

*CITY OF ST. ANTHONY
REGULAR COUNCIL MEETING MINUTES
SEPTEMBER 8, 2011, 7:00 p.m.
420 NORTH BRIDGE, SUITE A, ST. ANTHONY, ID, CITY COUNCIL CHAMBERS*

PRESENT: Mayor Neils Thueson, Council Members Rod Willmore, Bryan Stoddard, Woody Andersen, Elva Powell, Suzanne Bagley and Bryant Biorn.

ALSO PRESENT: Public Works Superintendent (PWS) Scott Butigan, City Attorney Bill Forsberg, City Clerk-Treasurer Patty Parkinson, Police Chief Jim Smith and approximately eight citizens.

The meeting was called to order by Mayor Thueson at 7:00 p.m.

PLEDGE OF ALLEGIANCE was led by Mayor Thueson.

PUBLIC HEARING

Mayor Thueson opened the floor for comment from the audience either neutral, for or against the 2011 Budget Amendments and sign fee.

2011 Budget Amendments – Mayor Thueson said the 2010/2011 Budget is being amended to appropriate additional monies received by the city. Clerk Parkinson reported on the additional revenue for each fund. No member of the audience spoke either neutral, for or against the 2011 Budget Amendments. Clerk Parkinson reported there was no written comment received.

Sign Fee – This is a new fee and council will consider a resolution to charge \$25 per sign fee permit. Mayor Thueson said council has previously approved a Sign Ordinance and this resolution is being instituted due to the costs of administration, operations and maintenance of a sign permit. No member of the audience spoke either neutral, for or against the Sign Fee Resolution. Clerk Parkinson reported there was no written comment received.

There being no further comment Mayor Thueson closed the public hearings.

PUBLIC COMMENT Mayor then addressed some members of the audience asking them to introduce themselves. Nick Trost stood up and said he is the son of Wade and Terri Trost and is here for a communication merit badge through the Boy Scouts. Tyrell Larson stood up and said he is the son of Trevor and Katrina Larson, here for a communication merit badge through the Boy Scouts. Thueson welcomed each saying he would like to know when they receive their Eagle Scout badges.

Mayor Thueson also addressed Don Powell and asked if he had any comment to city council. Powell said on behalf of the Midnight Muscle Car Club he was here to present a plaque to the city to thank them for the use of the airport for their 100 Foot Drag Races. He said city council has been great to work with. Powell said the last race went really well, saying his wife, Elva Powell, placed second. Mayor Thueson said he personally believes this is a good use of the airport, as it involves many people coming in to town.

GENERAL BUSINESS

Adopt 2011 Budget Amendments Ordinance – A motion to suspend the reading of Ordinance 2011-8 on three different days and that the ordinance be read by title only once was made by Councilmember Stoddard and seconded by Councilmember Biorn. A role call vote followed with council members Bagley, yes; Powell, yes; Andersen, yes; Biorn, yes; Stoddard, yes; and Wilmore, yes. Motion passed 6-0. Councilmember Andersen read Ordinance 2011-8 2011 Fiscal Year Final Appropriation by title only. A motion to adopt Ordinance 2011-8 was made by Biorn and seconded by Powell. A role call vote followed with council members Bagley, yes; Powell, yes; Andersen, yes; Biorn, yes; Stoddard, yes; and Wilmore, yes. Motion passed 6-0.

Sign Fee Resolution – Councilmember Biorn read the resolution Establishing a Fee for a Sign License. A motion to accept the resolution Establishing a Fee for a Sign License was made by Councilmember Bagley and seconded by Councilmember Andersen. All council members were in favor. Motion passed 6-0.

Confirm Tharen Garrett & Roger Orr Appointments to Parks & Recreation Committee also John Bills, Mike O'Donnell, Roger Orr, Kevin Dupree and Mandie Dupree - Mayor Thueson reported on wanting to appoint Tharen Garrett, Roger Orr, John Bills, Mike O'Donnell, Roger Orr, Kevin Dupree and Mandie Dupree to serve on the Parks and Recreation Committee. Thueson requested council's confirmation. Council confirmed Mayor's appointments. All were in favor 6-0. Richard Law, Chair of the Parks & Recreation Committee, said there will be a meeting Thursday, September 15th at 7 p.m. and asked council to let him know if anything else should be added to their agenda. Law said they will be looking at the state of the parks and also planning the Second Annual Winter Festival.

Confirm Paul Romrell to Planning & Zoning Committee – Mayor Thueson also asked Paul Romrell to serve on the Planning & Zoning Committee. Thueson asked council to confirm this appointment. All members were in favor 6-0.

Business License Ordinance Second Reading – Mayor Thueson said Blair Nash, who owns apartments across from Broulim's, called and said he was concerned about the fees and some of the issues regarding business licensing. Councilmember Bagley said many towns are getting business licensing and are willing to try it out to see how it goes. Bagley said there are so many transient businesses not paying taxes and sees this as an equitable way to assist the city when receiving so many calls on these businesses. Bagley said many current business owners seem to be in support of this ordinance. Thueson said the only concern he's had is from the proposed fees associated with the ordinance. A motion to suspend the reading of the Business License Ordinance in full and to read by title only was made by Councilmember Stoddard and seconded by Bagley. A role call vote followed with council members Bagley, yes; Powell, yes; Andersen, yes; Biorn, yes; Stoddard, yes; and Wilmore, yes. Motion passed 6-0. Andersen read the Business License Ordinance by title only. Thueson asked Clerk Parkinson to place on the next agenda for the third and final reading and for possible adoption.

Discuss Daniel McDonnell Property/high weeds/grass – Public Works Superintendent

Butigan reported on the property, 448 West 2nd North, having tall weeds and grass. The back of the property has not been mowed or watered, creating a possible fire hazard. Neighbors have also complained. The resident, Daniel McDonnell, is not living there. Councilmember Biorn said he thinks it needs to be cleaned up. Council agreed. A motion that the property located at 448 West 2nd North is a public nuisance and needs to be abated and the costs for doing so will be passed on to the homeowner was made by Councilmember Andersen and seconded by Biorn. All council members approved 6-0. Mayor Thueson asked Butigan to take care of the property.

Approve Regular Bill List Updates (Parkinson) – Each year at this time, Clerk Parkinson provides council with an updated list of the bills regularly paid by staff. Parkinson noted one change to the list. The change is for mileage for employee per diem from .50 per mile to .51 per mile. This change comes from the Internal Revenue Service's guidelines. A motion to accept the regular bill list for approval was made by Councilmember Stoddard and seconded by Councilmember Powell. All council members approved 6-0.

Review city building leases (Powell) – Councilmember Powell said the building leases really need to be updated. The city leases portions of the city building to the County District Library, who pays \$500 per month, Dr. Cheyne's Office, who pays \$500 per month, the Chamber of Commerce who pays \$450 per quarter and the Senior's Center, who pays \$10 per year. Clerk Parkinson reported there is only one lease which has not expired and that lease is with the Senior's Center. Their lease is due to expire in 2013. Council discussed some of the costs and revenue and whether the revenue received is actually paying for the total costs of maintenance, heat and electricity. Councilmember Andersen said he thought the old leases were set up per square foot and he thought they may already be paying a good portion of the total costs. Andersen would like the city to check to see what the going costs for equal types of rentals would be. Andersen also said The Development Company helped the city setup those rental prices. Council said they needed more information before making any decisions and requested Powell to revisit this item at the next meeting. Thueson requested Clerk Parkinson to place on the agenda for the next meeting.

INVOICES & CLAIMS

Payment Approval Reports were presented to Council. After several questions, which were satisfactorily answered by staff, a motion to pay the invoices and claims was made by Councilmember Andersen and seconded by Councilmember Willmore. All council members were in favor. Motion passed 6-0.

MINUTES – Regular Council Meeting Minutes of August 11, 2011 were presented to Council. One correction (spelling error) was pointed out and made. A motion to accept the Regular Council Meeting Minutes of August 11, 2011 was made by Councilmember Bagley and seconded by Councilmember Powell. All council members were in favor. Motion passed 6-0.

DEPARTMENT, COUNCIL & MAYOR REPORTS

Police Chief Smith turned his time over to Councilmember Bagley for a presentation. Bagley said she would like to recognize Officer Manley for his brief employment here at the city. Manley has taken on the difficult task of stepping in for another officer while that officer

took a leave of absence. Bagley presented him with a \$50 gift certificate to Jill's Place. Smith then continued with his department report. Smith reported the Spurs and Spokes bar is still closed. There was a vicious dog attack and the dog is currently impounded waiting out the required time. The South Fremont High School Homecoming is tomorrow and the bonfire is tonight. Officer Brokens is back from military training. The Impaired Driving Grant is still not complete. The Skate Park camera system has the initial conduit and wire in place. The first days of school went pretty well this week. The speed limit on the Teton Highway and Yellowstone are being reviewed by a speed study being done by the State Transportation Department. They will provide a report indicating whether or not the speed limit on those roads seem appropriate. An incident summary was provided to council. Councilmember Biorn asked the Chief to remind Teton Communications to get their bills in by the end of this fiscal year.

PWS Butigan reported Depatco is in town and they have started paving. Butigan believes they are now called Depatco Highstone as they have merged with another company. Fourth North should be repaved by tomorrow as well as the section on Seventh. Mayor Thueson said to remind Depatco to finish Richard Law's property. Hopefully, they will be done by the first part of next week. The light poles are being fixed by the free way, which was being done today. Councilmember Willmore asked about the lights being off on Bridge Street. Butigan said they did repairs and forgot to turn the power back on, but they'll be on tonight. Butigan reminded council next year's budget has the purchase of a new loader and the loader was ordered. However, at the time the loader was ordered the factory stopped making the John Deere 544. The dealer looked around and found a John Deere 624, same loader, chassis, more horse power and bigger bucket for \$3000 more. Tentative delivery date is November 1, 2011. Thueson said a bigger bucket will be a bigger advantage during the winter time for snow removal. Thueson said had the city waited for the 544, the new requirements for admissions would have added about \$8000 to the price. This was a cheaper and better alternative. DuraPatcher work has slowed as crews are working on other projects. Councilmember Stoddard said the tree in front of Don Oram's house seems to be a liability. It is a large tree making it difficult to see beyond when at the intersection. Chief Smith said if you stop where you are suppose to, the tree is legal. However, the tree has been a concern, as there have been several complaints over the years. Stoddard said the city should talk to the tree owner and see if he will trim it back. Thueson said there are issues like this all over town. Councilmember Bagley said it is a school crossing area and children are crossing in this spot daily, making it a greater concern. Butigan said the tree is in the city right of way. Councilmember Andersen said the city has the right to modify the tree if it is a liability to the city. Butigan said the tree is too large for city crews to handle themselves. Thueson asked council to look at the tree and to add this item to the next agenda. Thueson asked Clerk Parkinson to invite Don Oram to the next council meeting. Attorney Forsberg said if the tree is legal and there is no other reason to remove it then it should be a cost born by the city if the city decides to have it modified in any way. Butigan also provided council with the list of issued zoning and fence permits.

City Attorney Forsberg reported the city is in negotiations with the county regarding the city's Area of Impact. There will be meetings between the city and county occurring possibly in October. At the last Planning and Zoning meeting, Forsberg attended to advise them this is going on and perhaps the Mayor would like to make them the point organization for recommendations for changes in the Area of Impact. This is something they are currently

working on with Planner Joshua Chase to make recommendations to city council. The County Administrator will be getting Forsberg a brief summary of changes they are looking for, mostly housekeeping. There isn't anything expected to significantly change the Area of Impact or the present agreement with the county. There are some things needing to be changed to bring it into conformance with state law and to make it a little more manageable for the county to administratively handle. Forsberg is expecting to get a memo to council in the next few weeks with more information. Thueson asked that Forsberg continue to keep council updated.

Clerk Parkinson provided council with the Fund Summary report ending August 2011. Parkinson also reported on the current activity with the new trail on the Greenway. Things are progressing nicely. The Personnel Committee met Monday, September 12, to look at a proposed Vehicle Use Policy. This is one of the policies required for the city to have in order to qualify for the five percent discount with ICRMP. As soon as the draft is ready, this item will be on city council's agenda to review and/or accept. Two people have picked up forms and submitted them for candidacy for the election in November. They are Tom Erickson and Russell Ruburt. One other form has been handed out, but not yet returned. People have until 5 p.m. tomorrow night to declare their candidacy to be on the ballot for the November election. Parkinson said she will not be at the next meeting as she and the front office staff will be in training. Shannon Chelson has been hired to fill in at the front office while they are gone.

Councilmember Powell had nothing to report

Councilmember Bagley reported she will be representing the city at the Homecoming Parade. McGruff has been reserved and will be making an appearance. Bagley also visited with county and they will assist if needed. Traffic tonight should be taken care of after the bon fire lets out. Bagley said she wasn't able to attend the last Chamber meeting. However, Sheri Jackson, Chamber Member, is present and she can report on the Chamber's needs regarding the flowers.

Councilmember Andersen reported working at the Lions Club Booth at Summer Fest. Andersen said Summer Fest is something started not many years ago and has really taken off. Many people were in attendance and it appeared to be very successful. Anderson will also be attending the next High Country RC&D meeting.

Councilmember Biorn said he thinks our town looks really nice except for the bridge on Bridge Street. Mayor Thueson said he called Blake Rindlisbacher of the Idaho Transportation Department (ITD) in Rigby and asked for this item to be placed back on their agenda for painting. Thueson said he's made three different phone calls to ITD and is planning on attending one of their meetings next month. He will talk to them again then, as well. Councilmember Willmore said ITD was there looking at the bridge not too long ago. PWS Butigan said they are only inspecting the structure, as scheduled every other year. Thueson said he offered to buy the paint and the city would do the work, but ITD won't allow for that. Biorn said council still needs to make a decision on the buoys at the Sand Bar Park. They either need to be placed or the money should be returned to Rocky Mountain Power. Biorn wondered if they would allow for other things other than the buoys to spend their money on. Thueson said signs have been considered by the grass area, stating no

swimming to the dam. Buoys seem to be more of an attractive nuisance instead of deterrence to swimmers, encouraging them to swim out to the buoys as a resting point. Butigan said he doesn't know how the buoys can be secured and it will be difficult to place and pull up each year. Council wondered if Rocky Mountain Power will allow the city to place more signage maybe the money can be spent on that instead. Chief Smith said the old well house should also have signage. Thueson said he would visit with Glen Pond, of Rocky Mountain Power, and report back to council.

Councilmember Stoddard reported the costs for the cameras at the Skate Park were \$4000 and has been approved to come out of the Parks Budget.

Councilmember Willmore reported the easement is completed for the airport to get gas from Intermountain Gas to the hangars. The city is still waiting to hear back on the grant funds reimbursement on the fencing.

Sheri Jackson, Chamber Member, reported on the last Chamber meeting. There are currently 46 Chamber members and they are trying to get more businesses involved. Idaho Falls started an Adopt a Flower Bed program and the Chamber is interested in do the same sort of program. They will pay for the flowers and assign out families, groups, individuals, or businesses to become involved. There are about 15 different flower beds in the city. There has been some discussion on who will be Chamber President next year, as Cathy Koon has indicated she will not as she has some family health issues to care for. So the Chamber doesn't know if they should disband or continue. They would like to continue as they see what a benefit the Chamber can be. The Chamber is getting a lot of feed back on the business licenses and Jackson asked for a copy of the proposed business license ordinance to review and provide for their members. They will meet the first Thursday of each month. Their next meeting is Thursday. Jackson wants to suggest to the Chamber to have their meeting the same night as the city council meeting. Jackson said their next meeting will be an evening meeting. Mayor Thueson said as hard as it's been to keep the flowers going, the Chamber has done a good job. Thueson continued by saying the city would like to help when they can. He asked they please ask for help preparing the beds and once they are planted and water is needed, the city just needs to know what problems they may be having and the city will try to work something out. If there is any need for the water truck, the city can provide. They just need to let the city know. Jackson said she appreciates what the city crews have done in the past, as every time they have called, crews have come out to help.

Mayor Thueson reported on the SCADA System that has just been installed. The SCADA System is a computer attached to our water and sewer systems that monitors those systems. It shows the pumps going on and off and the pressure in the system. Thueson said he spent yesterday with the programmer learning about the system and what it does for the city. Things are fine tuned to the point the pumps are running at a speed which maintains the same pressure. Thueson said he will provide a graph and additional information at one of the next meetings. The best thing is the way it is monitoring the wells. It will warn the operators when something is wrong or in need of attention by calling them on the phone. He found it very interesting how it will indicate flows throughout the city. Thueson gave an example of how the Juvenile Correction Center's flows compared from this year's and last year's.

There being no further business to come before the Council the meeting was adjourned at approximately 8:50 p.m. by Mayor Thueson.

Neils Thueson, Mayor

Attest:

Patty Unruh Parkinson, City Clerk-Treasurer