

CITY OF ST. ANTHONY  
REGULAR COUNCIL MEETING MINUTES  
September 22, 2016, 7:00 p.m.  
420 NORTH BRIDGE, SUITE A, ST. ANTHONY, ID, CITY COUNCIL CHAMBERS

**PRESENT:** Mayor Neils Thueson, Council Members Suzanne Bagley, Tom Erickson, Rick Hill, Rodnie Nichols and Rod Willmore.

**ABSENT:** Council Member Russ Rubert.

**ALSO PRESENT:** Clerk/Treasurer Patty Parkinson, Attorney Bill Forsberg, Public Works Superintendent Scott Butigan, Chief of Police Terry Harris and 12 others in the audience.

**PRAYER** was offered by PWS Butigan. (This is a non-denominational offering and anyone who would like to offer prayer may do so by request.)

**PLEDGE OF ALLEGIANCE** was led by Chief Harris.

#### **GENERAL BUSINESS**

**Family Crisis Center Report from Paula Arnold** – Paula Arnold, Community Outreach/Public Awareness Coordinator from the Family Crisis Center came to report on the Family Crisis Center. She provided council members with a brochure about the Family Crisis Center and the things they provide. Arnold also reported on the thrift store and food bank. Councilmember Erickson said, last year when Arnold was here, she asked to use the city building. He wanted to know how that worked out for them. Arnold said it was a good idea. However, it didn't really go the way they were hoping. They hope to continue to reach out, offering resources and options for those seeking their help. She asked for any feedback council could give to try and reach as many people seeking help as they can. Arnold provided her card to council. Mayor Thueson asked if there was anything else the city could do to help. Arnold said the more we can talk about the problems families are experiencing in an open non-judgmental way allows people to disclose and ask for help. She continued by thanking the Mayor and Council for letting the Family Crisis Center be a part of the community. She said they have a really good relationship with the police department and wanted to acknowledge them. Thueson thanked her for coming.

**Fly-In Report / Jerry and Myrna Cain** – Myrna Cain and Kristen Seftel approached council to report on the Annual Fly-In. Seftel said they had about 200 to 250 people attending. She said they created "Passports" where participants could get a stamp, a prize and a sucker. Seftel reported there were all sorts of activities for everyone and the Fly-In was a wonderful success. All of this was free for everyone and a joy to do. Seftel said they were very frugal in preparing for the event. Cain said Seftel was in charge of the "children's corner" and did a wonderful job. They gave away 90 prizes from businesses in the community. Cain said they need \$300 to pay for the things they did provide with \$100 of the total going towards next year's budget. Many people want to become involved for next year. There were even a number of planes from Rexburg to show planes from World War II. Cain said it was the best Fly-In they ever

had. Clerk Parkinson was instructed to reimburse Cain \$300.

**Proposal for leasing Police Vehicles / Harris** – Chief Harris said he ran the figures for leasing police vehicles and learned the numbers are pretty close for leasing versus purchasing. Harris thought the biggest gain would be the exposure for repairs would be less in leasing as a vehicle would rotate out every six years. There would be less exposure in maintenance and a larger resale market. Mayor Thueson said the question becomes whether or not the city wants to manage this themselves. The Finance Committee has already come up with a plan for police vehicles and rotating them out. Thueson said his feeling is he has liked handling things himself. Councilmember Erickson said he likes the idea of leasing and turning the vehicles over faster. This keeps them under warranty, saving the city in repairs. He said the leasing agent will be able to move them quicker, as they have a national sales advantage. Councilmember Nichols asked about the different leasing programs and buy out. Harris said it is a dollar buy out. Harris continued, saying if you don't exceed any of the mileage limitations, and he didn't think we would, their average buyback was \$7000 plus. Erickson said they have a residual at the end and anything over that the city would get. Nichols said he understands that and by having an option it can lower the monthly payments significantly. Harris said this leasing company uses the residual at the end to take off on the next vehicle leased. Councilmember Hill asked how long the term is. Harris said five years. Council members and Harris talked about mileage and current vehicles. Councilmember Willmore said it sounds like it's about even and he likes the current plan the Finance Committee has suggested, which is to purchase them ourselves and rotate them out. Thueson said if we trade out every five years then we'll be trading cars with 60 to 70,000 miles on them or really good cars. We'll get good prices. Harris said the officers are putting on a little more than 10,000 per year. Nichols asked about managing it ourselves and trading every three years. This would keep the entire fleet under warranty. Hill said we are only a couple of years in the plan they developed and he'd really like to see how that works out before changing. Harris said he has enough in his budget this year to purchase another vehicle and would like permission to purchase. Councilmember Bagley said she agrees with Hill to stick with the five year plan council has already agreed to. Harris said if they will allow him to purchase a vehicle this year and another in next year's budget they should be able to skip a year. Hill said council still needs to make a decision in regards to Harris' retirement and whether or not there will be six or five total officers. This hasn't been decided for sure and if there is only five officers there is no need for six vehicles. Thueson said he has reviewed the inventory of vehicles the city has and reminded Harris and Butigan to review and if there are vehicles the city isn't using they should be sold. Nichols asked Harris about purchasing another vehicle this year. He questioned if there was money available and a need. Harris said the vehicle would come out of this year's budget and funds are available. Thueson said he is not necessarily opposed, but wants everyone to realize that just because you have a little extra in the budget doesn't mean it needs to be spent. Harris reminded council he turned back \$30,000 last year. Harris is concerned about the 2009 vehicles as the city has spent almost \$15,000 in repairs. Nichols said there is also a lost opportunity cost associated with a vehicle's down time while it is being repaired. Council members discussed the pros and cons of purchasing another vehicle. Harris said the reason the budget has excess is because they anticipated hiring another officer and didn't for some time, saving quite a bit. Nichols said Harris is there every day he knows what's going on. Thueson said he has turned back money every year. Erickson said he's

okay with a new purchase as it's not going into repairs to an older vehicle. Councilmember Bagley said she has some concerns about purchasing three cars in one fiscal year. However, she understands it could still be purchased in this budget year as well. She isn't really certain where she stands on this. Nichols said the department has a budget and asked if they are allowed to spend their budgets. Thueson said at first anything over \$500 had to have prior approval by council. He said he still believes large purchases, like this, should involve council. Nichols said this is why he asked. If he has the authority and still comes to council for review on his budget management and he knows what's going on and it's a good time, then he respects what Harris is trying to do. A motion to purchase a new vehicle for the police department in this budget year instead of any other kind of leasing proposal was made by Erickson and seconded by Nichols. Councilmembers Willmore, Hill and Bagley abstained from voting. The motion passed 2-0 with three of the council members abstaining from the vote.

**Approve Liquor Licenses / Parkinson** – Clerk Parkinson presented council with the annual Retail Alcoholic Beverage Licenses for the following businesses: BJ's Corner, Bottle Stop, Broulim's Super Market, Inc., Dusty's Pit Stop, El Jalicense II, Maverik Inc. # 534, R.J.'s Exxon, Spurs & Spokes Saloon, Star Bar and Fongs Café Inc. All licenses are in order and paid. A motion to approve the Retail Alcoholic Beverage Licenses as presented for all ten businesses was made by Councilmember Nichols and seconded by Councilmember Hill. All council members present were in favor. Motion passed 5-0.

**Approve and Resolve the change in Banking Services – includes ordinance and resolution for making changes / Forsberg** – Attorney Forsberg said it was brought to his attention the city's current ordinance provides for two depositories for the city to use. They are Valley Bank and First Security Bank, both banks which used to be in the City of St. Anthony. Of course, neither one of those banks exist anymore. Tonight Forsberg would like council to consider adopting an ordinance which would change the ordinance which is now on our books to one which authorizes the city council, the Mayor and the Treasurer to utilize depository institutions which are approved by resolution by the city council. A resolution has been drafted, but it is only for discussion. The resolution allows for the Treasurer to choose a depository being the most economically advantageous in protecting the city's assets. Forsberg advised adopting the ordinance tonight as it wouldn't be effective until published and then at the next city council meeting to consider the resolution. Clerk Parkinson read Ordinance no. 2016-TBD in full. A motion to suspend the rules and ratify the one time reading of Ordinance no. 2016-TBD was made by Councilmember Willmore and seconded by Councilmember Nichols. A roll call vote followed with Councilmembers Bagley, yes; Erickson, yes; Nichols, yes; Hill, yes; and Willmore, yes. Motion passed 5-0. A motion to adopt Ordinance no. 2016-TBS, an ordinance repealing section 1.20.010 of the St. Anthony Municipal Code and enacting a new section 1.20.010, to designate depositories by resolution was made by Nichols and seconded by Erickson. A roll call vote followed with Councilmembers Bagley, yes; Erickson, yes; Nichols, yes; Hill, yes; and Willmore, yes. Motion passed 5-0. Mayor Thueson said at the next meeting the city council will resolve to use a certain depository and requested Parkinson to read the resolution. Parkinson read the resolution in full.

## **PUBLIC COMMENT**

Mayor Thueson opened the floor for public comment.

There being no one wishing to comment, Thueson closed the floor to public comment.

**INVOICES & CLAIMS** - Payment Approval Reports were presented to Council. Following some questions, which were satisfactorily answered by staff, a motion to pay the invoices and claims of September 3, through September 16, 2016 was made by Councilmember Nichols and seconded by Councilmember Hill. All council members were in favor. Motion passed 5-0.

**MINUTES** - Regular Council Meeting Minutes of September 8, 2016 were presented to council. A motion to accept the Regular Council Meeting Minutes of September 8, 2016 was made by Councilmember Bagley and seconded by Councilmember Willmore. All council members were in favor. Motion passed 5-0.

## **DEPARTMENT REPORTS**

**Chief Harris** reported sending Evidence Technician Brenda Belew to a law enforcement grant writing workshop in Boise. Reserve Officer Eric Estrada is planning on returning mid-October. He will be bringing new uniforms to all the city officers. This will be a savings to the city of around \$1800. He is also bringing a closed circuit camera to be installed into the police interview room.

**Public Works Superintendent Butigan** updated council on the West Main Project. Curb and gutter is poured from Fourth to Twelfth on both sides. The sub-grade is prepped on Twelfth. They will be up to St. Anthony Motors bladed out and leveled. They will be working on a fire hydrant and storm drains and catch basins. They will probably tear up the rest of the road next week. Some of the old sidewalks down by the Armory have been removed. They are prepping for the new sidewalks behind the curb up to about Eighth. They claim they will be putting down pavement by the 12<sup>th</sup> of October.

**Attorney Forsberg** reports he is researching and writing a cease and desist letter to Maverik regarding the large flashing highway sign. The city has had some valid complaints and suspects the letter will go out some time next week. The letter will either require Maverik to either take the sign down or bring it into conformance with our ordinance. There are two items in our ordinance the sign appears to be violating, the wattage of the lights and the fact it is flashing. Councilmember Nichols asked if these things were in their proposal to Planning and Zoning (P&Z). Forsberg said no. They did go to P&Z because they had to have a special use permit. The special use permit only addressed the height of the sign, since it was taller than permitted. They were granted a special use permit for the height and specifically questioned regarding on whether it would be an animated sign or not. They said no it wasn't. They were also aware of the restriction on illumination and the percentage of the sign which could be illuminated. Mayor Thueson said he contacted them and was told a solenoid was not properly working. However, the brightness has not changed. Thueson asked Forsberg to continue to keep council updated.

**Clerk Parkinson** provided council with the Fund Summary ending August 31, 2016.

September's summary will include the amended budget and a preliminary fund summary prior to the audit. The annual audit has been scheduled for the second week of November.

### COUNCIL & MAYOR REPORTS

**Councilmember Bagley** had nothing to report.

**Councilmember Erickson** had nothing to report.

**Councilmember Nichols** asked about the high schoolers painting the "SF" at the intersection of Main and Bridge. He wanted to know if the city couldn't provide a higher grade of paint to use so it would last longer. PWS Butigan said there are better things, but they really are using the best paint. They do make an oil based traffic paint. It may not be as red. Butigan wasn't sure if they made a black paint or not. Mayor Thueson said part of painting on the road has to do with the kids having it as an annual event. It may not be something they want the city to do if it makes it more permanent than a year. Nichols said he hadn't thought of it that way.

**Councilmember Hill** had nothing to report.

**Councilmember Willmore** had nothing to report.

**Mayor Thueson** had nothing to report.

There being no further business to come before the Council the meeting was adjourned at approximately 8:20 p.m. by Mayor Theuson.

  
Neils Thueson, Mayor

Attest:

  
Patty Unruh Parkinson, City Clerk-Treasurer

