

*CITY OF ST. ANTHONY  
REGULAR COUNCIL MEETING MINUTES  
October 28, 2010 – 7:00 P.M.  
420 NORTH BRIDGE, SUITE A, ST. ANTHONY, ID, CITY COUNCIL CHAMBERS*

**PRESENT:** Mayor Neils Thueson, Councilmembers Rod Willmore, Woody Andersen, Bryant Biorn, Elva Powel, and Suzanne Bagley.

**ABSENT:** Councilmember Bryan Stoddard

**ALSO PRESENT:** Police Chief Jim Smith, Public Works Superintendent Scott Butigan, City Attorney William Forsberg and City Clerk/Treasurer Patty Parkinson and approximately nine interested citizens.

The meeting was called to order by Mayor Thueson at 7:08 p.m.

**PLEDGE OF ALLEGIANCE** was led by Councilmember Bagley.

### **PUBLIC COMMENT**

**Donna Daniels – Bed & Breakfast Sign** – Donna Daniels, 155 E 3<sup>rd</sup> S, thanked council for allowing her this time. She said she has a Bed & Breakfast sign by the Maverick store on Bridge Street. She bought the sign 17 years ago for \$5000 and the sign has brought her many different customers. This summer in June a farmer with a hay wagon knocked over one of the poles that lit up the sign at night. Daniels then contacted City Attorney Forsberg about the light pole and was told the sign is on city property and this was illegal. She asked if she could lease the property. Council agreed to lease the property to her for \$100 per year. Mayor Thueson asked if she will be putting it back into use. Daniels said she wanted to fix the sign; however, she didn't want to trample down the flowers. She said she will fix the sign once the flowers are gone. Mayor Thueson asked Forsberg to prepare the lease.

**Introduction of newest city police officer** - Mayor introduced the city's newest police officer, John Hunter. Hunter got up and spoke introducing his three children and talked about how nice a town St. Anthony has been so far. Hunter said he thinks St. Anthony will be a great place to live and raise his kids.

### **GENERAL BUSINESS**

**Shop with a Cop Lieutenant Colin Erikson (Bagley)** – Lieutenant Colin Erikson, of Madison County's Sheriff's Office, said the Shop with a Cop program has been going on for a number of years. It is a program to help out the many families the police departments deal with during the year. A young family member is taken to "Shop with a Cop" early on a Saturday morning, first having breakfast at McDonald's, and then shopping for the other family members at Kmart in Rexburg. The program provides Christmas to families that otherwise would not have a Christmas. Last year there were 90 officers that showed up to assist. This program involves all the counties in the south eastern part of the state, Jefferson, Teton, Clark, Madison, Fremont and all the cities in those counties. Erikson then played a video showing what the Shop with a Cop program is. Erikson said it does take funding to provide this program and asked for any assistance the city can provide.

Councilmember Bagley is a member of the Shop with a Cop board. Erikson asked if there were any questions. Mayor Thueson asked if he was presenting this to other cities. Erikson said he is. Mayor Thueson said he thought it was a very good program to have and instructed Councilmember Bagley to review the police budget to see if there are any available funds to assist.

**LHRIP Application (Paul Scoresey)** – Paul Scoresby of Schiess & Associates reported he and Clerk Parkinson attended the LHTAC (Local Highway Technical Assistance Council) meeting in Rigby last week to learn about the LRHIP (Local Rural Highway Investment Program) grant application. Cost estimates have been prepared for three blocks of South 12<sup>th</sup> West, which is in need of repair and 7<sup>th</sup> South. Seventh South remains the only collector road still in need of repairs, as all the other collector roads have had some repairs made. Scoresby explained the LRHIP application and program. Scoresby said there are some things the city needs to do in order to obtain a higher score on the grant application. One of those items is to ensure there are employees signed up for the T2 Road Scholar training through ITD (Idaho Transportation Department). Another item is to update the Capital Improvement Plan. Council was provided with an updated October 2010 Capital Improvement plan to review. Council members reviewed the Capital Improvement Plan and the possibility of adding in a sidewalk or pathway to tie in West Main to South 12<sup>th</sup> West. The city must also complete some traffic counts for the street being applied for. The city also needs to complete their asset management plan into the state's IWork program. All of this will add additional points to the application. Scoresby said Ryan Peterson, a sub contractor of his office, said he could update those files and it would take him about a day. That would cost about \$800. If he trained the city staff how to do it, it would take about a half a day and would cost about \$500. A motion to have Peterson do this work was made by Councilmember Andersen and seconded by Councilmember Biorn. All council members present were in favor. Motion passed 5-0. A motion to accept the updated October 2010 Capital Improvement Plan was made by Councilmember Willmore and seconded by Councilmember Bagley. All council members present were in favor. Motion passed 5-0.

Mayor Thueson adjourned the meeting for a five minute recess.

After the recess Mayor Thueson brought the meeting back to order.

**Wastewater Phase III Report (Depatco)** – Paul Scoresby spoke for Depatco, since there wasn't a representative present. Scoresby reviewed with council the progress being made on the project. David Schiess is the company's principal inspector. Some of the sewer collection pipes were dry and so this is evidence there will be better treatment of the sewage once this project is completed. Things like this really validate this project. They are working on Third South and are now laying pipe, open cut style, through to C&C Supply. The next place they will go is across Bridge Street, where they will continue the pipe bursting. Five to ten percent of the project is completed. They will work as long as they can, weather permitting. Frost will eventually stop their work. Depatco has made their first payment request and the city will expect a payment request once per month. Mayor Thueson said they have, so far, been good to work with.

Paul Scoresby also had information on the Airport, reporting they have finished doing the survey work required for the fence. Scoresby said he has a copy of the old Airport Plan conducted in 1997 and the fence was identified in the plan as being an issue. With the

advent of the construction of the Industrial Park and to make an attempt to make the lots adjacent to the airport, airport friendly, there is a need to see the plan show more clarity and purpose for the airport. The city paid Schiess and Associates a fee to prepare the fencing plan. Scoresby said Bill Statham, Senior Aeronautics Planner Division of Aeronautics, said he has funding available for another airport planning study for the city, as there is some excess funds left over. Statham has offered the city should apply for funding for an updated airport plan. Scoresby suggest the city pursue an application for a grant to update the airport plan. A new planning study would cost around \$15,000. The city match would be 25%. Mayor Thueson said planning is very important. A plan helps the city maintain the airport and to provide for the airport, which is an important part of the community. Councilmember Andersen wondered if the county would have some interest in assisting with a new planning study. Mayor Thueson asked for this item to be placed on the next council agenda for continued discussion.

**Resolution for diagonal parking north side of bowling alley** – Mayor Thueson said the owner of the bowling alley is asking for diagonal parking, since people don't know which way to park and if it was designated and lines were drawn, parking would be better utilized. Councilmember Willmore said the street is wider in that area and can accommodate diagonal parking. Staff didn't see any concerns with diagonal parking. Councilmember Willmore read Resolution 2010-15 out loud. A motion to accept the resolution for diagonal parking on the north side of the bowling alley was made by Councilmember Andersen and seconded by Councilmember Powell. All council members present were in favor. Motion passed 5-0.

**Discussion of Unoccupied Properties/Commercial accounts (Parkinson)** – Clerk Parkinson reported on how the resolution for unoccupied residential properties has been working. A question of policy came up in regards to unoccupied commercial properties and residential properties currently in foreclosure, properties that become bad accounts and rental properties. Parkinson reviewed other city policies in regards to foreclosures and vacant properties. Attorney Forsberg said multi-housing properties are already addressed with a resolution and a policy is in effect and allows for a credit for unoccupied units. After a short discussion council thought it important commercial properties and vacant properties are reviewed by the Finance Committee and a draft policy, resolution or ordinance be addressed and brought to council for consideration.

**LHRIP Application (continued)** - Mayor Thueson asked to go back to the LRHIP application discussed earlier for a resolution to apply for the grant. Attorney Forsberg said the council should authorize the Mayor acting on behalf of the city to make application for an LRHIP grant for the purposes stated in the Capital Improvement Plan and to empower him to sign the grant when he is satisfied it is properly completed to submit to the state. A motion to resolve to authorize Mayor Thueson to sign the grant application was made by Councilmember Willmore and seconded by Councilmember Powell. All council members present were in favor. Motion passed 5-0.

**INVOICES & CLAIMS** - Payment Approval Reports were presented to Mayor and Council. A motion to pay the invoices and claims was made by Councilmember Willmore and seconded by Councilmember Andersen. All council members present were in favor. Motion passed 5-0.

**MINUTES** – Regular Council Meeting Minutes of October 18, 2010 were presented to

Council. A motion to accept the Regular Council Meeting Minutes of October 18, 2010 was made by Councilmember Bagley and seconded by Councilmember Andersen. All council members present were in favor. Motion passed 5-0.

## **DEPARTMENT, COUNCIL & MAYOR REPORTS**

**Police Chief Jim Smith** reported the new police officer has seven and a half years experience in patrol and as a detective. Smith said Officer Hunter is looking forward to living in a small town with its small town values and wanted a small town to raise his children in. Councilmember Bagley asked if Hunter has passed his POST certification and physical testing and has all certificates. Smith said he needs an additional 40 hours of training to keep his POST certification before January 2011. Attorney Forsberg said a probationary period has been established by Chief Smith. Chief Smith said the spice ban has been signed by the governor and hopefully will be in place permanently next year by the legislature. The seat belt grant will be coming up in October. The Intrepid sold for \$1,510. The incident summary is in council's packets.

**PWS Scott Butigan** reported the sewer project seems to be going well. Equipment is being prepared for winter. Crews are preparing for the new fence installation at the airport. The old fence was taken out and the ground will be graded in the next few days. The city has a 1980 one ton crew cab and they would like a newer vehicle. The state has a 1990 one ton crew cab with a dump bed on it for \$3400. Butigan would like permission to try and get the vehicle. Funds could come out of water and some can come out of sewer. It is used quite often to transport crew and picking up smaller items like furniture during spring clean up. The old one has had a used engine and transmission and has been nickel and diming the city. Mayor Thueson told Butigan if the funds were available in the budget to go ahead and see if the vehicle could be purchased. Butigan reported Darren Andrews is trying to sell the grader for the city.

**Attorney Forsberg** reported Fairpoint should be paying on the bankruptcy and will check into it and report on it at the next council meeting.

**Clerk Parkinson** reported there has been a delay in getting out the new billing statements. Work continues. Parkinson is also working on getting the online feature of payments online finished. This is also close to being ready. Treats at council's seats were provided by Judy Hobbs, a local real estate agent from St. Anthony. A garbage count was completed by crews and some corrections were made. Parkinson also reviewed year end financial statements answering any questions council had. These reports are prior to audit adjustments. The annual audit is scheduled for December 1<sup>st</sup> through the 3<sup>rd</sup>. Once the audit is finished, final year end financial statements will be available. Parkinson also provided council with a publication entitled "Risk Review", which comes from the city's insurer, ICRMP. Parkinson also reported on attending the Risk Management class in Idaho Falls last week. She said she is three fourths of the way finished to completing the two year course of becoming a Risk Manager for the city.

**Councilmember Willmore** had nothing to report.

**Councilmember Biorn** reported the city has been unable to find a title to the 1996 Fire Truck. Clerk Parkinson volunteered to continue to work towards obtaining a replacement

title.

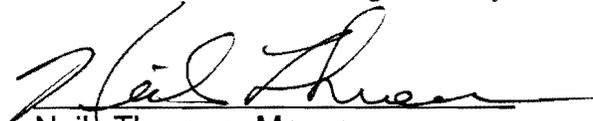
**Councilmember Andersen** reported on the last RC&D meeting he attended in Rexburg today. They have a new director, Pam Herdrich, and there was talk about cloud seeding and how well it is working. Idaho Power has contributed about half a million dollars towards this project. There is going to be a Western Conference in March in Lewiston, Idaho and they would like a representative there. They are looking for auction items or cash to help with the conference.

**Councilmember Powell** reported the roof is still leaking and she thinks the roofers should make the repair as part of the new roof under the warranty. PWS Butigan said the roofers say the leak is coming from underneath the heating units. Butigan says he wants to make sure where the leak really is before they start talking to Briggs Roofing. City crews will run water around the drain and the heaters. Butigan said Briggs Roofing told him every heater was lifted and resealed when the roof was put in. Butigan said he will find out more about it and report back.

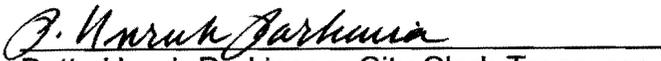
**Councilmember Bagley** had nothing to report.

**Mayor Thueson** reported he has authorized the city crews to help citizens clean up the first two weeks of November for "Fall Clean Up", picking up leaves and branches. He also reported on attending a Mayor meeting in Rexburg. The Mayor of Rexburg is concerned that Intermountain Gas is not supplying enough gas into the Rexburg area for large volume users. Rexburg has had several requests for that type of thing. Rexburg has a larger number of people to draw from to create jobs. Jobs can not be created if the city can't pursue larger businesses to come into Rexburg because there isn't a good way to obtain energy. Mayor Thueson said it was a good meeting to go to and the topic is a real concern for our area and will continue to be an ongoing concern as our area grows.

There being no further business to come before the Council the meeting was adjourned at 9:15 p.m. by Mayor Thueson.

  
Neils Thueson, Mayor

Attest:

  
Patty Unruh Parkinson, City Clerk-Treasurer

