

*CITY OF ST. ANTHONY
REGULAR COUNCIL MEETING MINUTES
February 10, 2011, 7:00 p.m.*

420 NORTH BRIDGE, SUITE A, ST. ANTHONY, ID, CITY COUNCIL CHAMBERS

PRESENT: Mayor Neils Thueson, Council Members Rod Willmore, Suzanne Bagley, Bryant Biorn and Elva Powell.

ABSENT: Council Member Woody Andersen and Bryan Stoddard.

ALSO PRESENT: City Attorney William Forsberg, Public Works Superintendent (PWS) Scott Butigan, Police Chief Jim Smith, City Clerk Patty Parkinson, and approximately six interested citizens.

The meeting was called to order by Mayor Thueson at 7:00 p.m.

PLEDGE OF ALLEGIANCE was led by Joyce Edlefsen.

GENERAL BUSINESS

State of the City (Thueson) – Mayor Thueson began the meeting with his State of the City “talk”. He reviewed the many items completed throughout the year by the city. Thueson said he felt the city accomplished a lot in the past year. The improvement on Bridge Street, East Main and chipping and sealing a number of roads was one of the big things that happened in the city. The city started the final stages of the sewer collection system and a chain link fence at the airport. Another important accomplishment was bringing the city in with the fire district. Some of the things Thueson said he would like to see done in 2011 is progression of the West Main Street Project. They are just getting ready to pick a Design Engineer. Construction will be out in the future by probably another year after that. There are plans to do more chip and sealing of streets with the help of the county. The city is also hopeful to get a grant for 12th West Street. The fence will be finished out at the Airport this year. The city is also reviewing water leaks and repair of some of them. Planning & Zoning will be working on the Comprehensive Plan and the Development Code. Mayor Thueson said the city has some of the finest employees in the area. He said he appreciates the employees. Mayor Thueson said he is proud to serve with this particular group of council members. This council is conservative and doing a good job at setting a budget for the city. Thueson said we need to remember who we work for, the citizens of St. Anthony. The citizens need to be confident the city is spending their dollars wisely. This is a fine, good city. Thueson challenged the city citizens to take pride in their city by keeping their yards neat, planting a tree or flowers or helping out a neighbor. Thueson said in the spring the city has a pretty big clean up time and he wants to continue to do that. We are still a small town, which the Mayor said he enjoys. He spoke about getting a passport and how in 15 minutes everything was done and they were on their way. He said you can’t do that in most places. He asked citizens to volunteer to help and to maintain pride in their city. Thueson talked about three committees, Planning & Zoning, Parks & Recreation and Airport. All utilize volunteers and have a great deal to do with the direction the city of St. Anthony will take. They are all appreciated for their efforts. The city is in a good financial position. He also credited Councilmember Biorn and Clerk Parkinson for keeping up a nice Web site. Thueson said he is proud to be the Mayor of St. Anthony and thanked everyone for their help. He said he wanted everyone to know he is available to sit down and talk to any citizen.

Judy Hobbs regarding listing of Industrial Park – Judy Hobbs of Realty Quest, presented council with some papers on the listing of Industrial Park. The current listing expired January 31, 2011. Hobbs described how the listing looks in the Multiple Listing and in the other sites she uses on the Internet. There is a sign out by the properties and there is plenty of exposure. Hobbs reported the economy is a difficult one with very few sales happening and gave examples. Hobbs thinks the city should continue to market the properties as they have in the past. A motion to authorize the Mayor to sign the Exclusive Seller Representation Agreement with Judy Hobbs Broker of Realty Quest was made by Councilmember Willmore and seconded by Councilmember Bagley. All council members present were in favor. Motion passed 4-0.

Comprehensive Plan/Development Code Update Proposal Presentation / Joshua Chase – Mayor Thueson introduced Joshua Chase. Chase presented his proposal to council for the updating of the City of St. Anthony Comprehensive Plan and Development Code. Chase said he is very familiar with the city's ordinances as a prior planner for Fremont County. The Planning & Zoning members recognize there is work that needs to be done. The current development code the city has probably hasn't been updated since the early 90's. There are some inconsistencies between the city's code and the county's code. The bulk of the work needing done is with the development code and ordinances. Chase said it is important to involve the public and is familiar with how to facilitate that. Chase said he has spoken to the Department of Commerce and the Association of Idaho Cities for possible grant opportunities and continues to look for any opportunities elsewhere. Chase asked council for questions. Councilmember Bagley asked what the time frame for the project would be. Chase said it should move fairly rapidly in order to keep people's interest. The Comprehensive Plan should be done in about three months depending on how often the Planning & Zoning Committee would want to meet. Chase said these expenses could be allocated over a couple of fiscal years if the city was interested. The Development Code could take nine months to a year for completion. Attorney Forsberg said the last time the Comprehensive Code was updated it took Planning & Zoning four years to complete on their own and there was assistance from a grant which included other cities, Ashton and Island Park. This past grant paid for a professional who spent about a day with Planning & Zoning and charged \$12,500. Mayor Thueson said much of this relies on Planning and Zoning's recommendation to council. Paul Scoresby, of Schiess & Associates, said the city should adopt the latest ISPWC (Idaho Standard for Public Works Construction) which gives a good set of specifications as a basis for public works in subdivisions, but remains general for the city. This along with a supplement would give the city something to be ready for developments going forward. After further discussion, Mayor Thueson thanked Chase for his presentation.

Planning & Zoning Report (Jim Hobbs) – Planning & Zoning (P&Z) Committee Member Jim Hobbs began by thanking city council for their support and for confirming some new members to the committee. Hobbs reported P&Z met with Joshua Chase at their last meeting and heard his presentation. Hobbs said it is important to update the city's code and comprehensive plan, including the area of impact. The last time P&Z made an attempt to change the city's area of impact it wasn't taken well and it is hoped that with Chase's guidance another attempt can be made at planning to have it better received and understood by the public. It is important for the city to look appealing to those seeking opportunities, including businesses and pedestrian walkways. The last Comprehensive Plan took four to

five years to update, due to working with a purely volunteer group. Hobbs continued by saying, the city is really far behind in city zoning. Developers can come in and do things that really wouldn't be good for future growth for the city. Zoning is so important for good, positive, inviting growth. Planning & Zoning needs to have the ability to allow for individuals to come to them so good recommendations can be made to council. Hobbs said P&Z is prepared to have extra meetings and meet with Chase to work on these projects. Planning & Zoning Chair Evan Tibbitts said having Chase would help P&Z focus and provide a good document. It is such a large document and it's difficult to attack it. Chase is familiar with the area and this is really important. Councilmember Bagley said the proposal is a lot of money for the city right now, but on the other hand Chase is capable and was asking if the city could pay in installments. Attorney Forsberg said payment to Chase would be in milestones. As he completes sections, he gets paid. Forsberg explained the history of the last grant received by the city to create their last code. In conclusion he felt that Chase was, although a lot of money, it would be money well spent and a better deal than anything the city has seen before. Forsberg said there is a great deal of value in this proposal. It's legal infrastructure, engineering infrastructure, architectural infrastructure and planning infrastructure. There are so many things that need to be considered when working with Planning & Zoning. Hobbs said he thinks this will be money well spent. Both council members Bagley and Willmore said this seems like an excellent bargain, but needs to be reviewed to see if funding is available. Councilmember Willmore suggested the Finance Committee take this up and see if this can be budgeted for. Mayor Thueson asked Councilmember Biorn to take this to the Finance Committee for a proposal.

Discussion of Tobacco Use in Parks and proposed Ordinances – Attorney Forsberg reported on the proposed ordinance describing no tobacco use in three parks, Baseball Diamonds, Skate Park and the Sand Bar. Councilmember Bagley asked what penalty would be imposed. Forsberg said, as it is written, a misdemeanor. Bagley asked if it could be lessened to an infraction. Forsberg said he could write that into the ordinance. Mayor Thueson asked for discussion. Council discussed the pros and cons and also enforcement. Warnings would be at the discretion of the officer. Councilmember Powell and Willmore thought tobacco use should be banned in all the parks. Councilmember Biorn asked for a cost of the ordinance. Biorn was in favor of just the three parks. Being there were only four council members present, Mayor asked Forsberg to draft two different ordinances, one with the three parks and one with all the parks banning tobacco use for the next meeting. Forsberg said he would also prepare a cost estimate.

INVOICES & CLAIMS - Payment Approval Reports were presented to Council. After several questions, which were satisfactorily answered by staff, a motion to pay the invoices and claims was made by Councilmember Bagley and seconded by Councilmember Powell. All council members present were in favor. Motion passed 4-0.

MINUTES – Regular Council Meeting Minutes of January 27, 2011 were presented to Council. A motion to accept the Regular Council Meeting Minutes of January 27, 2011 was made by Councilmember Willmore and seconded by Councilmember Powell. All council members present were in favor. Motion passed 4-0.

DEPARTMENT, COUNCIL & MAYOR REPORTS

Police Chief Jim Smith reported Officer Chad Brokens will be leaving for military training March 3, 2011. This is a temporary leave of absence and a temporary full time officer will be

hired. Councilmember Bagley asked about the option of using other agencies. Smith said he is looking into this. There is an agreement with Fremont Sheriff's Office and this could be a possibility. Smith also provided council with the police incident summary report. The COPS grant is being looked at for future hires. The E Ticketing program should be up and running in about a week. Madison County is spear heading this for the region. Smith said the city might want to revisit the closing hours of parks due to problems in the parks. A fight recently broke out in Keefer Park and there is no lighting there, so he thinks they should close at dark for safety reasons.

PWS Butigan reported one of the heaters needs to be replaced in the city building. This heats the library. There is money in the budget for replacement. Crews are trying to get things ready for spring.

Attorney Forsberg reported the plan proposed by Fremont Telecom bankruptcy has been confirmed. The St. Anthony claim was changed from an unconditional debt to a contingent debt. A claim has been filed based on our best understanding of what might have given rise to the contingency. If the claim is objected to, then the city will have to provide proof of the claim in New York. Forsberg will keep council updated. Forsberg will be presenting a class tomorrow morning at 9 a.m. on employee standards of conduct. All council members are invited to attend to monitor the class. Forsberg said he is also interested in providing council with the costs of the sale of alcoholic beverages at a future date.

Clerk Parkinson reported receiving a little over \$15,000 on the Airport Fence Grant. The request for reimbursement was for \$20,000 and so she is checking to see why there is a difference. Parkinson reported on the police grant fund. It was discovered many of the grants authorized for hours also included benefits. However, the city charged a portion of all benefits, instead of just those increased by the hours, thus over expensing benefits to the grants. Going forward, Parkinson will prepare separate checks for grant hours to the officers completing those grant hours. This will eliminate any miscalculation of benefits. Parkinson will then ask the Finance Committee to review and provide council with a recommendation for transferring funds to cover the prior amounts carried over from prior year's grants. Parkinson also reported on the change of office hours and so far has received no comment from the public either positive or negative. The office hours are now 9 a.m. to 5 p.m. Parkinson also reported on attending the First Annual Winter Carnival. She said it was a lot of fun and enjoyed the miniature snow golf course at Keefer Park the most.

Councilmember Bagley reported on news from the Chamber of Commerce. Bagley apologized for missing the Chamber Banquet.

Councilmember Powell asked about the Fremont County Prosecuting Attorney's parking sign. Powell thought the council had voted against that. Attorney Forsberg said he spoke to the County Attorney to let her know she was not authorized for a parking space. The sign is tacked to the building. It is not a legal, regulatory sign. The city can't stop the county from putting a sign on their building and the city cannot enforce this sort of sign. Should anybody ask about the sign it should be answered there is no legal sanction and anyone can park there.

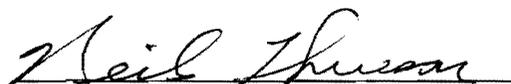
Councilmember Willmore reported the Summit Truss property may have been sold. He asked Forsberg to check into it and see if they will sign an easement. Councilmember

Willmore thought Crapo Trucking has purchased the building. Willmore said he also spoke to Rocky Mountain Power and they said they could put power in to the hangars and quoted \$20,000, which the city couldn't afford. Willmore said the gas company wants \$9,000, which is also more than the city can afford. Willmore said he would try to see if there are any available grants. Hopefully, if the development code is updated there may be some ideas for these improvements.

Councilmember Biorn had nothing to report.

Mayor Thueson asked city crews to contact their council liaison when making purchases of over \$500. City employees need to keep council in mind and informed of what is going on.

There being no further business to come before the Council the meeting was adjourned at approximately 8:40 p.m. by Mayor Thueson.


Neils Thueson, Mayor

Attest:


Patty Unruh Parkinson, City Clerk-Treasurer

