pay the invoices and claims was made by Councilmember Willmore and seconded by Councilmember Powell. All council members present were in favor. Motion passed 5-0. Councilmember Stoddard strongly urged staff to keep in mind to first try and find a local vendor for any purchase when ever possible.

MINUTES - Regular Council Meeting Minutes of April 8, 2010 were presented to Mayor and Council. A motion to accept the Regular Council Meeting Minutes of April 8, 2010 was made by Councilmember Willmore and seconded by Councilmember Powell. All council members present were in favor. Motion passed 5-0.

MAYOR, COUNCIL & DEPARTMENT REPORTS

Police Chief Jim Smith reported AT&T would re-negotiate the tower fee in exchange for the Air Cards, possibly paying more for tower. Smith also reported on planning with Keith Ritchey an emergency practice or exercise for the police department with county and the Sheriff's office. Mayor Thueson would like the city to be prepared for any type of emergency. Smith also provided council with the monthly incident summary. There is an Aggressive Driving Grant going on. Councilmember Biorn asked for an update on bar incidents. Smith said many bar keepers are contacting the police department in anticipation of possible incidents before they occur. The police department is also

requesting training from Idaho State Police (ISP) on handling bar incidents. The department is still waiting for a response from ISP. Councilmember Stoddard asked for an update on the Skate Park. Smith said they monitor the park, driving by, stopping and watching. Citizen Neil Shupe said he highly regards the police department and appreciates their work.

PWS Butigan reported oil prices have come in from the county at \$777 per ton. This is looking at doing West 4th North and the school street from Bridge Street up to past the Seminary Building. If his figures are right it should cost \$28,000 to chip and seal the two roads. Butigan said many streets require two coats in order to make a good repair. There are very few roads that can be saved with only a chip and seal. Butigan said he will submit a plan to fix what can be fixed and then plan for complete rebuild of the other streets past the point of chip and sealing. Butigan reported a past Mayor said the county provided the city with a support letter to assist the city with its match by providing half. Mayor Thueson requested Clerk Parkinson to check the grant application for this letter. Clerk Parkinson didn't think such a letter existed, but would research it. Butigan reported the East Main repair of the sewer lines is going slower than expected as there are many rocks. There will be some extra costs due to taking the rocks out and bringing in fill. Many homeowners are putting in new sewer lines. Curb and gutter had to be taken out, since it was so close. A change order had to be done and the costs will be covered in the grant. There may be some expenses, which can be covered by the sewer fund. The repair of Bridge Street is supposed to start on Monday, but remains dependant on the weather. It should only take them a week to do, if they can run through the night. The State of Idaho is having a surplus auction and Butigan said he would like to try and get a grader and a roller. One item is a 1990 Champion Motor Grader at \$13000, which is about half the price compared to the open market. The old grader would be sold to help pay for the new grader. The state also has a mid size roller for about \$4500. The auction is May 12, 2010. Councilmember Andersen said this would be an opportunity to upgrade some of our older equipment. The city doesn't have a roller to patch the roads. Andersen recommends council approve this opportunity for the city. Council agreed, if the city is going to work on streets these would be good purchases. Mayor Thueson said Andersen and Butigan can review their budgets and determine if it can be spent and to move forward.

William Forsberg reported on attending the Airport Board Meeting and reviewing with them the Commercial Lease, commercial use of the airport, an aerial applicator permit and a joint operating agreement with the county.

Clerk Parkinson reported on the Greenway Cleanup, scheduled for Saturday, May 15, 2010. Wal-Mart did provide the city with a check for \$500 for the proposed Mountain Man Statue. Parkinson took the check over to Bank of Idaho for deposit into the Mountain Man Account. Todd Peebles from JCC sent an email stating they have raised the manhole covers and believe this will take care of the infiltration. Parkinson provided council with the latest High Country RC&D cloud seeding report and the latest Census report. It looks like Mayor Thueson and the Ashton City Mayor Stronks will be purchasing dinner for the Sugar City Mayor Dalling. Parkinson also provided council with the monthly fund summary and report. Parkinson said she is still working on the Cable One Franchise Ordinance with Cable One. Arbor Day is scheduled for Friday, April 30, 2010 at 10:00 a.m.

Councilmember Powell reported on the city buildings, including the city shop. Powell felt the city shop and the search and rescue building need to be repainted. The search and rescue also needs a new roof. The police department will be using the garage and the FOP wants to use the building for their meetings. This would be a good service project for a boy scout or other service organization. The city parking lot will be restriped. The sanitation contract is ready to be placed out for bid and will be done as soon as staff can get the bid out. A study was done by Rocky Mountain Power on the lights around the city buildings. Council requested that Powell have this item brought to the Finance Committee for placement on the budget.

Councilmember Andersen reported on reviewing the budget with PWS Butigan and they are ready for the next Finance Committee meeting. If Red Baron Ag needs water to their business at the airport they will need a backflow device. Butigan said they understand this.

Councilmember Biorn asked for any feedback on the web site. He said he is always looking for new photos.

Councilmember Stoddard reported on Arbor Day next Friday.

Councilmember Willmore reported the Airport Board approved the 100 foot drag races to use the airport on Saturday, May 15, 2010. The Airport Board is on the County Commissioners agenda for May 3, 2010 to discuss the joint airport agreement. Crack sealing of the runway still needs to be finished. Intermountain Gas wants to place a gas line under the runway. Butigan said to keep Bill Statham, of the Idaho Transportation Department's Municipal airport grant program, informed to see if there are any possible problems or issues.

Mayor Thueson reported on the census and provided council with a list of the current numbers between cities. Mayor Thueson asked Councilmember Andersen about the railroad crossing by Trost's. Andersen said a letter was sent to the Railroad. PWS Butigan said the Idaho Department of Commerce will be having a meeting with the railroad and will be asking them to fix the crossing on the north side by Trosts. Butigan had crews do some patching up to the point where the city could. Butigan said he spoke to Skip Hurt, who was at that meeting with the rail road and the Department of Commerce, and he said the rail road plans on coming some time in July to repair the railroad crossing on the Teton highway.

There being no further business to come before the Council the meeting was adjourned at 9:30 p.m. by Mayor Thueson.

Neils Thueson, Mayor

Attest:

Patty Unruh Parkinson, City Clerk-Treasurer