

*CITY OF ST. ANTHONY  
REGULAR COUNCIL MEETING MINUTES  
February 11, 2016, 7:00 p.m.  
420 NORTH BRIDGE, SUITE A, ST. ANTHONY, ID, CITY COUNCIL CHAMBERS*

**PRESENT:** Mayor Neils Thueson, Council Members Tom Erickson, Rick Hill, Rodnie Nichols, Russ Rubert, and Rod Willmore.

**ABSENT:** Council Member Suzanne Bagley

**ALSO PRESENT:** Clerk/Treasurer Patty Parkinson, Public Works Superintendent Scott Butigan and eight others in the audience.

**CALL TO ORDER AT 7:00 P.M.**

Mayor Thueson called the meeting to order at 7:00 p.m.

Mayor Thueson excused Councilmember Bagley as she had another engagement to attend to.

**PRAYER** was offered by Mayor Thueson. (This is a non-denominational offering and anyone who would like to offer prayer may do so by request.)

**PLEDGE OF ALLEGIENCE** was led by Councilmember Rubert.

**GENERAL BUSINESS**

**Approve Annual City Audit completed by Rudd & Company** – Mayor Thueson asked the council members if they all had an opportunity to review the city audit performed by Rudd & Company and if they had any questions. There were no questions or comments made. A motion to accept the audit completed by Rudd & Company for the fiscal year 2014/2015 was made by Councilmember Willmore and seconded by Councilmember Nichols. All council members present were in favor. Motion passed 5-0.

**Review/Discuss/Accept Ordinance no. 2016-02 an ordinance to amend the requirements of 17.06.070 C for lots and other parcels having less than 11,000 sq. feet** – Attorney Forsberg said this corrects an oversight made when the new zoning ordinance was made last year. In the previous zoning ordinance there was a similar problem. This problem is there are a lot of little lots in town. The zoning ordinance, both the old one and the one adopted last year, require a larger frontage and a larger lot than what these little lots are in town, making them unbuildable. The city has about, maybe, 30 or 40 of these kind of lots in town. Forsberg used the example of the home recently built across from city hall, which was on a smaller lot. This is how the original ordinance for building on smaller lots was developed. Ordinance no. 2016-02 will allow for building on those smaller lots just as long as it fits to the lot so it has the same setbacks as the neighbors'. A motion to suspend the rules and read Ordinance No.

2016-2 by title only one time was made by Councilmember Rubert and seconded by Councilmember Erickson. A roll call vote followed with Councilmembers Rubert, yes; Erickson, yes; Nichols, yes; Hill, yes; and Willmore, yes. Motion passed 5-0. Councilmember Erickson read the ordinance by its title out loud. A motion to adopt Ordinance No. 2016-02 An Ordinance enacting a new section 17.06.070D to provide for an exception to the requirements of 17.06.070 C for lots and other parcels of real property having an area of less than 11,000 square feet was made by Willmore and seconded by Hill. A roll call vote followed with Councilmembers Rubert, yes; Erickson, yes; Nichols, yes; Hill, yes; and Willmore, yes. Motion passed 5-0. The ordinance will go into effect as soon as it is published.

**Selection of members to represent the City for the CE&I Proposal scoring committee for the West Main Street Project** – Mayor Thueson said the Local Highway Technical Assistance Council (LHTAC) is preparing to begin the process of selecting a Construction Engineer and Inspection firm for the West Main Street Project. The city is allowed three members on the scoring committee. LHTAC sent Thueson a notice requesting who those three individuals will be. Thueson said he selected PWS Butigan, as he is the road superintendent; Councilmember Erickson, as he is the Road and Street Budget Liaison; and himself, as he was to continue to see where things are going and what is happening. In addition, the city needs to select three firms to provide consultant proposals for this work through the Request for Information process. Thueson said he selected Horrocks, J-U-B Engineers and Keller Associates for consideration. Thueson asked council to confirm his selections, both for the selecting members and for the firms. A motion to confirm Thueson's selection of Erickson, Butigan and Thueson for members of the selection committee and for Horrocks, J-U-B Engineers and Keeler Associates for RFIs was made by Councilmember Willmore and seconded by Councilmember Rubert. All council members present were in favor. Motion passed 5-0. Thueson said it is important to get going on this as quickly as possible so to not hold up the project in any way. He said he received word today from Scott Ellsworth that the Idaho National Guard wants to meet with him (Ellsworth) next week either Wednesday or Thursday. Hopefully, the National Guard will sign the agreement. Councilmember Nichols asked if a letter from our City Attorney might help. Thueson thought he would first wait until Ellsworth meets with the Guard before the city takes any action.

## **PUBLIC COMMENT**

Mayor Thueson opened the floor for public comment.

Thueson said there was a **boy scout, Keegan**, who is here working on his Communications Merit Badge. Thueson welcomed him to the meeting.

**Kristin Fullmer**, St. Anthony resident, introduced herself and her spouse Derek Fullmer. She said they have come to council to see if the city could purchase some flashing pedestrian crossing signs. She said the official name is "Rectangular Rapid Flashing Beacons" (RRFB). These are similar to what the City of Rexburg has by their

college. Kristin said she looked on the Internet and found where the Department of Transportation under the Federal Highway Administration did a study and the study showed RRFBs help in making cars yield up from 18% to 80%. Cost estimates were anywhere from \$4,600 to \$56,000. Some are solar powered. Fullmer said she is very concerned, since one of her children was hit in a cross walk with a crossing guard last spring. The visibility of these signs will only help children cross the streets safer. Bridge Street is four lanes to cross, people don't pay attention, and high school kids drive down the street getting out of high school and people are talking on their cell phones. Thueson said he is also very concerned and has talked to ITD about getting some assistance in paying for flashing signs. They didn't say they would help, but neither did they say they wouldn't. He said he would follow-up on it more and see if there is something the city can better afford. Councilmember Erickson said it sounds like a good idea and we should get more serious about it. Thueson said he thought the restriping of the street down to three lanes will really help, but this is something he will continue to look into.

There being no other comments, Thueson closed the public comment period.

**INVOICES & CLAIMS** - Payment Approval Reports were presented to Council. Following some questions, which were satisfactorily answered by staff, a motion to pay the invoices and claims was made by Councilmember Hill and seconded by Councilmember Willmore. All council members present were in favor. Motion passed 5-0.

**MINUTES** - Regular Council Meeting Minutes of January 28, 2016 were presented to council. A motion to accept the Regular Council Meeting Minutes of January 28, 2016 was made by Councilmember Willmore and seconded by Councilmember Rubert. All council members present were in favor. Motion passed 5-0.

## **DEPARTMENT REPORTS**

**Chief Harris** reported there has been some really good feedback after awarding Wendy Sykes with the Citizen of the Year Award. Several people are wanting to donate money and food towards the dogs the city keeps until they are found homes. Sykes donates so much time, fielding calls and meeting with people to find homes for the dogs. This frees up many officer hours for other duties. Harris would like to change the lifetime dog tags to an annual renewal. Clerk Parkinson said when she purchased the iWorQs software for code enforcement she was given the dog license portion of their package for free. This will allow the city to better track dogs and tags. A big problem with a lifetime tag for a dog is people will buy one tag and place it on subsequent dogs. Then when a dog is picked up it doesn't meet the same description of the dog. At the same time, people may give their dog away to another person and never update the city on such activity, making the current system useless in trying to find the owner of a dog. Attorney Forsberg said if there is a fee involved a hearing would need to be done. Mayor Thueson asked Councilmember Rubert to get with Harris to present to council a proposal. Harris said it was one of the highest issues brought up in the survey done last summer. Harris said if it is done annually the city can check to see if the dog is current

on their rabies vaccination.

**Public Works Superintendent Butigan** said they are waiting for things to thaw out so something can be done with the roads. Mayor Thueson said the ice pack on the roads makes it nearly impossible to scrape it off. Thueson said drivers just need to be careful. A citizen in the audience said there is a special blade which will cut the ice. Butigan said they tried using a corrugated blade and it didn't work very well. Thueson said he has seen them used in Island Park and it is something the city can look at. However, this year, all we can do now is wait for it to warm up. Butigan said all the garbage containers for the parks are just about complete. The destruction of the buildings where the new Maverik is going is scheduled around the 24<sup>th</sup> or so. Councilmember Willmore asked about the sale of the old loader. Butigan said the old loader was supposed to be hauled by Parker's down to Idaho Falls. However, they had problems with the rear end of the truck going out and so it was postponed until it's repaired. It should go down the first part of next week. The place where it is going to be sold will charge the city \$1800 to sell, a flat rate and not a percentage. Butigan told him what the city needs to get out of it. Should there be any other offers; Butigan will bring them before council for council to consider.

**Attorney Forsberg** reported the Planning & Zoning Commission met last week. They spent most of the meeting discussing the revision of the CCRs (Covenants, Conditions and Restrictions) for the Industrial Park by the airport. They have scheduled a work meeting in March to take a field trip to look at the properties. They are getting ready to understand and work on the background of the Industrial Park to provide a recommendation to council. Forsberg said he was in Boise to the Municipal Attorney's Biannual meeting. He learned some interesting things and intends to share some of these things to council by memo.

**Clerk Parkinson** reported the iWorQs program is up and running and already being used for parking permits, zoning permits, dog licensing and code enforcement. Parkinson needs to work with Attorney Forsberg to add some of the violations. Other than that, it's working well. Parkinson also included the most recently approved Planning & Zoning Commission meeting minutes.

## **COUNCIL & MAYOR REPORTS**

**Councilmember Rubert** reported the Annual Chamber of Commerce Banquet and meeting will be Friday, February 26<sup>th</sup> beginning at 6:30 p.m. at the Presbyterian Fellowship Hall. The format this year will be a "Town Hall" meeting, inviting everyone to come with ideas to better the city. The Chamber is asking for individuals to become more involved. Mayor Thueson asked if Rubert had talked to the Chamber about the planters on Bridge Street. Rubert said he mentioned it to them and they are open to possibly helping. Parkinson said she received some information on self-watering flower pots. They are big flower pots which hold inside of them 20 or 30 gallons of water thus, eliminating daily watering. Some were advertised as going as long as 3 or 4 weeks between watering. Parkinson said she was given a pricing quote and she will provide

the quote to the Parks & Recreation Committee to review to see if this will be cheaper than putting in water lines with quick connects or not. Butigan said if we ordered 20 then it would cost around \$6,000. Thueson said maybe the city could just buy a few each year. He asked Scott to look at pricing and present it to Parks & Rec to provide a recommendation to Council.

**Councilmember Erickson** had nothing to report.

**Councilmember Nichols** had nothing to report.

**Councilmember Hill** had nothing to report.

**Councilmember Willmore** had nothing to report.

**Mayor Thueson** had nothing to report.

There being no further business to come before the Council the meeting was adjourned at approximately 8:00 p.m. by Mayor Theuson.

  
Neils Thueson, Mayor

Attest:

  
Patty Unruh Parkinson, City Clerk-Treasurer

