

*CITY OF ST. ANTHONY
SPECIAL AND REGULAR COUNCIL MEETING MINUTES
FEBRUARY 9, 2012, 6:30 p.m.
420 NORTH BRIDGE, SUITE A, ST. ANTHONY, ID, CITY COUNCIL CHAMBERS*

PRESENT: Mayor Neils Thueson, Council Members Suzanne Bagley (arrived at 6:43), Bryant Biorn, Tom Erickson, Rick Hill, and Rod Willmore.

ABSENT: Council Member Russ Rubert.

ALSO PRESENT: Public Works Superintendent Scott Butigan, City Attorney Bill Forsberg, Police Chief Jim Smith, City Clerk-Treasurer Patty Parkinson and approximately six citizens.

The meeting was called to order by Mayor Thueson at 6:30 p.m.

PLEDGE OF ALLEGIANCE was led by Councilmember Hill.

SPECIAL BUSINESS 6:30

Work meeting with Attorney Forsberg – Attorney Forsberg said this work meeting is a review of city government. Forsberg provided all council members with a 13 page informational packet regarding the constitutional and legislative granting of police power and the roles and responsibilities of the Mayor and the council. Forsberg also talked about the Idaho Open Meeting Law. He reviewed how everything must be done in an open meeting. He also discussed what constitutes a quorum, half the council members plus one. Forsberg also talked about executive sessions, how they are called, who may attend and advised no decisions can be made inside a session. Forsberg also explained who has the right to speak at a council meeting. The public does not have the right to speak, they are only to observe. The public can speak only during a public hearing or when there is a time set aside on the agenda for public comment and the Mayor has elected to open the meeting for that. Forsberg also discussed the consideration and voting on ordinances, i.e. having to be read on three separate days or suspending the rules. He talked about how and when a roll call vote can occur and there is no such thing as secret votes. The same rules for the city council also apply to the city's committees, i.e. Planning & Zoning, Parks and Recreation. Forsberg also discussed ethics and how each member needs to consider the good of the public. He also reviewed the tort law and what constitutes a claim against the city and the different kinds of claims and possible liabilities taken against the city. Following this review Mayor Thueson moved on to the General Business.

GENERAL BUSINESS

Report on HUD Grant and Memorandum of Understanding (Parkinson) - Clerk Parkinson reported attending the Sustainable Communities Regional Planning Grant meeting in Driggs on Wednesday. Parkinson provided council with the agenda, the proposed budget, four contracts the group reviewed and the upcoming agenda for the February 15, 2012 open house. Stephen Loosli was also present in the audience and Loosli reminded council to come to the open house to learn more about the grant. A Memorandum of Understanding was presented to council for their approval. A motion to authorize Mayor Thueson to sign the

Memorandum of Understanding for the Sustainable Communities Regional Planning Grant Western Greater Yellowstone Consortium was made by Councilmember Willmore and seconded by Councilmember Erickson. All council members present approved. Motion passed 5-0.

PUBLIC COMMENT Mayor Thueson opened the floor for public comment. **Richard Law**, Chair of the Parks and Recreation Committee, reminded council the Second Annual Winter Festival is being held this Saturday, February 11, 2012 from 10 a.m. to 4 p.m. He reminded everyone to come out and enjoy winter. Mayor Thueson thanked Law for everything he's done on the committee.

Catering Permit for Silver Horseshoe/Kenny Matthews/Eastern Idaho Assembly for the Arts Event Friday & Saturday 02/10 & 02/11 – Dan Hidalgo brought the permit with him and also the payment. Hidalgo explained where the event will be held and they are planning on serving wine only through the Silver Horseshoe. Hidalgo said he is excited about the economic opportunity this brings to the city, saying the Guesthouse has confirmed reservations for the weekend. Kara Hidalgo reported on the number of galleries that will be opening and some of the dignitaries attending the event. Chief Smith reviewed the permit and reported everything was in order and had already spent some time visiting with the Hidalgo's and Kenny Matthews. A motion to approve the Catering Permit for Dales Silver Horseshoe catering for Kenny Matthews on February 11, 2012 from 7 p.m. to 10 p.m. was made Councilmember Biorn and seconded by Councilmember Bagley. All council members present were in favor. Motion passed 5-0.

Steve Dahling, attorney, interested in the town and the possibility of moving here, reported he is attending tonight to get a feel for the town and the people.

There being no further public comment Thueson closed the floor.

INVOICES & CLAIMS - Payment Approval Reports were presented to Council. After several questions, which were satisfactorily answered by staff, a motion to pay the invoices and claims was made by Councilmember Willmore and seconded by Councilmember Bagley. All council members present were in favor. Motion passed 5-0.

MINUTES – Regular Council Meeting Minutes of January 26, 2012 were presented to council. A motion to accept the Regular Council Meeting Minutes of January 26, 2012, was made by Councilmember Bagley and seconded by Councilmember Hill. All council members present were in favor. Motion passed 5-0.

DEPARTMENT, COUNCIL & MAYOR REPORTS

Police Chief Smith reported he is still waiting for a quote from Homeland Security on the cameras. Also, the department is scanning more reports and going paperless. E-tickets are working overall and a good testing is happening with the current seat belt grant. The city doesn't have a lot of compliance compared to the rest of the state. The city has a 60% compliance rate, while statewide it is 90%. Smith also provided council with the updated police incidents summary.

PWS Butigan reported the dog pound floor is poured and crews will continue to work on it Monday. Hopefully, it will be ready by the end of next week.

City Attorney Forsberg had nothing to report.

Clerk Parkinson reminded council to continue to work on their ICRMP University classes in order to obtain the five percent discount on insurance rates. Parkinson provided the names of all the employees who have already finished the classes and received certificates. Parkinson also provided council with the monthly fund summary and news and updates from the Chamber of Commerce.

Councilmember Bagley reported the afterschool program grant was approved for signing by the school board.

Councilmember Erickson had nothing to report.

Councilmember Biorn reported on the Finance Committee Meeting saying they took a look at all the funds for the city and introduced Erickson and Hill on the budgeting and account process. There may be a couple of items that will need to be addressed, but nothing that can't be fixed. Biorn passed out some charts and graphs on the water usage. The first sheet, using the data we have, is the 2010 water flow. The second sheet is the 2011 water flow. The third sheet shows the flows compared to the sewer intake. There was a meter change in June, so the number is an estimate. The sewer intake is pretty flat for the entire year. The two years compared to each other are very close. The water comparison is between 2010 and 2011 and in about August 2011 this is where some water leak repairs were made and this is where the water usage dips below the usage in 2010. Biorn said there were 12 leaks fixed in the summer through the fall of 2011. Estimates on the gallons per minute are about 55 gallons per minute in leaks corrected. That is about 3300 gallons per hour, 79,000 gallons per day, 2 million gallons per month or 28 million gallons per year. This is the savings in water with the comparison from last year's usage. Biorn said he is in the process of trying to get data on water pumping versus sewer collection and what is an acceptable loss rate. Biorn said he wants to find out if the city is within the normal ranges. Biorn will continue to study this and report back to council. Butigan said he believes our meters are accurate and there is a list of possible leaks city crews will address in the spring, as weather and time permit.

Councilmember Hill had nothing to report

Councilmember Willmore reported having a Personnel Committee Meeting and there will probably be a draft of some Personnel Policy changes at the next council meeting.

Mayor Thueson said he had nothing to report.

Jim Hobbs, member of the Planning and Zoning Committee reported there will be a very important public hearing about the proposed updated draft of the Comprehensive Plan. This meeting will be Wednesday, February 15, 2011 beginning at 7 p.m. in the Senior Citizens Center. Mayor Thueson said he appreciates everyone on the Planning and Zoning Committee and all the hard work they have put into this plan.

There being no further business to come before the Council the meeting was adjourned at approximately 8:00 p.m. by Mayor Thueson.


Neils Thueson, Mayor

Attest:


Patty Unruh Parkinson, City Clerk-Treasurer

