CITY OF ST. ANTHONY
REGULAR COUNCIL MEETING MINUTES
May 12, 2016, 7:00 p.m.
420 NORTH BRIDGE, SUITE A, ST. ANTHONY, ID, CITY COUNCIL CHAMBERS

PRESENT: Mayor Neils Thueson, Council Member Suzanne Bagley (left at 7:07 p.m.), Rick Hill, Rodnie Nichols, Russ Rubert and Rod Willmore.

ABSENT: Councilmember Tom Erickson.

ALSO PRESENT: Clerk/Treasurer Patty Parkinson, Attorney Bill Forsberg, Public Works Superintendent Scott Butigan, Chief of Police Terry Harris and 12 others in the audience.

CALL TO ORDER AT 7:00 P.M.

Mayor Thueson called the meeting to order at 7:00 p.m.

PRAYER was offered by Councilmember Willmore. (This is a non-denominational offering and anyone who would like to offer prayer may do so by request.)

PLEDGE OF ALLEGIENCE was led by Councilmember Hill.

Mayor Thueson said Councilmember Erickson is excused as he is out of town.

PUBLIC HEARING

Petition requesting the Vacation of Grant's Addition Subdivision – Mayor Thueson opened the floor for the public hearing. This hearing is to hear from the public regarding the petition requesting the vacation of Grant's Addition Subdivision located in Section 31 of Township 8 Range 41, near East Yellowstone Highway. Attorney Forsberg said this is the area just east of 7th East. This area is a marshy pasture area. The city map shows platted roads in the property which have never been developed. The property is owned by the Lawson's and they have come to the city to request permission from the city to abandon the plat and return the ground to open area. This property is currently zoned as Open Space. Attorney Forsberg believed it was originally platted by the Mortensen's. The petition came before the Planning and Zoning Commission (P&Z) and it is the recommendation of the P&Z to abandon the plat by a vote of seven to one. The one voting against it indicated if the Mortensen's platted it then maybe some future owner would like to take advantage of the plat. The rest of the members felt it was in the best interests of the city to abandon the plat. No one from the public wished to comment or sign in to testify. Clerk Parkinson reported no written comment was received. Thueson closed the public hearing.

GENERAL BUSINESS

Mayor's Youth Council Scholarship Awards / Bagley – Councilmember Bagley introduced Ashlin Kaufman, a recipient of the Mayor Youth Council Scholarship Award. Kaufman, a senior at South Fremont High School, reported on the work she completed as a member of the

Mayor's Youth Council. Some of the things she did were the Annual Free Thanksgiving Dinner, The Shop With a Cop Project and her personal project was earning funds for elementary school supplies. She did a bake sale, where $150 was earned. Mayor Thueson thanked Kaufman for all the things she has done and wished her luck in the future. The scholarships will be awarded on Tuesday at a South Fremont High School assembly.

Councilmember Bagley asked if she could be excused at this time. Mayor Thueson excused her.

Discuss / Decide Vacation of Grant's Addition Subdivision - Mayor Thueson asked for discussion. All the members said it seems like a good idea and could see no reason to not approve the Lawson's requested petition. A motion to approve the petition for a Vacation of Grants Subdivision as requested by Michael Jack Lawson Sheralee Lawson Family Trust was made by Councilmember Nichols and seconded by Councilmember Willmore. All council members present were in favor. Motion passed 4-0.

Planning & Zoning's Recommendation on New Zoning in the St. Anthony Business & Industrial Park – Clerk Parkinson reported the Planning & Zoning Commission has been looking at the empty lots for sale by the city in the St. Anthony Business and Industrial Park. At their April 6th meeting they held a public hearing and the month earlier took a field trip to the site and discussed ways to try and encourage the properties to sell. After much discussion and review they voted to recommend to City Council a proposed zone change in the St. Anthony Business and Industrial Park Division #1 to Lots 11 through 23 from High Impact Commercial (HIC1) to Higher Impact Commercial (HIC2). This motion passed 7-0. Parkinson provided council with a proposed map with the changes. Co-Chair of the Planning & Zoning Commission, Jim Hobbs, was present and he said allowing higher impact commercial activities would allow for more opportunities for possible sales. Mayor Thueson said Glenwood Jerky is currently the only lot developed in this proposed zone change. Their building was built prior to the zoning. Everyone on council agreed this would be an appropriate change. A motion to suspend the rules and read the ordinance amending the zoning map by title only one time was made by Councilmember Rubert and seconded by Councilmember Hill. A roll call vote followed with Councilmembers Rubert, yes; Nichols, yes; Hill, yes and Willmore, yes. Motion passed 4-0. The ordinance was read by title only by Nichols. A motion to adopt an ordinance amending the zoning map of the City of St. Anthony as shown on the provided map was made by Rubert and seconded by Nichols. A roll call vote followed with Councilmembers Rubert, yes; Nichols, yes; Hill, yes and Willmore, yes. Motion passed 4-0.

Wayfinding signs Presentation / Kara Hidalgo – Daniel and Kara Hidalgo were present and provided council with a presentation regarding a small grant they received for a city beautification project in conjunction with the Idaho Commission on the Arts. At first, the plan was to do some wayfinding signs for the city. However, after speaking with people from the Idaho Falls area and their use of wayfinding signs they felt their energies would be better spent helping out with Kenny Matthew's old building on 30 S Bridge Street. Daniel said they would place, on the north side of the building, faux windows, which would add the look of a 1920's hotel. This would keep to the period of when the hotel was originally built, keeping with that historic concept. Photos of the project were handed out to each council member. Mayor

Thueson asked Kenneth Matthews what he thought about this idea. Matthews said it is very heartwarming to have the Idaho Art Lab's help. Matthews said he is working on replacing the windows on the West side of the building. He said he is hoping to have the upstairs windows in before it snows again. Daniel Hidalgo said these will be actual murals painted and encased into the window frames. The murals will have a 15 year expected life span. Clerk Parkinson projected the photo for council to see on the wall. They expect to be finished with the project by the end of June.

Code Enforcement 160004 / 30 S Bridge – Clerk Parkinson provided council with a printed copy of the case details and history. Photos of the property were projected on the wall for all to review. She reviewed with council the steps taken prior to this meeting. Councilmember Willmore asked the owner, Kenney Matthews, if all of the windows will be replaced with glass. Matthews said they would be. They will keep the original casings, which will be primed and painted. Willmore asked if you'll be able to see inside the building when the bottom windows are put in. Matthews said typically, windows will be covered with something like butcher paper to prevent people from looking in to the interior. Councilmember Hill said he knows it is expensive, but he has had more comments about needing to do something with the looks of this building. It is a real focal point. Matthews thanked council for their patience. Mayor Thueson said he likes to see what Matthews is doing and to continue to do it. Thueson suggested Matthews continue to talk to the Idaho Art Lab about placing faux scenes into the new windows on the west side of the building. Thueson asked council how long this case should be tabled. Councilmember Willmore said as long as he keeps progressing. He has started before and things have stopped. Thueson said it should be reviewed each month. The Idaho Art Lab will be doing their murals and so council will table this for review after June 30th, or the expected time frame of the murals.

Code Enforcement 160003 / 22 N Bridge – There was no one present to represent this case. Clerk Parkinson provided council with a printed copy of the case details and history. Photos of the property were projected on the wall for all to review. She reviewed with council the steps taken prior to this meeting. This property was commonly known as the Silver Horseshoe. Some stucco work has been done on one of the doors and entry way. The person paying the water bill, Randall Lee Smith, has contacted Parkinson and said he will continue to do the stucco work and to add awnings above the windows. Parkinson told him a zoning permit would be required to add the awnings. Smith told Parkinson the stucco work would begin the first week of June. Councilmember Willmore said he has seen people standing around on the outside of the building looking at it. Attorney Forsberg said Smith is a realtor/contractor from Boise. The owner of the building is an IRA or retirement account. The building is being worked on. Council decided to table this item to allow for further work. Thueson said Smith started this work a year ago, tearing the front portion of the building off. Council would like to table this item until the June 9th council meeting.

Code Enforcement 160005 / 335 E Main St - There was no one present to represent this case. Clerk Parkinson provided council with a printed copy of the case details and history. Photos of the property were projected on the wall for all to review. She reviewed with council the steps taken prior to this meeting. Launa Janssen is the taxpayer of record. The property has broken windows and is not secure, with an open door. Janssen called Parkinson and

explained that she is trying to get someone to clean up the property. Janssen said her plan is to have someone tear down the shed and clean up the yard. Parkinson explained the home also needs to have repairs. Janssen said she is having a hard time finding someone to do the work and said that eventually the same contractor will be doing work on the home. Council said they will be meeting again in two weeks and they would like to table this item for the next meeting to see if what Parkinson has learned from Janssen will actually happen.

PUBLIC COMMENT

Mayor Thueson opened the floor for public comment.

Brian Hill, city resident, said he lives at 249 E Main Street. Hill has some large cabinets on his property and received a code violation letter from the city regarding them. Hill said they are in his back yard and he uses them for storage. He wants to fix them up and place some sort of awning over them to protect them from the weather. Hill said he wants to leave them there for storage as they hold his tools and table saw. Clerk Parkinson brought photos up of his property showing the view from the street. Parkinson also said this case is not on the agenda and is scheduled for a later council meeting, so no decisions can be made at this time by council. Mayor Thueson said something needs to be done with it and instructed Hill to continue work on it until his case is on the agenda. Thueson said this property affects the value of his neighbor's property. Parkinson said if Hill would like to use these as storage sheds he needs to apply for a zoning permit as they are then considered accessory buildings. Any accessory building would then have to meet set back requirements and building requirements. At this time, Hill has not applied for a zoning permit. Thueson told Hill to apply for a zoning permit or remove the cabinets from his property in order to comply with city ordinances. Thueson advised Hill to come to the city offices to receive a copy of the ordinances.

Kasey Hull, city resident, said she received a notice of violation for their property at 406 W 1st S. Hull said she thought she was on tonight's agenda. Hull said their violation was to clean up the items on the city right of way. She said it's been mostly cleaned up except for some wood and scrap metal, which will get hauled away as soon as they can get a salvage yard to come and get it. The trailer will also get moved. If the salvage yard does not come and get it, then they will haul it away themselves by the weekend. Parkinson said they are on the next agenda. Mayor Thueson said if they are on the next agenda and if it's cleaned up by then, there shouldn't be any problem.

INVOICES & CLAIMS - Payment Approval Reports were presented to Council. Following some questions, which were satisfactorily answered by staff, a motion to pay the invoices and claims with the exceptions of adding on the two scholarships for the Mayor's Youth Council awards and to not pay the water mitigation lease to the City of Pocatello was made by Councilmember Nichols and seconded by Councilmember Rubert. All council members were in favor. Motion passed 4-0.

MINUTES - Regular Council Meeting Minutes of April 28, 2016 were presented to council. A motion to accept the Regular Council Meeting Minutes of April 28, 2016 was made by

Councilmember Willmore and seconded by Councilmember Hill. All council members were in favor. Motion passed 4-0.

DEPARTMENT REPORTS

Chief Harris provided council with a printout of some comments received on Facebook (social media application) about what one of the department's police officer's did. Harris pointed out there wasn't one negative comment received. Mayor Thueson said he appreciates the officers going the extra mile. It makes a real difference in our community. Harris also reported the officers will begin another state safety grant next week. The state grant pays to have extra officers out patrolling along the highway.

PWS Butigan reported the Parks & Recreation Committee has decided the Conifer Tree Climbers will go into Boyd Yancey Memorial Park and the slide will be going into Cedar View Park. Fog coating the city streets will begin June 6th and will last for about three to four days, weather permitting. City crews will door tag homes and vehicles on the affected streets. The parking lots are scheduled to be done towards the end of June. The crack sealer is currently under repair. HK Contractors was the only contractor which contacted the city for the pathway along Yellowstone on the south of town. Total cost for the path will be $27,000. This is down from $31,000. The path will start by 6th South and be 8 feet wide all the way up to the bridge, just south of the trailer park. The bridge was recently damaged by a vehicle. The bridge will be repaired and turned over to the person's insurance company to pay. Hopefully, by the week of June 11th the Greenway paths will be sealed on both sides. The addition to the shop is progressing. The foundation has been poured and backfilled. Half of the floor will be poured tomorrow.

Attorney Forsberg reported on the last Planning & Zoning meeting. They met and reviewed the current CC&Rs (Covenants, Conditions and Restrictions) of the St. Anthony Business and Industrial Park. The concern for the CC&Rs is much like the zone. Are they too restrictive and are the costs feasible for what can be done to make the lots marketable. They did a fairly thorough review and have come up with some good ideas. Sometime in August they should be coming to council with their suggestions on how to revise the CC&Rs.

Clerk Parkinson reported Arbor Day was successful. Six trees were planted in Cedar View Park. Ken Knoch from the City of Ammon came to provide the city with their Tree City USA Award for the 13th year in a row and every first grader received a seedling to plant and refreshments. The Chair of the Parks and Recreation Committee, Donna Forsberg, was in attendance, along with a number of board members. There will be a Finance Committee meeting Wednesday night beginning at 6:00 p.m. The Annual Greenway Clean Up will be Saturday, May 21st beginning at 9:00 a.m. Everyone will meet under the Exxon sign. Parkinson also provided council with minutes from the Parks and Recreation Committee meeting from March 24th and a copy of the LHTAC (Local Highway Technical Assistance Council) Quarterly Progress Report.

COUNCIL & MAYOR REPORTS

Councilmember Rubert said last night was the monthly Chamber of Commerce Meeting.

Plans are progressing nicely for Fisherman's Breakfast. The Chamber of Commerce has funds for flowers and members elected to turn all those funds over to the city for their discretion. The check was for $2,447.81. Rubert said the money can be used to purchase more flower pots or to be held in reserve. The money is meant for the purchase and maintenance of flowers in the city. Clerk Parkinson said she has also received money for a downtown sponsorship of a flower pot. The pots can be sponsored for $150 a pot. This covers the cost of the flowers, the maintenance and a portion of the price of a pot. If the pots work as designed, then more pots will be purchased using this money from the Chamber for next year. Mayor Thueson thanked Rubert for attending the Chamber of Commerce meetings each month.

Councilmember Nichols wanted to know if the bids for West Main have been awarded. Mayor Thueson said Depatco had the lowest bid. However, the bid came in at $2,605,000, which put it at 10.6% over the estimated bid amount. Idaho Transportation Department (ITD) will allow for a bid to be 10% over. Anything over 10% needs to be justified to ITD. ITD doesn't meet again until the middle of June. So, this may put the project off to next year. Thueson said he spoke with Scott Ellsworth with the Local Highway Technical Assistance Council (LHTAC) to let him know the city would pay the $6,000 or $7,000 over, just to get this project going. Ellsworth told him he would do what he can. Thueson said we just have to wait to see what ITD will do.

Councilmember Hill had nothing to report.

Councilmember Willmore said he saw some people out at the airport analyzing the asphalt. He wanted to know if a report has come back from them. PWS Butigan said he hasn't seen anything, yet. It could be awhile before we get anything back from them.

Mayor Thueson had nothing to report.

There being no further business to come before the Council the meeting was adjourned at approximately 8:45 p.m. by Mayor Theuson.

Neils Thueson, Mayor

Attest:

Patty Unruh Parkinson, City Clerk-Treasurer

City of St. Anthony Idaho