

*CITY OF ST. ANTHONY
REGULAR COUNCIL MEETING MINUTES
October 22, 2015, 7:00 p.m.
420 NORTH BRIDGE, SUITE A, ST. ANTHONY, ID, CITY COUNCIL CHAMBERS*

PRESENT: Mayor Neils Thueson, Council Members Tom Erickson, Rodnie Nichols, Russ Rubert and Rod Willmore.

ABSENT: Council Members Suzanne Bagley and Rick Hill.

ALSO PRESENT: Clerk/Treasurer Patty Parkinson, City Attorney Bill Forsberg, Public Works Superintendent Scott Butigan, Police Chief Terry Harris and three others in the audience.

CALL TO ORDER AT 7:00 P.M.

Mayor Thueson called the meeting to order at 7:00 p.m.

PRAYER was offered by Councilmember Rubert. (This is a non-denominational offering and anyone who would like to offer prayer may do so by request.)

PLEDGE OF ALLEGIANCE was led by Attorney Forsberg.

GENERAL BUSINESS

Tree Plotter Software / Gerry Bates – Gerry Bates works for the Idaho Department of Lands and does Urban Forestry in Southern Idaho and by agreement he is also the city's Forester or Community Forestry Advisor. It is his job to help with the city's tree program. The Department of Lands has purchased some tree inventory software which enables us to capture a lot of information on trees in the city's right of ways or wherever the city has property. There is no charge for the software. However, it is up to the city to create the inventory. Bates said his boss is also willing to put \$2,000 towards creating the inventory. The City of Shelley just completed their inventory and spent \$3,500 doing so. The software is Google Mapped based and the information is stored "in the cloud", so there are no storage requirements. Bates provided council with a presentation of the tree software program, explaining how it works. The software does require a tablet in order to utilize the software. The best thing about the program is it allows management to review trees which need to be taken care of to prevent injury or property damage in addition to caring for trees and maintenance costs. If the city decided to do this Bates will provide the training. It will need to be someone from the Parks and Recreation Committee or a qualified student who knows tree species and tree diseases. The software will also provide the value of trees. Councilmember Nichols wanted to know what the value of this would be for the city. Bates said it is important for cities to know any safety issues in the city right of way. If a tree creates a danger or does property damage because it blows over, the city may be liable. It also provides the information needed for a long term management plan. Bates said the data is maintained about once every 10 years. Councilmember Rubert wanted to know if there was a previous tree inventory. Bates said there was one done many years ago. However, it really isn't of much use. Every tree will still need to be visited and the prior inventory could be used to learn the species and placement.

Mayor Thueson asked if there were any more questions. There were no further questions. Thueson then thanked Bates for coming.

Rudd & Company Audit Contract for 2015, 2016 and 2017 fiscal years – Clerk Parkinson said the last contract expired with them last year. They will be coming to audit the city the beginning of November. Mayor Thueson said they have done a fine job in the past. A motion to renew the Audit Contract for 2015, 2016 and 2017 fiscal years with Rudd & Company was made by Councilmember Willmore and seconded by Councilmember Rubert. All council members present were in favor. Motion passed 4-0.

Discussion of Dangerous Dog Law / Harris / Forsberg – Mayor Thueson asked Chief Harris and Attorney Forsberg about this agenda item. Harris said he believes he has this resolved, after speaking with Forsberg. Harris said the issues he's had with it can be worked out without changing the city's ordinance.

Code Violation Radio Road Add Lot 2 / Tall Grass – Clerk Parkinson reported she received a phone call from the owner telling her he has hired someone to mow the grass and weeds. However, because of the rain this week it had yet to be done. Parkinson thought he would be doing it. This item will be tabled to see if the owner completes the job.

ICRMP Training / Parkinson – Clerk Parkinson presented a training session on Drowsy Driving. Members of council and staff discussed the effects of drowsy driving and ways to recognize the symptoms of fatigue. Safety tips were discussed. Parkinson said this training is part of the ICRMP (Idaho Counties Risk Management Program) University which, if everyone completes, gives the city of five percent discount on their insurance rate. The city employees and council have successfully completed the program the last two years, saving the city an estimated \$10,000.

A motion to add to the agenda a discussion for resolutions to change Baseball Diamond Park land to Street Right of Way and to change part of Block 51 to street right of way in addition to making a trade for some property of Block 51 to build the new West Main Street and to add a discussion of traffic issues by the Junior High School was made by Councilmember Willmore and seconded by Councilmember Rubert. All council members present were in favor. Motion passed 4-0.

Discussions for Resolutions to change Baseball Diamond Park land to Street Right of Way and to change part of Block 51 to Street Right of Way in addition to make a trade for some property of Block 51 to build the new West Main Street – Mayor Thueson said he spoke with Paul Scoresby of Schiess and Associates, the engineer for the West Main Street Project, about these items. In order to put in our new street, the city needs a small piece of property from in front of the National Guard Armory property, Block 51. They don't want to sell it to us and they don't want to lease it or give it to the city. They would like to make a trade of property. At first the city was looking at cutting a few feet off of 9th or 10th Streets, until it was learned their building is actually sitting right over a city alley. At the time, there was a sewer line running through the alley. Since then, the sewer line was changed and re-routed out from under the alley. Thueson said it would be in the best interests of the city to vacate the alley to

the Armory in exchange for the property needed to build West Main Street. This alley runs East and West through the block. Scott Ellsworth from LHTAC (Local Highway Technical Assistance Council) has been informed and he said he will approach the military to see if this is something they would be interested in doing. He thought it might be a very favorable exchange. Nothing needs to be done tonight, as Ellsworth will contact the military and report back to the city if they approve of the exchange. The other thing the city needs to do is change a portion of the Ball Diamonds Park to City Right-of-Way for the street. Attorney Forsberg said council can dedicate the property by resolution and a plat amendment may need to be done to record in the county. A motion to resolve parcels 80, 82, 73, and 76 in Government Lots 4 and 5 of Section 1, Township 7 North, Range 40 East of the Boise Meridian, Fremont County, Idaho be removed from the city's Ball Diamond designation and to be dedicated as city road right-of-way as described in the West Main Street Project was made by Councilmember Erickson and seconded by Councilmember Willmore. All council members present approved. Motion passed 4-0. Thueson instructed Forsberg to complete the proper paperwork and/or plat maps to have this properly recorded in the Fremont County records.

Discussion of traffic issues by Jr. High – Chief Harris said he has met with the school and they are having issues with people driving through the parking lot during the drop off times of children from the busses at the Junior High and High Schools. The city only owns about half of the roadway and the rest belongs to the school. The school wants to post a 15 mile per hour speed limit on their side of the street and request the city do the same on the opposite side of the street. The school will do all the signage and so there should be no expense to the city. Councilmember Nichols asked how far north the speed limit would extend. Harris said it is just where the busses drop of students. Harris said if this doesn't resolve their problems they will go back to a one way street. Another option would be bus traffic only during drop off and pick up, making the school create the necessary signage. A motion to decrease the speed limit at the Junior High school section of the street where pick-ups and drop offs occur, on N 1st W from W 5th N north, to 15 miles per hours was made by Councilmember Rubert and seconded by Councilmember Nichols. All council members present were in favor. Motion passed 4-0.

PUBLIC COMMENT

Mayor Thueson opened the floor for public comment.

There were two BYU-Idaho students present. No one had any comments.

There being no comments Mayor Thueson closed the public comment period.

INVOICES & CLAIMS - Payment Approval Reports were presented to Council. Following some questions which were satisfactorily answered by staff, a motion to pay the invoices and claims was made by Councilmember Erickson and seconded by Councilmember Nichols. All council members present were in favor. Motion passed 4-0.

MINUTES - Regular Council Meeting Minutes of October 8, 2015 were presented to council. A motion to accept the Regular Council Meeting Minutes of October 8, 2015 was made by Councilmember Nichols and seconded by Councilmember Rubert. All council members

present were in favor. Motion passed 4-0.

DEPARTMENT REPORTS

Chief Harris said he was out of the office last week and nothing significant happened. Councilmember Nichols asked about hearing sirens and wanted to know if those were the police department's. Harris said they rarely use the sirens and most of the sirens being heard in town are coming from the Fire Department and Ambulance.

Public Works Superintendent Butigan reported the Case Loader has sold. The city was asking \$47,000 and accepted \$43,000 for it. This was \$6,000 more than John Deere was willing to give as a trade in. The new loaders are in Idaho Falls and may get shipped to the city next week. They are both John Deere's. The Parks and Recreation Committee is asking public works to build some garbage covers or containers for the cans in city parks. Butigan said they will be purchasing the materials to make a double holder and PSI will be donating the lids. Chief Harris said he has contacted the High School's Agriculture Shop and they are checking into donating their time into building additional containers. Public Works will build the first one to be used as a pattern for the rest, so they are all consistent. Butigan said he also hired Robert Nathan Orem to replace JD Henry. Orem will be the city's Water Operator. He is signed up for his first exam to become certified. Orem previously worked for the City of Rexburg. He will be starting November 2nd.

Attorney Forsberg reported on seeing the newly placed "Welcome to the City of St. Anthony" rocks and they really look nice. Councilmember Nichols asked if there is a way to light them up. He thinks they would look nice if there were lights on top, shining down on the words.

Clerk Parkinson reported the Rocky Mountain Power Foundation awarded \$2,500 to support the purchase and installation of a piece of ADA playground equipment installed at Boyd Yancey Memorial Park. Parkinson submitted this grant request in June. Tim Solomon of Rocky Mountain Power came to the city Monday to present the check to Boy Scout Nate Marchant who turned the check over to the city. Mayor Thueson said he spoke to Councilmember Bagley and she has requested there be some sort of notice that could go out to the newspaper regarding the Welcome to St. Anthony Rocks and the new ADA playground equipment. Parkinson said she would try and make efforts to contact someone at the paper. Parkinson also provided council with the last Planning and Zoning meeting minutes and an invitation and registration forms for the 2015 Academy for City Officials. The closest Academy will be held in Idaho Falls on November 18th. If anyone is interested in attending, let Parkinson know so she may register you. Finally, the year end Fund Summary was provided. This summary was completed prior to the annual audit, which will take place beginning the first week of November. The auditors will provide the final yearend report after they complete their audit. Parkinson also reported on attending PRIMA's risk management class Tuesday and today she was in American Falls attending the III-A (Idaho Independent Intergovernmental Authority) Board meeting. Parkinson provided a brief history of III-A and the city's involvement. Things are looking good for our insurance and this year premiums went down one percent. The board has approved the refund of the startup investment from each member along with beginning the refund of the mandated assessment. These returns will come back to the

members over the next four years. Tomorrow, city employees will be receiving their flu shots at no cost to the employee. This is covered through their insurance.

COUNCIL & MAYOR REPORTS

Councilmember Rubert had nothing to report.

Councilmember Erickson had nothing to report.

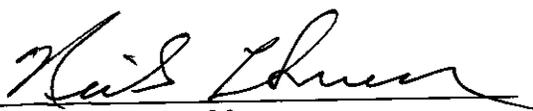
Councilmember Nichols had a question about the calendar and only one meeting in November. Clerk Parkinson said the second regular meeting falls on Thanksgiving Day and so it will be canceled.

Councilmember Hill had nothing to report.

Councilmember Willmore said Travis Eva called him and said he worked on the lights at the airport and fixed 16 of them. There was a couple he couldn't fix. PWS Butigan said these are on the list of things to repair. Mayor Thueson said crews need to try and be careful not to run over the lights while they are snow plowing.

Mayor Thueson had nothing to report.

There being no further business to come before the Council the meeting was adjourned at approximately 8:15 p.m. by Mayor Thueson.


Neils Thueson, Mayor

Attest:


Patty Unruh Parkinson, City Clerk-Treasurer

