

*CITY OF ST. ANTHONY  
REGULAR COUNCIL MEETING MINUTES  
JANUARY 24, 2013, 7:00 p.m.  
420 NORTH BRIDGE, SUITE A, ST. ANTHONY, ID, CITY COUNCIL CHAMBERS*

**PRESENT:** Mayor Neils Thueson, Council Members Suzanne Bagley, Tom Erickson, Russ Rubert and Rod Willmore.

**ABSENT:** Council Members Lisa Haeberle and Rick Hill

**ALSO PRESENT:** Public Works Superintendent Scott Butigan, City Attorney Bill Forsberg, City Clerk-Treasurer Patty Parkinson, Police Chief Jim Smith and approximately five citizens.

Mayor Thueson called the meeting to order.

**PLEDGE OF ALLEGIENCE** was led by Councilmember Willmore.

**GENERAL BUSINESS**

**Review & Approval of Catering Permit/Star Bar for the Mule Deer Foundation Dinner at the National Guard Armory, March 9, 2013** – Gaylene Blair of the Star Bar applied for a catering permit to provide liquor at the Annual Mule Deer Foundation Dinner being held at the National Guard Armory on March 9, 2013 from 4:00 p.m. to 12:00 p.m. Mayor Thueson asked Chief Smith to comment on past catering done by the Star Bar. Smith said it has been an annual event with no problems. A motion to issue a catering permit to the Star Bar for the Annual Mule Deer Foundation Dinner at the National Guard Armory on March 9, 2013 was made by Councilmember Bagley and seconded by Councilmember Rubert. All council members present were in favor. Motion passed 4-0.

**Insurance Review and Report/Rod Chandler from Chandler Insurance** – Agent Rod Chandler of Chandler Insurance came to report to council on the city's insurance through ICRMP (Idaho Counties Risk Management Program). Chandler said the premium for the policy year 2012-2013 is \$42,533. This is the third year in a row the premium has dropped. In 2010 the premium was \$45,461. ICRMP is non-profit and when they do well they decide what to do with the excess funds and some is discounted back to the members. The city does have earthquake insurance. However, it is a \$50 million aggregate for all the insured. Flood insurance is the same way with a \$20 million aggregate. There is also terrorism insurance with a \$20 million dollar aggregate. Chandler reminded the city how important it is to have all the vehicles and buildings listed. If they are not listed and the city incurs a loss, then there is only 50% coverage. The city must notify Chandler of any new items within six months of receiving the new item. The bulk of premiums have always been liability, such as sewer claims and water claims. There is a \$500 deductible on property and contents claims and no deductible on liability claims. There is a 10% deductible on earthquake and a \$1,000 deductible on errors and emissions. Chandler said PWS Butigan and Clerk Parkinson have really worked hard to keep this up to date. Parkinson reminded council the biggest portion of the difference in premiums has been the employees' and council's part in the Risk Management Program and classes they have taken. The successful completion of this program has given the city a five percent discount in the premiums. Mayor Thueson thanked council and staff for the successful completion of the Risk Management Program. Chandler

said this program works for ICRMP. Chandler said he really appreciates the city's business. Parkinson said Chandler is also the city's broker with III-A (Idaho Independent Intergovernmental Authority) and appreciates his assistance whenever there are questions. Chandler said things are going to change with health insurance beginning in 2014. He said he didn't know how those changes would affect the city, but would keep us posted. Chandler said he has attended meetings where it is reported health premiums will be standardized across the nation. Idaho, Montana, Wyoming, North Dakota, South Dakota and Nevada could possibly see 60 to 80% rate increase because current premiums are so much lower than the rest of the nation. Chandler said there are so many unknowns right now it is hard to provide any report. The only thing he is being told is starting January 1, 2014 Obama Care will be fully implemented.

**Industrial Park Relisting/Judy Hobbs, Realty Quest** – Realtor Judy Hobbs reviewed with council the listing of the properties located at the Industrial Park. The listing is currently up for renewal. Hobbs said she wished she had exciting things to say about the listings, however, she hasn't had an inquiry this year. Hobbs reviewed the current real estate market and how it has been relating to commercial business. The properties are listed in the MLS (Multiple Listing Service) and about 20 to 25 other listing sites on the Internet. A motion to extend the Listing Agreement until February 10, 2014 with Judy Hobbs at Realty Quest was made by Councilmember Willmore and seconded by Councilmember Bagley. All council members present were in favor. Motion passed 4-0.

**The Development Company/Ted Hendricks** – Ted Hendricks, Manager of the Development Company reviewed with council how The Development Company partnered with the city on the Industrial Park providing funding for infrastructure. There is an agreement with the city on how they are compensated when the lots are sold. There was some activity when the park was first built. However, it's been a tough time economically and there hasn't been much activity since then. The Development Company is very active in business development and try to find money for communities by providing loans. In addition, they try to assist the city in finding funds by way of grants or any other opportunities which may exist. The funding has been available but it is becoming more and more restrictive to get. Mayor Thueson wanted to know if there was any available funding for emergency equipment like a generator for this building and the north well pump. This building is an ideal building for the city of St. Anthony during an emergency as there is a large kitchen in the Senior Center and a doctor's office. Hendricks said there may be funds available however large matches would be required. Homeland Security may be something the city could look in to. Thueson thanked Hendricks for coming.

**Schiess & Associates/Update on all city projects/Paul Scoresby** – Paul Scoresby of Schiess & Associates wanted to talk about the different projects ongoing with the city. Scoresby said he had five different items he wanted to talk to the city council about. Scoresby said they just helped the city apply for a federal aid grant to replace the bridge next to the shop over the Egin Canal. The cost to replace the bridge is around \$500,000. Scoresby said if the grant is not awarded to the city they are still looking at other ways to repair the bridge. Scoresby said they have reached the draft phase of the curb and gutter section in front of Fong's Cafe on Yellowstone. Scoresby provided the drawings to PWS Butigan. This will be forwarded to ITD (Idaho Transportation Department) and once they approve then the permit process can move forward. The next project is the South 12<sup>th</sup> West Street plans. The road will be a straight asphalt road created wider with striping for either a

walkway or bicycle pathway. Councilmember Erickson had some questions about not placing curb and gutter along the roadway according to city code. Attorney Forsberg would review code and get back to council regarding his question. Scoresby said the last project he wanted to talk about is the West Main Project. Right now they are in a sort of hold due to the environmental requirements. When going back and including the canal as part of the project, with the house on the south west corner of 10<sup>th</sup> and Main in the environmental review, it was found there were some wetlands, about 50 square feet along the canal. Because the city will cut into this area, about 20 feet, the associated plants will need to be replanted in order to meet the permit requirements. Once the permit is approved then everything will get back on track with the design. The original schedule had environmental approval on February 5<sup>th</sup> and now it's looking like this will delay it about a month. Scoresby said the generator discussed earlier for the city building and water pump was a need identified in the 2005 water study. Scoresby said they have reviewed generator options and it would be a great project for the city to pursue. PWS Butigan said the cost of a generator with a transfer switch just for the city building was around \$37,000. To include the well pump it would cost around \$70,000. To complete the project ourselves, it would cost around \$120,000 to \$130,000. Used generators would be about half the cost.

## **PUBLIC COMMENT**

Mayor Thueson opened the floor for public comment.

Jim Hobbs, 625 Park Street, said he has been hearing complaints regarding the plowed snow in the middle of roads and the length of time it takes to remove the piles. He would like to hear the opinion of PWS Butigan. Butigan said it was subzero temperatures and running equipment in those temperatures is very hard on equipment. Normally, they are out the following evening to clean up the piles. Hobbs said he thinks city crews do an awesome job cleaning up the streets. Thueson asked if it has caused any accidents. Chief Smith said one elderly driver did have a collision with another vehicle. Thueson said he understands people's concerns, however, we live in Idaho and snow is expected in the winter. Butigan said it costs about \$3,000 to plow and haul the snow each time. Hobbs said Planning and Zoning is working on the zoning designations. Clerk Parkinson said the first draft is completed and was provided to council through their email, since it is 100 pages long. If anyone wants a printed copy to please let her know and she will provide one.

## **DEPARTMENT REPORTS**

**Police Chief Jim Smith** reported they are reviewing five applicants for the new police officer position. The seat belt grant is coming up next month.

**PWS Butigan** reported crews are working on cabinets and book cases for the city offices. The street lamps down by the freeway were fixed today. These lights are not metered and this will be changed when they complete the street light project this fall. LED heads will be used to replace the current lights. Crews are trying to keep up with frozen water lines. A local plumber reported he has assisted with 30 people on frozen water and sewer lines. Last year was pretty cold and they only had four thaw jobs. This year there is little snow cover and when it warms up some it pushes the frost down deeper. Butigan said the frost is down to three feet deep in the man holes. Councilmember Erickson said the shop is looking good. Butigan said the shop is cleaned up and re-organized, placing the wood shop on one side

and the metal works on the other side.

**Attorney Forsberg** reported he is reviewing the Planning & Zoning draft and is pleased with what is there so far. There is a lot of work still needing to be done, but it is a good first draft. III-A has been having start up difficulties and at their last meeting there was a change in the claim experience to the positive. III-A is going to continue with the trust. Hopefully things will continue to get better. Forsberg said it is going to be a whole different insurance market in the years ahead. It seems as though the Obama Care Model is providing a sort of “super-market” for insurance plans. This will set the bench mark for policies and it may make the group policies follow. It is not certain where things are going with health insurance. Forsberg said he believes the insurance trust for small communities is a good one and will prove itself. Mayor Thueson said he does too.

**Clerk Parkinson** provided council with a letter she just received this afternoon from the Greater St. Anthony Chamber of Commerce. The Chamber is having a hard time getting people to participate in the number of activities they have each year and are reaching out for more assistance. In addition the annual invoice includes a section to be completed to indicate how many will be attending the annual banquet. Parkinson requested a number from the council members. Thueson, Rubert and Bagley said they would be attending with their spouse. Councilmember Rubert said he attends the Chamber meetings and will report back to council. Parkinson also provided council members with the February newsletter indicating a new look to the quarterly financial report. Additionally, there was a small section on freezing pipes and running water. Parkinson also provided the most recently approved Planning & Zoning minutes and encouraged council to attend the meetings to assist in the discussion of the draft ordinance. The next meeting is scheduled for Wednesday, February 6, 2013 at 7:00 p.m. Mayor Thueson said he wants to get a financial report out to the citizens on a quarterly basis which is easy to understand. He said he likes the new format.

**INVOICES & CLAIMS** - Payment Approval Reports were presented to Council. Following some questions, which were satisfactorily answered by staff, a motion to pay the invoices and claims was made by Councilmember Bagley and seconded by Councilmember Rubert. All council members present were in favor. Motion passed 4-0.

**MINUTES** – Regular Council Meeting Minutes of January 10, 2013 were presented to council. A motion to accept the Regular Council Meeting Minutes of January 10, 2013 was made by Councilmember Bagley and seconded by Councilmember Willmore. All council members present were in favor. Motion passed 4-0.

## **COUNCIL & MAYOR REPORTS**

**Councilmember Rubert** said he would attend the next Chamber meeting to go over the chamber letter and will report on it at the next meeting.

**Councilmember Bagley** had nothing to report.

**Councilmember Erickson** had nothing to report.

**Councilmember Willmore** said he has been talking to Bill Statham from the Department of Aeronautics and the airport development study is still on. Statham told Willmore the study

will begin possibly early spring. Willmore said the crews have done a really good job of keeping the airport runway cleared of snow. He said Life Flight had to land out there recently and it really made a difference in this emergency. He told Butigan to tell his crew to keep up the good work.

**Mayor Thueson** had nothing to report.

There being no further business to come before the Council the meeting was adjourned at approximately 8:30 p.m. by Mayor Thueson.

  
Neils Thueson, Mayor

Attest:

  
Patty Unruh Parkinson, City Clerk-Treasurer

