

CITY OF ST. ANTHONY
REGULAR COUNCIL MEETING MINUTES
FEBRUARY 14, 2013, 7:00 p.m.
420 NORTH BRIDGE, SUITE A, ST. ANTHONY, ID, CITY COUNCIL CHAMBERS

PRESENT: Mayor Neils Thueson, Council Members Suzanne Bagley, Tom Erickson, Lisa Haeberle, Rick Hill, Russ Rubert and Rod Willmore.

ALSO PRESENT: Public Works Superintendent Scott Butigan, City Attorney Bill Forsberg, City Clerk-Treasurer Patty Parkinson, Police Chief Jim Smith and approximately two citizens.

Mayor Thueson called the meeting to order.

PLEDGE OF ALLEGIENCE was led by Councilmember Hill.

GENERAL BUSINESS

Request from PSI for rate increase/General Manager Todd Hansen – PSI General Manager Todd Hansen introduced himself explaining he took over management duties after the passing of the last general manager. The city contracts for sanitation collection services with PSI Environmental Services, Inc. Hansen explained PSI would like a 4% cost of living increase to be implemented on March 1, 2013. Hansen said there hasn't been a request since the inception of the 2010 contract for services, even though it allows for it. Mayor Thueson said he realizes they haven't made a request in the past. Councilmember Willmore asked Clerk Parkinson what the city rate increases have been to the city's customers. Clerk Parkinson said this year's revenue increase was 3% and last year's 5%. Council all agreed they understand costs have gone up. Thueson said he and PWS Butigan appreciates the way they have done their good. Hansen said PSI hasn't been involved in the community as much as they would like to and would like to participate in any community events the city may be involved in, i.e. by providing prizes or donations towards these events. Thueson said the city can involve them if that's what they want. A motion to provide a 4% cost of living increase to PSI Environmental Services, Inc. beginning March 1, 2013 was made by Councilmember Rubert and seconded by Councilmember Erickson. All council members approved. Motion passed 6-0.

Grant Application for Mule Deer Foundation's request for Building/Mark Chandler – Mark Chandler said he has been involved in putting Conservation Banquets together since 1994. Chandler says it's getting worse and worse because the city has no venues, tables, chairs or alcohol license. He said, as an example, this year everything was lined up with merchandise bought and the event was canceled since the weekend wouldn't work at the National Guard Armory. The problem is there isn't another place in St. Anthony to provide room for large events or banquets. Chandler said the old Summit Truss building, which is for sale, would be something that would work and the Mule Deer Foundation is willing to give \$4500 to the city towards applying for a grant to help the city obtain the building as an Event Center or community center. Chandler said the local Mule Deer Chapter is ready to scrap having the banquet in the Armory since there isn't enough room. Councilmember Erickson asked if they need a place this year. Chandler said no. The Mule Deer Banquet will be held again at the National Guard Armory on March 23rd. Councilmember Hill said he has been approached by a couple of people for this sort of thing. Hill said he understands it would be

expensive to purchase and maintain and in a city this size how could it be done? However, what a wonderful place it would be for the kids in our community to have a place to go play indoor football, baseball and other events. Chandler said he is just asking for the city to look into it and the foundation would provide \$4500 towards a study. Council members wondered what the cost of the old Simplot building would be. Some thought it was around \$800,000 and is currently owned by a bank. Councilmember Willmore thought it should be a County/City venture and not something taken on just by the city. Chandler said they would really appreciate it as this will be the last year for the Mule Deer Foundation to have their event at the Armory in St. Anthony. Thueson said it is something requiring a lot of different organizations to come together on and said the city would look into it.

Discussion of Utility Customer Deposits vs. City Liability Accounts/Clerk Parkinson - Clerk Parkinson reviewed with council the information provided to council on customer utility deposits. The first page shows the three liability accounts holding customer deposits, water, sewer and sanitation. The following report shows every customer in which the city owes a deposit back to when they meet the requirements for a deposit return. These are currently out of balance and have been since Parkinson started working here. Parkinson said she has reviewed with the auditors the discrepancy and is now requesting authorization from council to bring the accounts into balance. Parkinson also reported, since she has been working, the discrepancy has not changed, and she is working with staff on a monthly basis to ensure all deposit monies are accurately accounted for and liability accounts are balanced. A motion to create the necessary transactions per the auditor's instructions to provide the amount for water, sewer, and sanitation liability accounts to accurately reflect the customer's water, sewer and sanitation deposits was made by Councilmember Erickson and seconded by Councilmember Willmore. All council members approved. Motion passed 6-0.

PUBLIC COMMENT

There was no one present in the audience to make comment.

INVOICES & CLAIMS - Payment Approval Reports were presented to Council. Following some questions, which were satisfactorily answered by staff, a motion to pay the invoices and claims was made by Councilmember Bagley and seconded by Councilmember Willmore. All council members present were in favor. Motion passed 6-0.

MINUTES – Regular Council Meeting Minutes of January 24, 2013 were presented to council. Councilmember Bagley pointed out a correction. A motion to accept the Regular Council Meeting Minutes of January 24, 2013 with noted corrections was made by Councilmember Bagley and seconded by Councilmember Haerberle. All council members present were in favor. Motion passed 6-0.

DEPARTMENT REPORTS

PWS Butigan reported they are still working in the shop on the book cases and cabinets for the city offices and buildings. He said the windows have been installed on the west side of the city building. A number of council members said they look really nice. Butigan is still working on getting the light fixtures needed for the city building. Rocky Mountain Power is paying for the labor and the city is paying for materials. Rocky Mountain Power will be paying for about \$12,000. Butigan has ordered the crack seal material for spring. Butigan has

crews working on the city's equipment getting it ready for spring. Mayor Thueson asked Butigan to tell the men he appreciates everything they are doing.

Police Chief Jim Smith reported patrol is currently working on the seat belt grant. The department has narrowed down the hiring pool to two and is working on figuring out which candidate will be the best fit. Research into a generator for the city building has shown the Department of Defense's surplus property shows slim pickings for what the city needs. If this is the route the city would like to take they could be placed on a waiting list. The Police Summary was provided for council's review.

Attorney Forsberg reported on whether or not the repaving of 12th West from the bridge and south would require curb, gutter and sidewalks. Curb, gutter and sidewalk requirements arise in two ways under the city's code. The first is in the event of building on a property either a new resident or commercial construction. Forsberg referred to section 17.04.080, entitled Sidewalks, it states that all new dwellings or business buildings shall provide sidewalks to conform to city specifications. The recent new construction of Fong's and Farm Bureau is an example of this. The city code requires the construction and installation of curb, gutter and sidewalk. In this circumstance, the city council cannot grant a waiver except through the established process of seeking a variance or perhaps a special or conditional use permit. This is not applicable for the question Councilmember Erickson is raising. Under section 12.08.010 whenever curb, gutter and sidewalk are required under the city code it is the adjoining property owner's responsibility to construct by the city's standards and pay for it themselves. There is no provision for the city to pay for curb, gutter and sidewalk adjoining private property. The other way construction of curb, gutter and sidewalk comes up in our code is in section 12.08.020 in which the city council can, by their order, require curb, gutter and sidewalk be constructed, installed, replaced or changed in any way they see fit. Forsberg said in the six or seven years he's been here there has never been such an order. This again doesn't apply in this circumstance. The re-construction or repaving of this road doesn't trigger any requirement for the property owners to build curb, gutter and sidewalks under the St. Anthony city code. When someone builds a new building and they don't know the grade or where the sidewalk should go there is a process under section 12.08.070 Establishment of Line and Grade which requires the city to furnish the grade at a property owner's request. The city would then have engineers provide a grade so all properties line up with the same grade and sidewalk accordingly at the city's expense. The city can't waive its requirement if construction is triggered by any of the conditions set in ordinance. There is a process in which an individual property owner can apply by either a variance or special or conditional use permit that could alter that requirement after going through public hearings with the Planning and Zoning Commission and Council. There is nothing in our city code that requires curb, gutter and sidewalk due to the reconstruction of 12th street.

Clerk Parkinson provided council with High Country Resource Conservation and Development (RC&D) Council's 2012 Annual Report. RC&D is the organization the city has in the past provided an annual \$2000 donation towards cloud seeding. Parkinson also provided council with the most recent Planning and Zoning Commission meeting minutes, January 2, 2013. There was also some zoning and fence permits issued in January. A list of those permits was provided for council's review. Parkinson also provided council with the January 2013 Fund Summary. The first half of the city's tax revenue was received. Mayor Thueson asked which council member is assigned to RC&D. Parkinson said it is Councilmember Haeberle. Thueson asked Haeberle to make any meetings if she can.

Thueson said the city is mostly interested in cloud seeding since it affects our community and is important to us in snow pack and water issues.

COUNCIL & MAYOR REPORTS

Councilmember Rubert reported on the letter (provided to council at their last meeting) from the Chamber of Commerce trying to spark some different needs from local businesses seemed to have worked. Last Thursday's Chamber meeting was really good with an attendance from some members who haven't attended in the past. The Chamber took the list of business license holders in the community and members present committed to contacting about 45 businesses and will be asking for their involvement in Chamber activities. They will also be asking for those businesses with no membership to become members. He has received positive responses. Rubert also secured a receipt for donations to the flower fund which he turned into Parkinson for re-imbusement. Thueson said we have good programs going on in St. Anthony and there just isn't any that should be stopped. Rubert said he was very encouraged with the last Chamber meeting.

Councilmember Bagley reported the next service project for the Mayor's Youth Council will be with County Clerk Abbie Mace and seeing how the food bank works. Right now with the current economy and this time of the year makes for little to disperse to those in need. The youth will go out and make attempts to stock up the food bank so there are available items to give out. Mayor Thueson said if there is anything he can do to help to please let him know.

Councilmember Erickson had nothing to report.

Councilmember Haeberle had nothing to report.

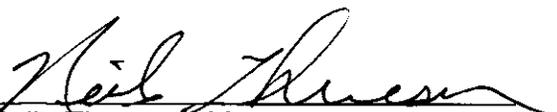
Councilmember Hill had nothing to report.

Councilmember Willmore said he had one question for PWS Butigan. Willmore said there is a lot at the airport Shupe vacated where a light pole is and wants to know what it would cost to move the light pole. Butigan said it would cost around \$3000. Willmore said another hangar cannot be built there unless it's a T-Hangar. Willmore asked Butigan to look into it and find out what the exact cost would be, since no one can really build on it and the city may lose out on potential lease revenue should the lot remain vacant. Butigan said he will call and get an estimated in moving the pole from the power company.

Mayor Thueson asked council what should be done about the request made by Mark Chandler and the Mule Deer Foundation. Butigan said the old Summit Truss building has a leaking roof and a flat sewer which freezes if water is not running all the time. Councilmember Willmore said a recreational center would be nice and maybe the Parks and Recreation Committee should look into it. Thueson asked Councilmember Hill to take a look into it from the perspective of the Parks and Recreation Department. Thueson said the Rotary Club is always looking for ways to place money into the community and they do look at some good sized projects. Hill said for the price the bank is requesting it would probably be best and cheaper to build something new instead of purchasing an older building. Willmore asked if there was available parking. Butigan said yes there was.

There being no further business to come before the Council the meeting was adjourned at

approximately 8:00 p.m. by Mayor Thueson.


Neils Thueson, Mayor

Attest:


Patty Unruh Parkinson, City Clerk-Treasurer

