

*CITY OF ST. ANTHONY
REGULAR COUNCIL MEETING MINUTES
November 13, 2014, 7:00 p.m.
420 NORTH BRIDGE, SUITE A, ST. ANTHONY, ID, CITY COUNCIL CHAMBERS*

PRESENT: Mayor Neils Thueson, Council Members Suzanne Bagley (arrived at 7:02), Tom Erickson, Rick Hill, Russ Rubert and Rod Willmore.

ABSENT: Council Member Lisa Haeberle.

ALSO PRESENT: Clerk/Treasurer Patty Parkinson, Public Works Superintendent Scott Butigan, Police Chief Terry Harris and Attorney Bill Forsberg and six others in the audience.

Mayor Neils Thueson called the meeting to order at 7:00 p.m.

PRAYER was offered by Councilmember Rubert. (This is a non-denominational offering and anyone who would like to offer prayer may do so by request.)

PLEDGE OF ALLEGIENCE was led by Boy Scout Cooper Crapo.

GENERAL BUSINESS

Fremont County District Library/Rashell Cardell to speak on what the Library has to offer the community – Fremont County District Library Director Rashell Cardell spoke about the many things the Library does for the community. Cardell said many people don't realize all the services the Library can offer. Cardell provided council with a two page listing of some of the services, including E-books and audio books for checkout on electronic devices, test proctoring, Spanish services, assistance for job seekers and unemployment services, summer reading programs and many others. Cardell said they have recently received some new furniture and have arranged the Library into sections for adults, young adults and children. Cardell said if there is anything the city thinks the library can help with to contact her and she will see what they can do. She said programs continue to expand and there are always new services available to the city residents. Cardell reminded all the councilmembers to get a library card if they don't already have one. She said all the services are free. Mayor Thueson said the city will try and let citizens know about their services by putting something in the city's newsletter. Cardell said she would put something together to give to Clerk Parkinson. Cardell thanked council for their time.

ICRMP Risk Management Training/Seat Belt Use/Parkinson – Clerk Parkinson explained the city is enrolled in the ICRMP (Idaho Counties Risk Management Program) insurance reduction program. When 80% of the employees and council members complete this program the city receives a 5% discount on the insurance premiums through ICRMP. Part of the program is online and part is in-person training. Parkinson explained this in-person training is in reference to driving and seat belt use in particular.

Parkinson provided council with some written facts and information saying vehicle crashes are the most frequent cause of claims to ICRMP. Learning about safety and using seat belts is one more way to try and reduce the city's claims. Parkinson provided a short presentation regarding seat belt use.

Cancel November 27 and December 25 Council meetings – A motion to cancel the November 27 and December 25, 2014 Council meetings was made by Councilmember Erickson and seconded by Councilmember Bagley. All council members present were in favor. Motion passed 5-0.

PUBLIC COMMENT

Mayor Thueson opened the floor for public comment. Thueson asked Boy Scout Cooper Crapo to tell council what badges he was working on. Crapo said he is working on his Citizenship in Community badge. He said he also wants to become an Eagle Scout. Thueson encouraged him to continue working towards his Eagle Badge and appreciates him taking part in the meeting. There being no other comment Thueson moved on to the next item.

INVOICES & CLAIMS - Payment Approval Reports were presented to Council. Following some questions which were satisfactory answered by staff, a motion to pay the invoices and claims was made by Councilmember Rubert and seconded by Councilmember Willmore. All council members present were in favor. Motion passed 5-0.

MINUTES - Regular Council Meeting Minutes of October 23, 2014 were presented to council. A motion to accept the Regular Council Meeting Minutes of October 23, 2014 with corrections of the audience member's name being Megan Orem and not Angela Abegglen was made by Councilmember Erickson and seconded by Councilmember Bagley. All council members present were in favor. Motion passed 5-0.

DEPARTMENT REPORTS

Police Chief Harris reported Officer Packer completed the DRE (Drug Recognition Expert) Program training in Arizona. Harris said Packer completed the program without having to re-do any of the evaluations. He did a really good job. This helps the department evaluate people who are stopped because of their driving pattern and then show indications of prescription medication or other illegal drugs in their system. Attorney Forsberg said a DRE is really important to the enforcement of DUI (Driving Under the Influence) laws these days as there is just as much driving under the influence of drugs as there is with alcohol. Without the DRE the department is at a real handicap. Mayor Thueson said this problem is all over, not just St. Anthony. Harris agreed the problem is growing, everywhere. Harris said the department currently has an unwritten policy of not doing courtesy unlocks for people when they lock themselves out of the vehicle. Citizens or dispatch need to contact someone from Rexburg to come unlock them. Harris suggested with the purchase of a \$60 tool the department can begin to do courtesy unlocks. This tool is not a Slim Jim and would allow access into a

vehicle through the door frame. Mayor Thueson said the city may have one person who does unlock vehicles, but he works through ARK Locks in Rexburg. Harris said there is always some risk associated with unlocking a vehicle but with this new piece of equipment it should be very minimal. Councilmember Bagley wanted to know the number of calls the department receives for unlocking vehicles. Harris said with keys locked inside they get about four or five a month. However, he doesn't know if people don't call because they know the department won't do it. There might be more, when they find out the department is doing it. Bagley said Rexburg does do courtesy unlocks through ARK. Bagley said if there is a child locked in a car and there are extreme temperatures the alternative is to break the window. This would provide a less intrusive way to enter the vehicle. Forsberg said he likes the idea and to give it a try as it would be a service to the community. Councilmember Rubert thought it would be better to have the tool and never use it than to not have the tool and need it. It is a small investment to make. Thueson said to speak to Blaine Sharp from ARK first and then go ahead and do it. We don't want to compete with anyone in town who is doing this for a business. Harris said he contacted the Sheriff's Office to see if they had anyone on the list to do this service and he said they didn't.

PWS Butigan reported the snow plows are ready to plow. Councilmember Hill asked what the city's policy is for snow plowing. PWS Butigan said crews wait until there is three inches of snow or better. Plowing is usually done at night beginning around 9:00 p.m. This is easier done at night, as there are fewer vehicles and it is easier to see.

Attorney Forsberg had nothing to report.

Clerk/Treasurer Parkinson reminded council about the Main Street Program happening next week with an event on Tuesday evening beginning at 6:00 pm and an all-day event in Ashton on Wednesday, November 19th beginning at 8:30. Anyone interested in attending, please let Parkinson know and she will register you. This is available through the HUD Consortium Grant. Parkinson reported there will be a public hearing on the new zoning at the next Planning & Zoning Commission meeting. It will begin at 6:00 pm on Wednesday, December 3rd. Parkinson also provided council with the November Teton View Perspectives, a listing of the most recent Zoning and Fence permits issued and a couple of articles of interest on rural Idaho and rural Montana. Parkinson provided council with the Fall 2014 Idaho Community Trees newsletter. Parkinson reported she has been busy with the annual audit. Parkinson reported on working with a vendor in getting a reduction in laundry services for half the price. Mayor Thueson said it is always good to be looking around for good prices.

COUNCIL & MAYOR REPORTS

Councilmember Rubert had nothing to report.

Councilmember Bagley reported the Mayor's Youth Council is up and running. They will be assisting with the Free Thanksgiving Dinner and are charged with bringing in the pies. After that, they will be working on the Shop With a Cop program. The families

have been selected and there will be about 25 families from St. Anthony receiving some help from the program. Bagley would like to have something put in the city newsletter about the program and how people can donate if they like. Bagley said as soon as things slowdown in school a little bit for them she will get them in to a council meeting to introduce themselves. Mayor Thueson asked about the Eagle Scout project with the Welcome to St. Anthony Signs. Bagley said she and her son are working with the vendors and are shopping around on pricing and getting the vendor to provide some dimensions. Once the dimensions are received and the permit approved by ITD (Idaho Transportation Department), then they will start writing some letters for donations towards the project. Bagley said they are only doing one sign and asked why the permit was for two. Thueson said while the permit was being done it made sense to ask for both directions even though they will only be doing one for this Eagle Scout project. Thueson said the city may decide to place the second sign at a later time.

Councilmember Erickson reported Clerk Parkinson, Chief Harris and he went to an Ebola meeting put on by Eastern Idaho Public Health Department. Erickson said there were many questions raised about what to do in the case of a breakout. Erickson said Grand Peaks Medical does have a suit for protection and our Emergency Medical Services is prepared to transport an individual if need be. Clerk Parkinson said it was a good thing to go to for review of any transmittable disease and learn the procedures to follow. Councilmember Bagley said we are an area where there are many people from many different nations coming to our area and we need to be ready to handle anything like this. Mayor Thueson said he appreciates Erikson, Parkinson and Harris attending this meeting.

Councilmember Hill said he attended the District AIC (Association of Idaho Cities) meeting in Idaho Falls today, along with Mayor Thueson. Hill said they reviewed the items happening in the legislature which concerns cities and they suggested some of the things we should be doing. Most of those things our city is already doing. They did talk about some things we might want to review in our personal policy. The last time ours was updated was in 2012. Clerk Parkinson said the Personnel Committee can probably have a meeting sometime in January, after the holidays. Hill said one of the items AIC is encouraging is changing misdemeanors to infractions and our city has already done some of these. Hill said he would also like the department heads ready to provide a five year plan at the next Finance Committee meeting. This plan should be ready by the first of the year so the committee can start thinking about these things prior to creating next year's budget.

Councilmember Willmore wanted to know where things were with moving the electrical pole at the airport. PWS Butigan said Rocky Mountain Power said they thought about Thanksgiving or after. Butigan said the conduit is all in and ready to go.

Mayor Thueson said he also attended the District AIC meeting in Idaho Falls and said many of the things discussed were aimed directly to the City Clerk and Treasurer. Thueson said he will be going over it with Clerk Parkinson. Thueson said these are things Parkinson probably already knows about. Parkinson said these items were

reviewed in detail at the last Annual ICCTFOA (Idaho City Clerks, Treasurers, and Financial Officers Association) meetings. Parkinson said she will be attending a number of meetings to ensure the city is fully reporting as legislated.

There being no further business to come before the Council the meeting was adjourned at approximately 8:00 p.m. by Mayor Thueson.


Neils Thueson, Mayor

Attest:


Patty Unruh Parkinson, City Clerk-Treasurer

