

*CITY OF ST. ANTHONY  
REGULAR COUNCIL MEETING MINUTES  
MARCH 14, 2013, 7:00 p.m.  
420 NORTH BRIDGE, SUITE A, ST. ANTHONY, ID, CITY COUNCIL CHAMBERS*

**PRESENT:** Council Members Suzanne Bagley, Tom Erickson, Lisa Haeberle, Rick Hill and Rod Willmore.

**ABSENT:** Mayor Neils Thueson and Council Member Russ Rubert.

**ALSO PRESENT:** Public Work Superintendent Scott Butigan, City Attorney Bill Forsberg, City Clerk-Treasurer Patty Parkinson, Police Chief Jim Smith and two citizens.

Council President Rod Willmore called the meeting to order.

**PLEDGE OF ALLEGIENCE** was led by PWS Butigan.

### **GENERAL BUSINESS**

**Library Request to upgrade carpeting/paint, additional space and storage/Robine Singleton Library Board Member** – Library Board Vice-Chair Robine Singleton said the library has been part of the building for 10 years and appreciates working with the city and all the things they have done for them. A library is the heart of the community and it has really grown over the years. The library has about 35,000 books and they have about 3,000 registered borrowers. They have had, this year, over 6,000 people use their computers. The children's program services 1700 children from the surrounding community. There is a lot of traffic through the library. Singleton said they want to replace the carpet and paint. When they moved in they replaced the carpet and painted. This time they will upgrade to a commercial grade A carpet. The library will close for about two weeks to paint and lay the carpet. They would like to do this project in May so as to not disrupt the children's summer program. Singleton asked if the library could use the council chambers for storing the books while they lay the carpet. This project will enhance the library and increase the value. Singleton asked what the city could do for them by either helping or maybe decreasing their rent. Councilmember Bagley asked what the library is currently paying for rent. Clerk Parkinson reported they are paying \$575.20 per month. This is .20 cents per square foot. Singleton says they are their own taxing district and revenues are used to pay for books, salaries, improvements and different programs. The City of Ashton has recently donated their community center to the library district. Singleton was also hoping the city could provide more space for storage. Right now they are sharing a small closet space with the city which has been inconvenient for both the library and the city front office personnel. PWS Butigan said the city will replace the windows next budget year. Councilmember Willmore said the library is a very valuable asset. Butigan thought there also may be some additional space by Dr. Cheyne's office. Someone would have to talk to him about it. Willmore asked if a door could be put in to the area the Chamber is using for

storage to provide additional space for them. Butigan said it could be done. Singleton asked about the tiles on the ceiling. Butigan said the city has some of those tiles. Singleton said they need about 18. The city will try and find enough tiles to replace them. Council all agreed to allow the library to lay new carpet and paint. Council will also talk to the Chamber to see if they'll release the storage room for the library to use. Singleton said there are also some tiles needed in the front entry. Butigan thought the city may already have some of those tiles and will check to see if there are enough tiles left to replace the entry way into the library.

**Set Budget Hearing for the 2013/2014 Fiscal Budget/Suggested August 8, 2013**

**7:00 p.m.** – Clerk Parkinson would like to set the 2013/2014 Budget Hearing for Thursday, August 8, 2013 at 7:00 p.m. This date is best as the following council meeting is usually cancelled for Summer Fest. A motion to set the 2013/2104 Budget Hearing for Thursday, August 8, 2013 at 7:00 p.m. was made by Councilmember Hill and seconded by Councilmember Bagley. All council members present were in favor. Motion passed 5-0.

**Approval of Liquor/Beer Application for Fong's Café** – A motion to add to the agenda the approval of a Liquor/Beer Application for Fong's Café was made by Councilmember Erickson and seconded by Councilmember Haeberle. All council members present were in favor. Motion passed 5-0. Clerk Parkinson reported Fong's is applying for sale of beer consumed on premises and wine by the drink. The application is complete with a copy of the state and county licenses and paid in full. Chief Smith reported there have been no issues with the new cafe. A motion to approve the Liquor/Beer Application for Fong's Café to serve packaged sale of beer consumed on the premises and wine by the drink was made by Haeberle and seconded by Erickson. All council members present were in favor. Motion passed 5-0.

**PUBLIC COMMENT**

**Gary Cox**, 246 W 9<sup>th</sup> S, wanted to know what the markings on the roadway were in front of his residence. PWS Butigan said these are for the replacement of telephone poles and transmission lines. Cox also wanted to know when the streets will be fixed. Butigan said his end of the town will be done this summer. The entire south side of town will be chip sealed this summer. Councilmember Willmore said many of the streets have been repaired in the last couple of years and is one of city council's priorities. Cox said the roads are starting to look good.

**INVOICES & CLAIMS** - Payment Approval Reports were presented to Council. The Lube Bay is requesting to add their invoice, received just prior to the meeting, for \$365.99. Following some questions, which were satisfactorily answered by staff, a motion to pay the invoices and claims was made by Councilmember Bagley and seconded by Councilmember Haeberle. All council members present were in favor. Motion passed 5-0.

**MINUTES** – Regular Council Meeting Minutes of February 28, 2013 were presented to

council. A motion to accept the Regular Council Meeting Minutes of February 28, 2013 was made by Councilmember Bagley and seconded by Councilmember Erickson. All council members present were in favor. Motion passed 5-0.

## **DEPARTMENT REPORTS**

**Police Chief Smith** reported having hired a new officer Monday. The new hire will be sent to P.O.S.T. (Peace Officer Standards Training) for training and is already getting up to speed with equipment. He will leave for the academy in July, which is the soonest he can get in. Following P.O.S.T. he will have 14 weeks of field training in the city. Officers are currently in the middle of a DUI grant. The Police Summary has been provided for council in their packets.

**PWS Butigan** reported crews are getting equipment ready for spring. Crews will start crack sealing maybe in a month. The Shop will be painted when they can find the time.

**Attorney Forsberg** said he was approached by a representative from someone who has purchased one of the trailer courts in town. It's the Targhee Trailer Court on South Yellowstone Highway. They have also purchased the adjoining 2.5 acres next to the court. The representative wanted to know what it was they needed to do to expand the existing trailer court into the adjoining property. Forsberg explained the city's ordinance regarding trailer courts to them. The trailer court, as it sits now, doesn't comply with the current St. Anthony ordinance. They could expand the trailer park but when they do they would have to bring the existing court up to code in addition to the expansion. The representative was hoping the city would waive the requirements, especially for paved streets, within the trailer court. Forsberg said the city couldn't waive their law without making a new law. Forsberg said they could build a new trailer court separate from the existing trailer court as long as there was no access from one trailer court to the other and it complied with the existing ordinances. Forsberg said this is just a heads up for the council should they received any questions.

**Clerk Parkinson** had nothing to report.

## **COUNCIL & MAYOR REPORTS**

**Councilmember Bagley** wanted to thank everyone for the donations towards the food bank. Council members brought in five cans of protein to help restock the food bank. The Mayor's Youth Council has been assisting with this project. Bagley also reported a friend from Bountiful, Utah sent her a copy of a magazine called "Zion's Bank Community" where there was a three page article on the city of St. Anthony called "A River Runs Through It". Bagley said it was a really nice article and everyone should try and read it.

**Councilmember Erickson** had nothing to report.

**Councilmember Haeberle** had nothing to report.

**Councilmember Hill** reported the Finance Committee met Monday and there was some discussion about increasing the Road and Street Fund for another mile of chip and seal. This increase will be around \$30,000 and as the year progresses a close watch on the budget will be done to see if it will be needed. The city currently has a budgeted contingency and this would be a real good use for it. At that time, if needed, the Road and Street Budget will be amended and a public hearing set. They have also started on the 2013/21014 budget process and will have another meeting the beginning of April.

**Councilmember Willmore** had nothing to report.

There being no further business to come before the Council the meeting was adjourned at approximately 7:45 p.m. by Council President Willmore.

  
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Neils Thueson, Mayor

Attest:

  
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Patty Unruh Parkinson, City Clerk-Treasurer

