

*CITY OF ST. ANTHONY
REGULAR COUNCIL MEETING MINUTES
DECEMBER 13, 2012, 7:00 p.m.
420 NORTH BRIDGE, SUITE A, ST. ANTHONY, ID, CITY COUNCIL CHAMBERS*

PRESENT: Mayor Neils Thueson, Council Members Tom Erickson, Lisa Haeberle, Rick Hill, Russ Rubert and Rod Willmore.

ABSENT: Council Member Suzanne Bagley

ALSO PRESENT: Public Works Superintendent Scott Butigan, City Attorney Bill Forsberg, City Clerk-Treasurer Patty Parkinson, Police Officer Terry Harris and approximately two citizens.

Mayor Thueson called the meeting to order.

PLEDGE OF ALLEGIENCE was led by PWS Scott Butigan.

GENERAL BUSINESS

Rotary Proposal to City regarding property next to city building – Tom Howell, Rotary Member, introduced himself. He is from Chester and a lavender farmer and on behalf of the Rotary would like to propose doing a project with the city. Howell provided each council member with a sheet detailing the proposed project. Howell said the Rotary is open to anything and this is just a proposal. They would like to be doing something for the city each year, supporting and enhancing the city long term. The Rotary would like to do something with the property north of the city building. They would like to start with a center piece, being a large American flag, 60 to 70 feet, then in future years to do some landscaping around the center. Howell said the Rotary is open to anything for a theme either a veteran theme, or related to the city or the school. This project is going to be funded through a raffle. The raffle will be for a gun and a piece of art. The theme will be called "Art and Arms" or something of such interest. The Rotary would design the centerpiece and the pole. The pole itself would cost around \$4,000 to \$5,000. Flags would cost anywhere from \$500 to \$800 a piece. Rotary would also install the pole at their expense. Rotary would also like to have a single point of contact to represent the city's interests. They would also like the city to assist in securing approval from the State of Idaho, the owners of the property, publish information on the raffle in the city's newsletter, to assist in funding for a possible grant, to install lighting and to provide ongoing maintenance of the flags, cabling and landscaping. Rotary would really like the city to provide a vision for what sort of park it should be. Howell also provided council with a schedule of the approval and installation of the project. Councilmember Rubert thought this would be a good idea and just had questions on costs and how it would affect the city's budget. Councilmember Erickson said he drives past the property and has wondered what should happen to it. He thought this project from Rotary would be a good idea. Councilmember Haeberle asked if the city already has a flag pole. The city has one in front of the building now, a small one, just outside the front door. Councilmember Hill said this would be a very large focal point. Hill thought a Veteran's Memorial there would be a very nice park to build. Mayor Thueson asked about the size of the flag in Rigby. The Rigby pole is 125 feet high. Hill wanted to know about the cost of lighting the pole. PWS Butigan thought it might cost around \$2,000 to \$2,500. Councilmember Willmore said the Parks and

Recreation Committee should take a look at this project and investigate the costs, making a recommendation to council. Thueson said he would be happy to be the point of contact for the city. Thueson said he just drove through Sugar City and they have an attractive small park with a nice welcome sign. He said he would like something similar. A proposal like this could really make St. Anthony stand out. Thueson continued by saying it gives pride to the community and makes residents want to also improve their property. Thueson said since there are no objections to the Rotary's proposal the city would participate in this project. PWS Butigan said the State will require an Encroachment Permit which may take up to two months or more.

TRIPTA Funding Request for 2014/Lynn Seymour – Lynn Seymour was not present. This agenda item was skipped.

Annual Road and Street Report/Parkinson – Clerk Parkinson provided council with a copy of the Annual Road and Street Financial Report as prepared for the Idaho State Controller and a copy of the report prepared for the newspaper. Parkinson reported the report is the combination of all the street projects and funds the city is currently undertaking, including the West Main Street Fund and the newly added South 12th Street LRHIP (Local Rural Highway Investment Program). The Street Fund is in the negative this year, due to the purchase of the loader and the loan from the sanitation department to pay for it. Parkinson will suggest to the Finance Committee and to Council, since there is available General Fund Reserves, to pay off the Sanitation Loan in this fiscal year. This will be taken up in the first Finance Committee meeting. Councilmember Erickson had some questions regarding the expenses being over receipts in this fiscal year. Parkinson explained all three funds together have reserves from the prior years, however, those reserves are being held for future projects, including West Main Street, South 12th Street and chip and seal of streets for this fiscal year.

Shop With A Cop Presentation/Bagley – Mayor Thueson said last year the city donated \$200 towards Shop With A Cop and they want to know if the city would be willing to donate again this year. Council agreed to donate the same amount as last year.

Discussion/Quorum for next meeting December 27 and decision to cancel or not – Mayor Thueson asked the council members if they would be present for a December 27th meeting. This is the regularly scheduled meeting date for a council meeting. After a quick roll call to confirm there appeared there wouldn't be a quorum present. A motion to cancel the regularly scheduled council meeting was made by Councilmember Willmore and seconded by Councilmember Rubert. All councilmembers present were in favor. Motion passed 5-0.

Report on structure located on Blanchard property/Smith – Officer Harris was present and reported the structure is still there. Councilmember Willmore said he drove by there the other day and there was a pickup backed up and they were loading stuff on to it. Mayor Thueson said it appears as though they are salvaging as much of the material as possible. Councilmember Hill said they are getting whatever was usable. Blanchard had been invited to this meeting, however, was not present. Thueson asked the police department to continue to keep an eye on it and give him a little more time. This item will be placed back on the agenda for the next meeting in January for an updated report.

PUBLIC COMMENT

Mayor Thueson opened the floor for public comment.

Jim Hobbs, member of the Planning & Zoning Commission, said they have been working real hard on the zoning ordinance. At the last meeting, they worked on some parking items and will be reviewing other cities' ordinance, so as to not have to reinvent our own. Hobbs said he would like to have a historical book made of the city with pictures. Rexburg did one a few years back and just recently another one was completed for Madison County. Hobbs showed each book. Mayor Thueson said he has received a similar book from our Sister City St. Anthony Village, Minnesota. He gave one copy to Lila Gold as she is the city's representative for the Sister City Program. Thueson said he agreed it was a good thing to do, but didn't know where to go to get it started. Thueson also asked Hobbs to extend thanks to the Planning & Zoning Commission for all their hard work.

INVOICES & CLAIMS - Payment Approval Reports were presented to Council. Following some questions, which were satisfactorily answered by staff, a motion to pay the invoices and claims was made by Councilmember Rubert and seconded by Councilmember Erickson. All council members present were in favor. Motion passed 5-0.

MINUTES – Regular Council Meeting Minutes of November 8, 2012 and Special Council Meeting Minutes of November 27, 2012 were presented to council. A motion to accept the Regular Council Meeting Minutes of November 8, 2012 and Special Council Meeting Minutes of November 27, 2012 was made by Councilmember Willmore and seconded by Councilmember Rubert. All council members present were in favor. Motion passed 5-0.

DEPARTMENT, COUNCIL & MAYOR REPORTS

Police Officer Terry Harris provided council with the Police Summary report and reported he has been to a couple of regional training meetings. What they are trying to do in southeastern Idaho is to put together a calendar where officers can attend training in all the different departments. This will be a great tool for our department since St. Anthony is a smaller department, giving access to all the larger department's trainers. A DUI grant is coming up, putting some extra officers on the street starting December 17th and ending on January 2nd. Harris said there has been an increase in DUI's in the last couple of months. Harris said the department is also seeing an increase in overall offenses. He provided council with some numbers and comparisons. Total offenses are up 40% from last year. Total arrests are up 34%. The clearance rate is up from 44% to 59%. Harris reported crimes against persons, this year 31, last year 9; crimes against property, this year 53, last year 54; crimes against society, this year 15, last year 9. Mayor Thueson said he has received a written complaint which he handed to Harris asking him to look into it.

PWS Butigan reported doing research on replacing the lights in the city building and instead of the first estimate of \$45,000 the price should be around \$20,000 if city crews can do the work themselves. Butigan also checked into the costs of replacing the street lamps with LED lights. A few years ago replacement of the lights was running around \$450 a piece. The price is now around \$150 a piece. Butigan said they did replace a couple in the drug store parking lot and also in the Cederview Subdivision behind Broulim's. The first light on the right is an LED light. Butigan asked council members to drive by and take a look at those lights to see if they like the sort of light it puts out. Butigan will then contact Rocky Mountain Power

about their incentive program. They may be able to assist the city by will donating back up to 50%. They may also help with the replacement lights in the building with another incentive program. The incentive program for the building is a little less, however, there would also be about a 47% savings in electrical costs. Butigan says he is able to take four bulbs, replace them with two, and more light is being emitted in the room. Butigan said the crews will be working on some book shelves for a couple of the front offices and a cabinet for the council chambers to be able to store things like the projection screen and display stands.

Attorney Forsberg reported on the property located behind the Homestead and next to the new Farm Bureau Building. When properties are subdivided there are laws when granting a permit to a developer to complete their subdivisions. The developer was given a conditional approval for the subdivision based on his agreement to put in curb and gutter, sewer, water and a street. There is a public street dedicated to the city through this subdivision. The city has received a bill for engineering the curb and gutter and a construction bill for putting in a storm water drain in the middle of the dedicated street. Forsberg is in the process of writing a letter to the developer explaining the costs the city has incurred on his behalf. These are costs the developer should be paying. One of the most important safeguards the city has is to impose a requirement on the developer that before the developer can sell a lot in the subdivision the developer has to make the promised improvements. After these things are done, then the city will sign the final plat. It is the recording of the final plat which allows the developer to convey marketable title to a purchaser. If this can't be done, then the developer should bond for the improvements. Forsberg also reported on III-A (Idaho Independent Intergovernmental Authority). Forsberg said five or six of the member cities has refused to pay the invoice for the reserves. He said he isn't sure where this could end up and there is a possibility III-A may be dissolved. Forsberg said the Mayor and the Clerk are keeping him up to date on any information they are receiving and the city has an agent from St. Anthony who is prepared, if necessary, to provide the city's employees with health insurance should anything happen to III-A. Forsberg wanted council to be aware of what is going on and if anyone has any questions Clerk Parkinson can provide any information requested. Mayor Thueson said he attended a meeting in Chubbuck today and many of the Mayors are still wanting to stay in with III-A. Thueson believes if this is just given a chance to work, it will work.

Clerk Parkinson reported there are some individuals still needing to complete their required courses through the Online ICRMP University if the city is to receive their five percent discount on insurance. Parkinson reviewed with council those who needed to complete their courses. Mayor Thueson said this does two things it saves the city a couple of thousand dollars and everyone learns something.

Councilmember Rubert had nothing to report.

Councilmember Erickson reported streets would like to spend some money in road and streets. The state is having a surplus sale and the city would like to purchase a sanding truck. The current sanding truck is a 1970 truck with a tilting back. It will cost \$11,000. Additionally, there is a small fork lift for \$1500 to be used to move pallets. Council discussed with PWS Butigan the need of the items and their costs to ensure they were of good quality. Council instructed Butigan to attend the sale to see if the items were of good quality and to submit the city's requests. If more than one city wants an item, names are thrown into a hat and drawn. The city drawn has the option to purchase. The Idaho Transportation

Department has done an inspection on a couple of the city's bridges. Erickson had concerns about the bridges and ensuring they are being maintained. Butigan said the bridge by the shop is being recommended for replacement and Schiess & Associates have been given the job of looking into seeing if a grant can be submitted before the city begins repairing any of the footings. The footings are the problem. The decking itself looks pretty good. Mayor Thueson said there is a city replacing a bridge and he has been invited to see the progress. Thueson said he will work with Butigan and Schiess & Associates to see what the best options are for the bridge.

Councilmember Haeberle had nothing to report.

Councilmember Hill had nothing to report.

Councilmember Willmore had nothing to report.

Mayor Thueson had nothing further to report.

There being no further business to come before the Council the meeting was adjourned at approximately 8:46 p.m. by Mayor Thueson.


Neils Thueson, Mayor

Attest:


Patty Unruh Parkinson, City Clerk-Treasurer