CITY OF ST. ANTHONY
REGULAR COUNCIL MEETING MINUTES
AUGUST 8, 2013, 7:00 p.m.
420 NORTH BRIDGE, SUITE A, ST. ANTHONY, ID, CITY COUNCIL CHAMBERS

PRESENT: Mayor Neils Thueson, Council Members Tom Erickson, Rick Hill, Russ Rubert and Rod Willmore.

ABSENT: Council Members Suzanne Bagley and Lisa Haeberle.

ALSO PRESENT: Public Works Superintendent Scott Butigan, City Attorney Bill Forsberg (arrived at 7:47), City Clerk-Treasurer Patty Parkinson, Police Chief Jim Smith and three citizens.

Mayor Neils Thueson called the meeting to order.

PLEDGE OF ALLEGIENCE was led by Councilmember Willmore.

PUBLIC HEARING

2013/14 Budget Hearing –Mayor Thueson opened the floor for any public comment. Clerk Parkinson picked up the Public Hearing Sign In Sheets and reported no one had signed in either For, Against or Neutral. Parkinson also reported she had received no written comment regarding the 2013/14 Budget for the hearing tonight. Parkinson reported the total budget for the 2013/14 Fiscal Year is $5,331,664, of which $2,100,000 has been assigned for the West Main Project, should construction be authorized next year. Parkinson reported since completing the budget, Fremont County has provided the city with numbers for the maximum amount which can be levied and the city will be forgoing some tax revenue in about $11,000. Thueson said the city could collect this amount but has decided not to do so. Parkinson reported this is left over from prior years when the city council decided to have the city annexed into the South Fremont Fire District. When the city was annexed, property owners began paying for the South Fremont Fire District, and so the city subtracted the amount they used to pay to the Fire District from the city's levy. Parkinson also reported, since the creation of this budget, she learned health insurance increases on the city's employees are significantly lower than originally anticipated. Parkinson had anticipated a 35% increase and had built this in to the budget. The increase will actually be only 6.8%. This will only increase the city's contingency for next year, which is good news. There is a new budget line item for the Mayor's Youth Council of $1,000 and Arts and Culture of $3,500, where this is money used for things like the mural paintings in Keefer Park. This budget also includes money for a new police vehicle, a new utility bed for the Parks Department and an additional $10,000 for repair of the asphalt path on the Greenway. There is also a transfer from the General Fund to the Street Fund of almost $180,000 of which $120,000 will be used for chip sealing the city's streets and $5,000 for a new snow pusher. This budget proposes a three percent Cost of Living increase to be managed by the Mayor as well as increases in Water Revenue by three percent, Sewer Revenue

by three percent and Sanitation Revenue by five percent. Parkinson also reported the Public Hearing Notice was properly published. Parkinson also provided council with an updated sheet showing the increase in revenues for water, sewer and sanitation fees. Thueson asked if anyone had any questions. There were no questions from council or the public. Thueson asked again if anyone present in the audience had any comments. There being no other comment Thueson closed the Public Hearing.

GENERAL BUSINESS

Approval of the 2013/14 Budget Ordinance No. 2013-02 2014 Fiscal Year Final Appropriation Budget – Mayor Thueson said the first item of business on the agenda was the approval of the 2013/14 Budget Ordinance No. 2013-02. A motion Council suspend the rules of reading Ordinance No. 2013-02 on three different days and the ordinance read by title only once was made by Councilmember Erickson and seconded by Councilmember Rubert. All council members present approved. Motion passed 4-0. Erickson read by title. A motion to adopt Ordinance 2013-02 2014 Fiscal Year Final Appropriation Budget was made by Rubert and seconded by Councilmember Hill. All council members present approved. Motion passed 4-0.

Henderson Property final warning certified mail – Clerk Parkinson reported the city's ordinance requires a final warning letter be sent by certified mail to any property prior to taking action of cleaning it up. The letter was sent certified and a signed return receipt was received by the city. City Council can now proceed to take whatever action they deem appropriate in cleaning up the property. At this time, Sid Bristol, 350 South 12th West, stood up from the audience saying this is his mother's residence. He said his mother currently resides in Blackfoot. Bristol said he knows the property needs to be cleaned up and he has a "pile of my own junk" there he is trying to recycle. He said he knows the grass needs cut and cleaned up. Thueson asked if he can take care of it. Bristol said he and his family are trying to work on it. He said he and his wife are trying to get a loan to purchase the property from his mother. Thueson said the city is more than happy to work with him. Thueson asked him to keep working on it and get it cleaned up. Thueson asked Bristol how much time he needs to complete the cleanup of the property. Bristol said he thought it would take him a month to complete. Butigan said it is the clutter around the house, the items around the front door, the snow machine and parts, the multiple trailers, tall weeds, and just a lot of miscellaneous items. Bristol said he thought the travel trailer and other trailer were nicely placed. Thueson told Bristol to work on cleaning the property up and council will review this again in one month's time at the next meeting for September 12th. Thueson thanked Bristol for coming in.

South Fremont Senior Center Lease Renewal – Clerk Parkinson reported the lease for the Senior Center is up for renewal. The original lease was signed for a five year term beginning October 1, 2003 and then a five year renewal was signed, extending the term to September 30, 2013. The lease is a $10 per year lease. If the Senior Center were required to pay anything for rent it would put them out and the Senior Center wouldn't be able to operate. Council discussed their desire to continue the lease and

provide for their citizens in this way. A motion to authorize Mayor Thueson to extend the term according to the lease agreement for another five years was made by Councilmember Willmore and seconded by Councilmember Rubert. All members present approved. Motion passed 4-0.

Surplus Police Department Van – Chief Smith wants to surplus an old police van which was seized years ago. The van has been in storage and used very little due to how old it is and how outdated is it. A motion to surplus the 1979 Chevy Van was made by Councilmember Willmore and seconded by Councilmember Rubert. All council members present were in favor. Motion passed 4-0.

Community Forestry Agreement – Clerk Parkinson reported Gerry Bates is developing a program which would target specific cities and offer specific extended outreach opportunities to them regarding a sustainable Community Forestry Program. This program would specifically assist cities who don't necessarily have the financial resources to retain the services of a City Forester. The city of St. Anthony is, of course, one of those cities. Bates sent an email to the city with a copy of the Community Forestry Advisor Agreement for the Idaho Community Forestry Program. This program will cost the city nothing. Bates, the provider, will assist the city with many services related to our Tree Ordinance and Tree Advisory Committee or the Parks and Recreation Committee. Parkinson provided the agreement to the Parks and Recreation Committee for their review and they fully approve of the agreement. The services are outlined in the agreement. The program will last one year. A motion to authorize the mayor to sign the Community Forestry Advisor Agreement was made by Councilmember Rubert and seconded by Councilmember Erickson. All council members present were in favor. Motion passed 4-0.

PUBLIC COMMENT

Mayor Thueson opened the floor for public comment.

Trevor Steffler, 1084 E 900 N, Shelley, introduced himself and reported to council he is working with PWS Butigan on the SCADA system (the computer system which controls the sewer and water systems). Butigan said he has contacted Steffler's references and their price is right around $20,000. This is the price with upgrading our system to what it is right now. Butigan said the city started last August to upgrade the system and it is still not working, the alarms don't work, it doesn't call, the pumps don't kick on when they should. So, because of the issues the city is having, Butigan contacted Steffler and asked if they could get the system up and working. Butigan also contacted other vendors and felt like this vendor, after checking references, was the vendor to choose. One vendor, ACS out of Boise, quoted a price right around $27,000 with a $534 per month maintenance charge to take care of the program each month. Councilmember Erickson asked Butigan if there is any recourse on the prior vendor. Butigan said the city will not pay him. Steffler's company will provide training to the operators to be able to run the program themselves and then only charge should there be problems. One positive thing with this new vendor is they are located in Idaho Falls. Steffler said they

will work with what the city already has and should have everything up in running in about two months' time. Steffler said they have done work for City of Burley, City of Jackson, City of Lewiston and City of Chubbuck. There were no other questions or comments from council.

There being no further public comment Mayor closed the floor.

INVOICES & CLAIMS - Payment Approval Reports were presented to Council. Following some questions for staff, which were satisfactorily answered, a motion to pay the invoices and claims was made by Councilmember Willmore and seconded by Councilmember Rubert. All council members present were in favor. Motion passed 4-0.

MINUTES – Regular Council Meeting Minutes of July 11, 2013 were presented to council. A motion to accept the Regular Council Meeting Minutes of July 11, 2013 was made by Councilmember Willmore and seconded by Councilmember Hill. All council members present were in favor. Motion passed 4-0.

DEPARTMENT REPORTS

Chief Smith reported they are currently working a Bicycle/Pedestrian Safety Grant. Beginning the 25th of August through the 8th of September they will begin working on an Impaired Driver's Grant. Smith also reported they have received $4,560 in grant revenue for police equipment. The department will be purchasing handheld radars and a vehicle mounted radar with the money. The new vehicle will be ordered Monday and is expected to arrive about 10 weeks after ordering. The vehicle is being ordered using the State's bidder and will be $5,500 less than ordering it here locally. The local dealer will be paid for the destination charges. The department has received an equipment bid from Teton at $7,500 to outfit the vehicle. This will make the car come in under budget. Decals still need to be ordered. Officer Distelhorst is still working his way through P.O.S.T. Academy. He is doing well.

PWS Butigan reported the chip sealing is finished. They completed about seven miles of roads this year. The SCADA system is being worked on by the new vendor. Crews have begun digging the footings for the foot bridge at the end of West Main Street. Mayor Thueson asked about painting in an alley in the parking lot located behind the theater and hardware store. Butigan said it can't be striped through all of it because of the way it is laid out. Thueson said people are parking right in the middle of the newly designated alley-way. Thueson asked Butigan to try and do something to try and help it out. Thueson said many of the cross-walks are looking faint and need paint, especially by Broulim's and Fong's. Butigan said they will try to have them painted right before school starts. Councilmember Willmore asked Butigan if he has any reclaimed asphalt to work on the area by Dee Young's hangar. Butigan said they have the asphalt and it's on the list of things to do.

Attorney Forsberg had nothing to report and apologized for his late arrival.

Clerk Parkinson said she would like to get the Finance Committee back together again to review the current budget and has scheduled a meeting Monday, August 19, 2013 at 6 p.m. Parkinson also provided them with an invitation to the High Country RC&D Open House on August 22. Summer Fest is also August 22, so the next council meeting has been canceled. Councilmember Rubert asked if Parkinson has received the lease from the Chamber with their noted concerns. Parkinson requested Attorney Forsberg to review with council. Attorney Forsberg said he was not sure what some of the comments were referencing. He said it seemed to him the comments weren't really addressing the substance of the lease. Forsberg said the language of the lease is fine. Rubert said his role in the meeting was to hear their grievances. Forsberg said he wasn't quite clear on what their grievances were based on their comments. Forsberg said there was something about the decals on the windows. Forsberg said this was discussed in staff and if, in fact, they are concerned about the decals being back on the window then we could certainly discuss that. Forsberg said he doesn't have the authority to authorize if it can be done or not, that would be up to council. A concern was raised, however, if the Chamber of Commerce isn't actually occupying the office might the sign be misleading to someone. Rubert said they do not inhabit the office and there are no personnel there. Forsberg said there has been some talk the Chamber may not function after this Fall. Rubert said if the attendance at the meetings continues to be as sparse as it has been there may be no choice but to dissolve the Chamber. At the last monthly meeting there were only four individuals in attendance. Forsberg said if there is any real possibility of the Chamber disbanding shouldn't they wait for that determination before the city enters into a long term lease with them? Rubert agreed. Rubert said if there is no one to step up to spear head the Chamber it could be dissolved by November. The four major functions the Chamber does each year are the Fisherman's Breakfast, Summer Fest, the flowers and the Fly-In. Sheri Jackson is the current Chamber President. Mayor Thueson said it isn't the city's concern who takes over those functions; it's the businesses of St. Anthony. It's the businesses of the city which make up the Chamber. Councilmember Hill wanted to know how the loss of those events would affect the city. Forsberg said the Chamber is an organization usually composed of the businesses within the community. The city can certainly look at assuming some of the functions the Chamber has performed in the past and may decide it wants to sponsor one or more of those events going forward if, in fact, the Chamber decided to not continue. There could be other service clubs which pick up those events. It is not the city's function to be the Chamber of Commerce. We all recognize the Chamber is an important function of the community and we want to be as supportive as we can be. If the Chamber can't make it, it really needs to stand on its own. Thueson said once the Chamber makes some solid decisions about what they want to do then council will be more than happy to entertain any requests they have. Rubert said he would take the results of this conversation back to the Chamber's next meeting. Thueson said he hopes the Chamber of Commerce will continue.

COUNCIL & MAYOR REPORTS

Councilmember Rubert had nothing to report.

Councilmember Erickson had nothing to report.

Councilmember Hill had nothing to report.

Councilmember Willmore had nothing to report.

Mayor Thueson had nothing to report.

There being no further business to come before the Council the meeting was adjourned at approximately 8:07 p.m. by Mayor Thueson.

Neils Thueson, Mayor

Attest:

Patty Unruh Parkinson, City Clerk-Treasurer